# Graduate Assistant Service Calendar

**College of Graduate Studies**  
**Graduate Assistant Service Calendar**  

**A Tennessee Board of Regents Institution**  
MTSU is an equal opportunity, non-racially identifiable, educational institution that does not discriminate against individuals with disabilities.

## 2015-2016

### Nine (9) Month Contracts

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 17</td>
<td>Assistantship Orientation</td>
</tr>
<tr>
<td>10:00 am-12 noon</td>
<td><em>NOTE: Only first year assistants need to attend</em></td>
</tr>
<tr>
<td>August 18</td>
<td>Assistantship Orientation</td>
</tr>
<tr>
<td>1:00 pm-3:00 pm</td>
<td><em>NOTE: Only first year assistants need to attend</em></td>
</tr>
<tr>
<td>August 19</td>
<td>Assistantship Orientation</td>
</tr>
<tr>
<td>10:00 am-12 noon</td>
<td><em>NOTE: Only first year assistants need to attend</em></td>
</tr>
<tr>
<td>August 24</td>
<td>Service Begins (fall semester begins)</td>
</tr>
<tr>
<td>September 7</td>
<td>Labor Day Holiday (no service)</td>
</tr>
<tr>
<td>October 10-13</td>
<td>Fall Break (no service)</td>
</tr>
<tr>
<td>November 25-28</td>
<td>Thanksgiving Break (no service)</td>
</tr>
<tr>
<td>December 11</td>
<td>Last day of service for fall semester</td>
</tr>
<tr>
<td>December 12 - January 18</td>
<td>Semester Break (no service)</td>
</tr>
<tr>
<td>January 18</td>
<td>Martin Luther King, Jr. Holiday (no service)</td>
</tr>
<tr>
<td>January 19</td>
<td>Service Begins (spring semester begins)</td>
</tr>
<tr>
<td>March 7-12</td>
<td>Spring Break (no service)</td>
</tr>
<tr>
<td>May 6</td>
<td>Last day of service for spring semester</td>
</tr>
</tbody>
</table>

The Department Chair or the supervisor of the hiring unit has authority to use flexible scheduling in order to meet departmental needs, provided that the department is in compliance with the MTSU Policy and the Tennessee Board of Regents Guidelines as to number of hours worked or total hours of instruction.

### Ten (10) Month Contracts

During the months specified by the contract, a 10-Month assistant will follow the same work schedule as 12-month assistant.

### Summer Only Contracts

Contract Dates: Begin May 15th and end on August 15th. Service Dates: Begins 1st day of summer term and ends on last day of summer term.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 30</td>
<td>Memorial Day Holiday (no service)</td>
</tr>
<tr>
<td>July 4</td>
<td>Independence Day Holiday (no service)</td>
</tr>
</tbody>
</table>
2015-2016

Twelve (12) Month Contracts

August 17  
10:00 am-12 noon  
Assistantship Orientation  
*NOTE: Only first year assistants need to attend*

August 18  
1:00 pm-3:00 pm  
Assistantship Orientation  
*NOTE: Only first year assistants need to attend*

August 19  
10:00 am-12 noon  
Assistantship Orientation  
*NOTE: Only first year assistants need to attend*

August 24  
Service Begins (fall semester begins)

September 7  
Labor Day Holiday (no service)

October 10-13  
Fall Break (no service)

November 25-28  
Thanksgiving Break (no service)

December 11  
Last day of service for fall semester

December 12 - January 18  
Semester Break (no service)

January 18  
Martin Luther King, Jr. Holiday (no service)

January 19  
Service Begins (spring semester begins)

March 7-12  
Spring Break (no service)

May 30  
Memorial Day Holiday (no service)

July 4  
Independence Day Holiday (no service)

August 5  
Service Ends

The Department Chair or the supervisor of the hiring unit has authority to use flexible scheduling in order to meet departmental needs, provided that the department is in compliance with the MTSU Policy and the Tennessee Board of Regents Guidelines as to number of hours worked or total hours of instruction.

*NOTE: Some contracts for 2015-2016 begin on July 1, 2015 and end on June 30, 2016.*

July 1  
Service begins

July 4  
Independence Day Holiday (no service)