

2106 Reaffirmation
QEP Resources Sub-Committee
Meeting Minutes
Wednesday, November 12
BAS SunTrust Room, N175



Members Present

Janis Brickey, Wynnifred Counts, Kathy Crisp, Barbara Draude, Kaylene Gebert, Meredith Kerr, Marva Lucas, Patti Miller, Lisa Rogers, Dianna Rust, Rebecca Smith, Kippy Todd

Others Present

Lexy Denton

Call to Order

Dianna Rust, committee chair, called the meeting to order at 2:00 pm in the Business and Aerospace SunTrust Room, N175. Roll was taken upon arrival.

Introductions and Welcome

Each member of the Development Committee was asked to introduce themselves and state the department which he or she represents.

Committee Charge

Dianna Rust presented the committee with their charge: To achieve an overall acceptable rating as the minimum goal for the QEP, as reviewed by SACSCOC, by meeting or exceeding all points on the grading rubric.

The scoring rubric was reviewed highlighting the key areas that pertained specifically to the development of a realistic plan for the allocation of resources that shows “institutional capability.” Dianna noted that 41% were cited for unrealistic capabilities.

Find the scoring rubric here:

<http://www.sacscoc.org/pdf/Quality%20Enhancement%20Plan%20Guidelines.pdf>

Review of Other Subcommittee Progress

Dianna Rust presented members with a 5-year timeline created by the Action Steps committee detailing when each segment of the planning process would be complete. She also reviewed the Student Learning Outcomes team’s proposed SLOs (3) and the working definition of ‘engagement’ as prepared by the Research team. These documents are included as attachments.

Review of Budgets

Members were given the budget for MTSU’s last QEP, EXL. Dianna asked members to review this budget as well as look at budgets that have been used by other universities more recently.

This information is found at: http://www.sacscoc.org/inst_forms_and_info1.asp looking specifically at Track B schools.

Next Steps

The committee discussed items that will be important to the development of the MT Engage budget.

- eportfolio platforms; costs and capabilities
- faculty development
- student incentives
- assessment tools
- administration costs
- instructional costs
- faculty eportfolio review

Next Steps

Members were asked to think of 'must-haves' and 'want-to-haves' and present to Dianna. Please send ideas by December 12.

Review department chair survey results.

The next meeting will be held in February.

Elect Vice-Chair

Barbara Draude was chosen to serve as Vice-chair for the Resources subcommittee.

Other Info

Members may learn more about eportfolios at the wiki
<http://epac.pbworks.com/w/page/12559687/FrontPage>

Adjournment

The meeting was adjourned at 2:54 pm.