

# Checklist for Evaluation of the QEP

## Parts of the On-Site Review Committee's Report

### Brief Description of the Institution's QEP

| Yes | No | <u>Analysis of the Acceptability</u> of the QEP  |
|-----|----|--|
|     |    | 1. <u>An Institutional Process</u>   |
|     |    | • The institution uses an institutional process. . .   |
|     |    | (1)for identifying key issues  |
|     |    | (2)emerging from institutional assessment.   |
|     |    | 2. <u>Focus of the Plan</u>  |
|     |    | • The institution identifies a <u>significant issue</u> that . . .                               |
|     |    | (1)focuses on learning outcomes and/or the environment supporting student learning and           |
|     |    | (2) accomplishes the mission of the institution.   |
|     |    | 3. <u>Institutional Capability for the Initiation, Implementation and Completion of the Plan</u> |
|     |    | • The institution provides evidence that it has <u>sufficient resources</u> to. . .              |
|     |    | (1)initiate,   |
|     |    | (2)implement, and  |
|     |    | (3) complete the QEP   |
|     |    | 4. <u>Broad-based Involvement of Institutional Constituencies</u>                                |
|     |    | • The institution demonstrates the <u>involvement</u> of its constituencies. . .                 |
|     |    | (1) in the development and   |
|     |    | (2) proposed implementation of the Plan.   |
|     |    | 5. <u>Assessment of the Plan</u>   |
|     |    | • The institution. . .   |
|     |    | (1) identifies <u>goals/objectives</u> and   |
|     |    | (2) a plan to <u>assess the achievement</u> of those goals/objectives                            |