

# EMAIL

If you select **email**, your advisor will send instructions or an advising form to be completed. Be specific why you are scheduling. Email may start early, but must conclude by the end of the appt. day.

# ZOOM

If you select **Zoom** video chat, your advisor will email the calendar invite at least a few hours beforehand, and time will be Central Standard. Recommend to only select if you have a camera.

# PHONE

If you select **phone**, you are responsible for calling your advisor's office number at the scheduled app. time. The phone number can be found in your advisor's email signature or in Pipeline under Assigned Advisor(s).

# Remote Advising

## YOUR **GUIDE** TO **REMOTE** ADVISING

To ensure your safety and mine, all advising will continue to take place remotely. You will still use the same link in Pipeline to schedule, but will also need to type into the comment box which remote method you prefer before confirming. To help with your decision, this handout describes how each option will work.