

Middle Tennessee State University
Admissions and Standards Committee

Minutes
October 17, 2022

Voting Members: Kim Sadler (BAS)-via Zoom, Vajira Manathunga (BAS), Anne Anderson, Chair (BUS), Katherine Mangione (COE)-via Zoom, LaShonda Mims (CLA), Yuan-Ling Chao (CLA), Tammy Donham (ME), MA Higgs (UC)-via Zoom, Mary Goncalves (Student Rep), and Luisa Mattos de Costa (Student Rep)

Voting Members Absent: Kim Sadler (BAS)

Ex-Officio Members Present: Amy Aldridge Sanford, Susan Myers-Shirk, Laurie Witherow, and Robert Summers

Ex-Officio Members Absent: Susan Myers-Shirk

Guests Present: Teresa Thomas (Registrar's Office), Peggy Carpenter (UC), and Cathy Delametter (UC)

1. Call to Order (Anderson)
 - The October meeting of the Admissions and Standards Committee was called to order at 10:30 a.m. by Anne Anderson, Chair.
2. Roll Call (Fults)
 - Completed
3. Approve minutes from 9/12/22 meeting
A motion was made to approve the minutes as presented. That motion was seconded and approved.
4. Discussion of Dropbox and Assignments
5. Present proposed language for Dantes and English section in catalog (Anderson)
 - English was discussed first.
 - Current Language from the MTSU Undergraduate Catalog

Credit for English Composition

1. Entering students whose standard score on the English section of the ACT is 32 or better will be given six hours credit for both ENGL 1010 and ENGL 1020. If the student has already completed ENGL 1010 or ENGL 1020, the transcript will reflect three hours credit for the remaining course.
2. Entering students whose SAT verbal scores (before March 2016) are 720 or better or SAT Evidence-Based Reading/Writing scores (March 2016 or after) are 700 will be given six hours credit for both ENGL 1010 and 1020. If the student has already completed ENGL 1010 or ENGL 1020, the transcript will reflect three hours credit for the remaining course.
NOTE: *If a student elects to enroll in ENGL 1010 and/or ENGL 1020 rather than receive credit for the ACT or SAT score, the student will receive the grade from the course-including F or W-rather than receive the waiver.*
Effective 09/15/2022

Current Admissions website information

<https://www.mtsu.edu/how-to-apply/credit-by-examination.php>

English Credit Based on ACT or SAT Scores

| EXAM | EXAM SCORE | MTSU COURSE | MTSU CREDITS |
|--|---------------|--------------------|--------------|
| ACT English Section | 32 or higher | ENGL 1010 and 1020 | 6 |
| SAT Evidence-Based Reading and Writing Section (March 2016 or after) | 700 or higher | ENGL 1010 and 1020 | 6 |
| SAT Verbal Section (before March 2016) | 720 or higher | ENGL 1010 and 1020 | 6 |

Students may earn college credit in ENGL 1010 and 1020 for acceptable scores on the ACT or SAT college entrance exams.

Proposed Language (Kat, Teresa, Anne, Amy, Laurie, and Vajira)
(Refer to current catalog revision as of Sept 15).

There are multiple links that come up when searching for Advanced Standing at MTSU. One link (https://www.mtsu.edu/ucat/0911/2009-11_AdvancedStanding.pdf) also notes the following which the committee agrees **should not** be included in the catalog:

3. Entering freshmen who present the SAT examination for admission shall select English based on the following:
 - a. Students whose SAT verbal scores are 390 through 450 or below are required to take ENGL 1009 or undergo further testing.
 - b. Students whose SAT verbal scores are 460 through 710 are required to complete ENGL 1010 and 1020 in sequence.
 - c. Students whose SAT verbal scores are 720 or above may be given credit for ENGL 1010 and 1020.
 - d. Students whose SAT verbal scores are below 390 are required to undergo further testing.

NOTE – After the meeting Amy and Anne discussed the need to clean up our webpage to ensure all were consistent with the current course catalog.

- The committee recommends using the language from #1 and #2 above. Anne Anderson will notify the Chair of the English Department for approval of the proposed language.
- Note this is the same language that was granted an “emergency” change in Sept 2022.
- A motion was made to approve this recommendation. That motion was seconded and approved.

6. Discuss DANTES/DSST findings

- The committee agrees to keep Dantes and DSST in our catalog (Anne) and go along with ACE guidelines. The request for credit must be received by our Admissions Office no later than the final day of classes during the term for which credits are requested. The committee wants to align this statement with the MTSU Undergraduate Catalog and the Admission Office website.
- Other peer institutions (TSU, TN Tech, TBR, UTK, WKU, Univ of Memphis, and others) were researched by the committee to see what their policies are and if a list of classes are included in their catalogs.

The following statement should be placed at the Advanced Standing section of the catalog:

A student may receive no more than 60 semester hours of credit by means of DSST, credit-by-special exam, credit for service-related experience, and flight training. All requests for credit must be submitted to the MTSU Undergraduate Admissions office for review no later than the final day of classes during the term for which credits are requested.

(UC, Teresa, Anne, Amy, Vajira): Do we want to list courses?

- MTSU is notified when new courses are added to the list with the objectives and how they are scored.
- It would be ideal to have a historical record by listing them in the catalogs over a period of time.
- University College will help prepare a list of DSST courses and Dantes exams by 10/28/22.
- It is possible to have a link to a spreadsheet that could be updated every year or when changes are needed on both the website and in the catalog.
- Our goal is to streamline the catalog.
- Changes to DSST (catalog): Students who earn a minimum score of 400 (formerly 48) on a DANTES Subject Standardized Test (DSST) may receive course credit. DSST credit may apply to certain University requirements as approved by department chairs.
- (Amy) Check on the Note: Due to accreditation requirements, JCOB will not allow DSST upper division credit to count toward graduation. Amy will check with the dean after all chairs have been notified and respond.
- (Anne) Ask for responses from chairs back to the committee by Nov 18.

- Accept DSST and what course will they accept it for ?
- And if they will not accept the course, will they accept it for elective credit? If so, how many credits?
- A motion was made for Anne to obtain recommendations from chairs and for University College to compile the list. That motion was seconded and approved.

7. New Business (Anderson)

- On Dec 5, we will review the list and make confirmations DSST and discuss spring priorities. Bring your spring calendars to make a schedule of meetings for spring.

8. Good of the Order/Announcements

n/a

9. Adjournment (Anderson)

The meeting was adjourned at 11:20 a.m. by Anne Anderson.