

Middle Tennessee State University

Undergraduate Admissions and Standards Committee

Website: <https://www.mtsu.edu/admin-std/>

MINUTES

Monday, December 4, 2023

10:30-11:30AM

CAB 112

Voting Members Present: **Vajira Manathunga**, Chair (CBAS/Mathematical Sciences); **Virginia Hemby-Grubb** (JCOB/Marketing); **Claire Cook** (CBHS/Human Sciences); **Sheri Selph** (CLA/Art and Design); **Meredith “MA” Higgs** (UC/University Studies); and **Christoph Rosenmuller** (CLA/History)

Voting Members Absent: **Samuel Haruna** (CBAS/Agriculture) and **Tammy Donham** (CME/Recording Industry)

SGA Representative Member Absent: Giselle Noel

Non-voting Members: **Amy Aldridge Sanford**, Vice Provost for Academic Programs; **Susan Myers-Shirk**, Director of True Blue Core; **Robert Summers**, Vice Provost for International Affairs; **Laurie Witherow**, Interim Vice Provost for Enrollment Services; **Teresa Thomas**, Director of Enrollment Technical Services; **Mitzi Brandon**, Curriculum Specialist and **Tyler Henson**, University Registrar/Assistant Vice Provost of Registration and Student Records

1. Call to Order (Manathunga)
 - The December meeting of the Undergraduate Admissions and Standards Committee was called to order at 10:30 a.m. by the Chair, Vajira Manathunga.
2. Roll Call (Fults)
 - Darlene Fults, Secretary, called the roll, making note of all in attendance or absent.
3. Approval of Minutes from October 30, 2023 (Manathunga)
 - A motion was made to approve the minutes with an amendment as presented. That motion was seconded and approved.

Old Business

1. CLEP – Findings from department chairs (Manathunga)
 - The CLEP exam decisions were presented by Vajira Manathunga. No responses have been received from the Human Sciences (Human Growth and

Development); Psychology (Introduction to Educational Psychology); and Information Systems and Analytics.

2. Listing available exams

- Discussions were made to consider listing the exams in the catalog that are available, yet that we do not honor. Teresa Thomas did not think that this was a good idea.

- ❖ Confusion by students who see the listing and think it is a course they can take without reading it carefully.
- ❖ MTSU does not offer credit for the exams. However, if a student attending another school was awarded credit for that CLEP or AP, etc. exam, then MTSU does have to honor that and post it. That could then be confusing for students because they saw that we do not accept it, but we really do in those instances.
- ❖ It could result in a student taking a course unnecessarily thinking that MTSU is not going to accept their test credit.
- ❖ And lastly, there is a concern about a new test that might get developed and we do not have it listed one way or the other. This might create confusion.

New Business

1. IB Program and Credits

- Special presentations were made by Ruby Gazal and John Wilson for the possibility of recognizing an IB diploma at MTSU, in addition to or replacing the current policy of which IB exam credits MTSU accepts.
- The International Affairs representatives were asked to submit a formal proposal through Curriculog for committee consideration.

2. Discussion from committee and future courses for IB

- The testing center on campus will offer and administer the placement exams on campus. We must note what courses will be accepted in the catalog and on our website. Students may also check with their advisors to be clear about the acceptable credits by exam.
- A motion was made by the committee to vote on adding a statement making it clearer that students must see their advisor before taking any placement exams. “For credit consideration of any tests listed or not listed, check with your assigned academic advisor.” That motion was seconded and approved.
- Mitzi Brandon, Curriculum Specialist, will follow up to have this statement added to the 2024-2025 MTSU Undergraduate Catalog (deadline for the 2023-2024 catalog was January 17, 2024) and Teresa Thomas, Director of Enrollment

Technical Services, will add it to the Admissions website. The Provost must approve the statement before these steps are taken.

For the Good of the Order

- The next meeting of the Undergraduate Admissions and Standards Committee will be on Monday, January 29, 2024, at 10:30 a.m. in CAB 112.

Adjournment (Manathunga)

- The meeting was adjourned at 11:35 a.m. by the Chair, Vajira Manathunga.