IMPORTANT!! READ ALL!!!

FALL 2021 FLIGHT LAB DEADLINES

THESE DEADLINES APPLY TO ALL FLIGHT LAB STUDENTS

August 8 – Summer 2021 Grades Due – We will review revised GPAs to verify retention eligibility for fall flight labs.

August 15 – Registered for Courses, AFSP Final Approval – All students must have obtained their prerequisite pilot certificate or rating for their respective Fall flight labs by the end of this day or you will lose your lab slot. You must also be registered for the lab and all co-requisite courses by the end of this day or you will lose your lab slot. If you are an International Student, you must also have been granted “Final Approval” from the Alien Flight Student Program (AFSP) by the end of this day or you will lose your lab slot.

August 16 – Early Start - Approved students may begin their lab on this date. All VA-funded students must start their labs on the first day of classes.

August 20 – Flight Account Fully Funded – All students must have their flight lab fees (full amount) deposited into their flight account by the end of this day or have received a waiver from the Flight Operations Program Manager.

August 23 and 24 – First Days of Fall Flight Labs – All students will be required to attend one of the “First Day” meetings with the Chief Instructor (DO NOT SKIP ANY CLASS FOR THIS). Meetings will be held at 9:00 a.m. and 1:00 p.m. on both days (location TBD – See FSP).

***NOTE: All incomplete students from the Spring 2021 and Summer 2021 semesters must resume training as of the first day of the Fall semester. Students will be held to the attendance policy and will be required to meet with their instructor accordingly until the FAA checkride is complete.

August 29 – All Flight Lab Retention Requirements Met – All requirements listed in the Flight Lab Guide must be met by the end of this day. This includes having: presented your T.S.A. documentation and purchased your required materials.

October 18 & 19 – Mid-Semester Meetings with Chief – All students will be required to attend one of the “Mid-Semester” meetings with the Chief Instructor (DO NOT SKIP ANY CLASS FOR THIS). Meetings will be held at 9:00 a.m. and 1:00 p.m. on both days (location TBD – See FSP).

October 27 – FAA Written Tests Due for CFI Applicants – Written test results for CFI applicants are due prior to the End-of-Course or this date, whichever occurs sooner. Submit 2 photocopies of each of your CFI Written test results to your flight instructor. This deadline applies only to CFI Applicants.

***NOTE: You must submit your test results on or before this date, indicating a passing score of 70 or better, or you will receive a grade of “F” for the course.

November 15 – Spring 2022 Flight Lab Request Forms Due – Submit your form electronically no later than this date. Request forms can be accessed via a link on the MTSU Aerospace website. Be sure to fill out a separate application for each flight lab desired, ensure all instructions are followed and submit it electronically. You will get an automated response verifying receipt of the submission if all instructions are followed.

***NOTE: Form MUST be submitted online to be considered. ***NOTE: Late applications may not be considered.

November 17 – FAA Written Tests Due (First Attempt) – Submit 2 photocopies of your test results to your flight instructor.

***NOTE: You must submit your test results on or before this date, regardless of the score, or you will receive a grade of “F” for the course.

December 1 – Last Day of Fall Flight Labs – If a second attempt is required to pass the FAA written test, then those test results are due on this date. Submit 2 photocopies of your test results to your flight instructor.

***NOTE: You must submit your test results on or before this date, indicating a passing score of 70 or better, or you will receive a grade of “F” for the course.

December 9 – FAA Checkride Complete and Registered for all Co-requisite Courses – In order to receive priority in the lab award process, students need to have their FAA checkride completed by the end of this day and be registered for AERO 2230, if appropriate. Students with completed registration and checkride will be given priority in the lab award process for their subsequent lab during the Spring term.

December 12 – Fall 2021 Grades Due – We will begin the process of evaluating your GPA to see if you qualify for retaining a Fall 2020 flight lab.

December 16 – Spring Flight Lab Awards Announced – Check your e-mail to see if you’ve been awarded a flight lab. Once you have been notified that you have received a lab, have registered for it via Pipeline, and have met all course prerequisites, you may have the option to begin flight training prior to the start of the Spring semester.

December 18 – January 2 – MTSU Flight Education Center will be closed for holidays – No grounds, sims, flights or check rides allowed during this time.

January 10 – Registered for Courses, AFSP Final Approval – All students must have obtained their prerequisite pilot certificate or rating for their respective Spring flight labs by the end of this day or you will lose your lab slot. You must also be registered for the lab and all co-requisite courses by the end of this day or you will lose your lab slot. If you are an International Student, you must also have been granted “Final Approval” from the Alien Flight Student Program (AFSP) by the end of this day or you will lose your lab slot.

January 14 – Flight Account Fully Funded – All students must have their flight lab fees (full amount) deposited into their flight account by 4:30 pm on this day or have received a waiver from the Flight Operations Program Manager.

January 18 – First Day of Spring 2022 Flight Labs

***NOTE: All Fall 2020 incomplete students must resume flight training. They will be held to the attendance policy and will be required to meet with their instructor accordingly until their FAA checkride is complete.