August 7 – Summer 2022 Grades due
- We will begin reviewing Summer 2022 GPAs to verify retention eligibility for Fall 2022 flight labs.

August 14 – Fall 2022 Registration and Retention Deadline
- All remaining requirements and documents must be submitted to FlightLab@mtsu.edu in order to retain flight lab by the end of this day or they will lose their lab.
- All students are required to obtain any prerequisite pilot certificate or rating for their respective flight lab by the end of this day or they will lose their lab.
- Students must also be registered for the lab and all co-requisite courses by the end of this day or they will lose their lab slot.
- International students in labs that require TSA approval must be granted “Final Approval” from the Flight Training Security Program (FTSP) by the end of this day or they will lose their lab slot.

August 19 – Flight Account Fully Funded
- All students must have all flight lab fees deposited into their flight account by 4:30pm on this day or have received a waiver from FlightLab@mtsu.edu.

August 22 – First Day of Fall 2022 Flight Labs and First Day Briefing
- All Spring 2022 incomplete students that elected not to continue their flight training over the summer must resume training as of this date. Students will be held to the fall attendance policy and will be required to meet with their instructor accordingly until FAA checkride is complete.
- All students will be required to attend the “First Day Briefing.” Please do not skip any class for this. The meeting will be help in LRC 221, from 5 pm to 7 pm. The flight school will be closed from 4:30pm to 7:30pm.

August 26 – First Week Requirements Deadline
- All requirements listed in the Flight Lab Guide must be met by the end of this day. This includes presenting TSA documentation to your flight instructor, completing first day paperwork, and purchasing your required materials.

October 17 – Mid-Semester Briefing
- All students will be required to attend the Mid-Semester Briefing. Please do not skip any class for this. The meeting will be held in LRC 221, from 5pm to 7pm. The flight school will be closed from 4:30pm to 7:30pm.

November 15 – Spring 2023 Flight Lab Request Form Due
- Submit your form electronically no later than this date. Request forms can be accessed via a link on MTSU Aerospace website.
- All files must be submitted in JPEG or PDF format.
- Be sure to follow all instructions carefully; Late applications may not be considered.
- Students will receive an automated response verifying receipt but are strongly encouraged to save a copy for future reference.

November 30 – Last Day of Fall 2022 Flight Labs
- If you are a prior semester incomplete student, you must have completed your checkride by this date or you will receive an “F” for the course.
- Checkrides may not be scheduled for prior incomplete students after this date.

December 8 – Priority Deadline for Spring 2023
- To receive priority in the lab award process, students need to have their FAA checkride completed by the end of this day. Students with completed checkride will be given priority in the lab award process for their subsequent lab during the Spring term.

December 11 – Fall 2022 Grades Due
- We will begin evaluating your GPA to see if you qualify for a Spring 2023 flight lab

December 15 – Spring 2023 Flight Labs Awards Announced
- Students will be notified by email of their lab award status
- Read carefully and complete any necessary steps before the deadlines noted in the award email

December 20 – January 3 – MTSU FEC Closed for the Holidays
- No grounds, SIMs, flights, or checkrides allowed during this time.

January 8 – Spring 2023 Registration and Retention Deadline
- All remaining requirements and documents must be submitted to FlightLab@mtsu.edu in order to retain flight lab by the end of this day or they will lose their lab.
- All students are required to obtain any prerequisite pilot certificate or rating for their respective flight lab by the end of this day or they will lose their lab.
- Students must also be registered for the lab and all co-requisite courses by the end of this day or they will lose their lab slot.
- International students in labs that require TSA approval must be granted “Final Approval” from the Flight Training Security Program (FTSP) by the end of this day or they will lose their lab slot.

January 13 – Flight Account Fully Funded
- All students must have all flight lab fees deposited into their flight account by 4:30pm on this day or have received a waiver from FlightLab@mtsu.edu.

January 17 – First Day of Spring 2023 Flight Labs
- All Fall 2022 incomplete students must resume training as of this date. Students will be held to the spring attendance policy and will be required to meet with their instructor accordingly until FAA checkride is complete.
- All students will be required to attend the “First Day Briefing.” Please do not skip any class for this. The meeting location and time TBA.