

**MIDDLE TENNESSEE STATE UNIVERSITY  
COLLEGE OF BASIC AND APPLIED SCIENCES  
REQUEST FOR OVERLOAD**

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
M #

\_\_\_\_\_  
Major

\_\_\_\_\_  
Department

Semester \_\_\_\_\_ Year \_\_\_\_\_

(If Summer, indicate hours per session)

Total Semester Hours Desired \_\_\_\_\_

Full Term \_\_\_\_\_

Total Hours Earned \_\_\_\_\_

May Term (S1) \_\_\_\_\_

Quality Point Average (GPA) \_\_\_\_\_

June Term (S2) \_\_\_\_\_

July Term (S3) \_\_\_\_\_

RODP Term (R) \_\_\_\_\_

Reason for Requesting Overload

- \_\_\_\_\_ 1. Quality Point Average
- \_\_\_\_\_ 2. Candidate for Degree Next Convocation
- \_\_\_\_\_ 3. Repeating \_\_\_\_\_ Hours
- \_\_\_\_\_ 4. Other: Explain \_\_\_\_\_
- \_\_\_\_\_

**NOTE: Exceptions to the following rules require the signature of the department chairman:**

- Students must have a 3.5 average on all college work attempted in order to take 21 hours in a semester
- Students must have a 3.0 average in order to take 19 hours provided that 1 hour is MS, PHED activity or CSCI 1000.
- Graduating seniors may also be allowed an overload in the last semester prior to graduation.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF ADVISOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF DEPARTMENT  
CHAIR (See note above.)

For approval, take this form to:  
Jennifer Danylo (if your last name starts with A-L)  
College of Basic and Applied Sciences, JH 256

Karen Case (if your last name starts with M-Z)  
College of Basic and Applied Sciences, JH 119

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