

FREQUENTLY ASKED QUESTIONS

What is my major? Where can I find this?

You can find your major in your PipelineMT account:

- ➔ Log in to PipelineMT
- ➔ Registration and Student Records
- ➔ DegreeWorks

How do I read my Upper Division (UD) form?

Your [Upper Division form](#) is your course map to graduation. It is divided into 4-year blocks: FRESHMAN, SOPHOMORE, JUNIOR, and SENIOR. Each grade box represents a course that is required to be completed. As you pass courses, fill in the grade boxes. The remaining blank boxes represent courses you will need to complete. As you meet with your advisor, you will be ready to discuss courses needed for the upcoming semester.

What is a business elective?

A business elective is a course containing a business prefix (ACTG, BCED, BIA, BLAW, BUS, ECON, ENTR, FIN, INFS, LEAD, MGMT, and MKT). Popular choices at the freshman and sophomore level include BCED 1400, ENTR 2900, FIN 2010 and INFS 2200. Students may choose to save the business elective until their junior/senior year for an alternate minor, an internship, approved study abroad, or a possible change of major.

Do I have a minor? If so, what is it?

All BBA majors have a built-in minor listed on the back of the Upper Division form. The Business Administration major includes the Economics/Finance minor. All other BBA degrees include the Business Administration minor. The Jones College of Business offers many other minors, if you are interested, please speak with your advisor.

What year am I?

- 0-29.99 semester hours: Freshman
- 30-59 semester hours: Sophomore
- 60-89 semester hours: Junior
- 90+ semester hours: Senior

Look in PipelineMT at your Academic Records to find out how many credits you have successfully completed.

What happens if I do not meet Jones College Admission?

Jones College Admission is not competitive so courses can be repeated to achieve candidacy. It is important that you meet with an advisor to discuss your options. We want you to be successful and that may mean exploring other major options.

Why won't PipelineMT allow me to sign up for major classes?

It most likely means you do not meet [Jones College Admission requirements](#) or you did not fill out the [Application to Major in Jones College of Business form](#). Contact your advisor for details.

When am I going to graduate?

This is a great question for your academic advisor. Bring your updated [Upper Division form](#) to a schedule advising appointment. We will go over your form and help you identify when you will be ready to graduate.

Do you offer an online program?

If you are looking for an online major option, please speak with your academic advisor.