Middle Tennessee State University

Campus Recreation

Intramural Sports Assistant

Position Description

Campus Recreation’s mission is to serve and educate the MTSU community with recreational opportunities to promote healthy lifestyles in a safe environment.

Intramural Sports at MTSU are designed to offer diverse, structured, and enjoyable physical activity opportunities for members of the MTSU community. Through healthy competition and sportsmanship, participants are exposed to unique extra-curricular experiences in a recreational environment.

Responsibilities

- Enforce Intramural Sports policies and rules during nightly programming
- Check-in participants during nightly programming
- Keeping score of Intramural Sports games/events
- Complete and submit nightly paperwork
- Set up, breakdown, and manage equipment for nightly programming and events
- Check in/out with Competitive Sports Supervisor during nightly shifts
- Promote sportsmanship and represent the program fairly and consistently
- Develop professional relationships with co-workers, participants, and guests
- Attend required meetings and trainings
- Assist as needed in all required departmental functions

Required Skills

- Effective interpersonal communication and presentation skills
- Commitment to customer service
- Demonstrate integrity, ethics, and commitment to diversity and inclusion
- Maintain clean, appropriate, and professional attire
- Current First Aid, AED, and CPR certification (must be obtained prior to starting date)