ADDENDUM #1 – August 4, 2021

Re: Request for Qualifications
   Student Athlete Performance Center
   Middle Tennessee State University
   SBC Project No. 366/009-XX-2021

From: Middle Tennessee State University
      1301 E. Main St., Box 44
      Murfreesboro, TN 37132

To: All Prospective Proposers

This Addendum forms a part of the RFQ documents and modifies the original RFQ Documents issued July 22, 2021.
This Addendum consists of 4 pages.

General Information & Review of Submittal Requirements:

MTSU is extending the RFQ deadline to allow for TSSBA school bond approvals. We anticipate that this delay will be approximately 30-60 days. An addendum will be issued with updated schedule including RFQ timeline and due dates. We will make our best effort to ensure that enough time is given for you all to compile and submit your submittals. In the meantime, please feel free to continue to submit any questions that you may have regarding the RFQ or the project scope. As instructed in the RFQ, these questions, or any other communications regarding the RFQ, should be directed to Jamie Brewer, Director of Project Management (jamie.brewer@mtsu.edu). These questions will be answered in upcoming addenda and posted on our RFQ website. Again, thank you all for your interest in working with MTSU/TBR on this exciting project.

Design Schedule: See attached updated schedule

2.1 Schedule of Events: See attached updated schedule

END OF ADDENDUM #1

Addendum #1 dated August 4, 2021, is posted on:
https://www.mtsu.edu/campusplanning/RFPQ.php
The Student Performance Athletic Center is anticipated to comprise approximately 75,500 gross square feet in new construction. Project will included but is not limited to

- Training Facilities
- Conference and meeting rooms
- Locker rooms
- Administrative and Coaches offices
- IT and Utility infrastructure spaces
- Interactive directories and displays
- Access control hardware

**Site:**
- Drainage improvements/inlets
- Site Utilities – electrical, steam and chilled water lines
- Pedestrian/site lighting
- Seating areas
- Courtyard
- Landscaping
- Sidewalks and hardscapes

A Construction Manager / General Contractor (CM/GC) method of construction delivery will be requested for this project. As a part of basic services, the designer will participate as an advisor in the selection of the CM/GC and will coordinate and work with the CM/GC to deliver a project in adherence with the program and within the funding allocated for the project.

As a part of basic services, the designer will provide a workable basic layout of furnishings and programmed equipment to support the mission. Additional Services is requested as part of the RFQ Submittal reflecting Designer services for final furniture design / specification, equipment design / specifications and coordination of relocations and bid purchase.

**Demolition of the Sports Performance Center / Weight & Conditioning Building**

Included in the scope of work is demolition and abatement of this building. The design fee for this portion of the work will be a negotiated based on hourly rate.

**Design Services Contract and Terms:**

Design services contract and terms utilized will be the “Standard Form of Agreement Between Owner and Designer (Form SBC-6)” and “Standard Form of Supplement Agreement Between Owner and Designer (Form SBC-6s). These forms can be accessed via the following link: https://www.tn.gov/osa/general-information/forms--contracts.html

All consultants listed as part of a proposer’s design team will be assumed by the reviewers as included in the basic design services fee. Please indicate if any of the consultants require additional services.

**Design Schedule:**

The project schedule assumes funding for the FY 21/22

SBC Project Request Approval: To be determined

Designer Selection: Presented at the To be determined 2021 Executive Subcommittee

Design Kickoff: To be determined

Design - Schematic Design Complete: To be determined

Design - Design Development Complete: To be determined

Design Completion: To be determined

Construction Kick-off: To be determined
Construction Completion: **To be determined**

**Business arrangements and staff locations:**

MTSU prefers a single Design Firm as Designer with business partners and consultants that serve under the Design firm. Firms submitting Qualification Statements as a Joint Venture will need to have a current Tennessee business license as a Joint Venture and similar projects completed as the Joint Venture.

When providing information on the designer, consultants and staff, the address of the firms and the staff members should reflect the physical location of the consultants and staff providing the services for this project. Any support staff in other locations should be clearly identified in the proposal.

Registration through the website of the Office of the State Architect is required for all projects and must be completed before expressing interest through submitting responses to Letters of Interest (LOI) or responses to Requests for Qualifications (RFQ) for a project [https://designerregistration.osa.tn.gov/WebForms/Home.aspx](https://designerregistration.osa.tn.gov/WebForms/Home.aspx)

**Schedule of Events:**

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<thead>
<tr>
<th>Event</th>
<th>Time</th>
<th>Date</th>
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<tbody>
<tr>
<td>Post RFQ on MTSU website</td>
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<td>07/22/2021</td>
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<tr>
<td>Pre-proposal Conference Call (Optional)</td>
<td>2:00 CT</td>
<td>08/2/2021</td>
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<td>MTSU Responds to Written Questions</td>
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<tr>
<td>Proposal Deadline</td>
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RFQ Communications:
Interested parties must direct all communications regarding this RFQ to Jamie Brewer jamie.brewer@mtsu.edu (615-898-2307), who is MTSU's official point of contact. Only MTSU's official written responses and communications shall be considered binding with regard to this RFQ. Additional information and answers will be issued as an Amendment and posted on the MTSU website, https://www.mtsu.edu/campusplanning/CPCA2.php under “Doing Business with MTSU - Projects Requiring Designers”. Each Proposer shall assume the risk of the method of dispatching any communication to MTSU. MTSU assumes no responsibility for delays or delivery failures resulting from the method of dispatch. “Postmarking” of a communication or proposal shall not substitute for actual receipt of a communication by MTSU.

Pre-Proposal Conference Call:
Participation on the pre-proposal conference call is not mandatory, but strongly recommended. The time and date for the conference call are included in the Schedule of events.

Submittal Deadline:
To be considered, the RFQ must be received by the deadline in the schedule of events at the location listed below:

Middle Tennessee State University
Campus Planning Attn: Jamie Brewer
MTSU Box 44 – Holmes Building 107
836 Champion Way
Murfreesboro, TN 37132

Submittal Format:
The RFQ response shall be on standard 8½” x 11” paper. Maximum number of pages are not to exceed 50 including pages with photos, dividers, charts, spreadsheets and appendices. Include a one-page transmittal letter and a table of contents. Pages with print on both sides will be counted as two pages. Number all pages and follow the information structure provided with clear identification of each information section. The RFQ response should be bound with wire or plastic binder so the open document will lay flat. Hard covers, 3 ring binders, sleeves, and other unique presentations features are discouraged.

Submit six bound copies and a single digital file in a PDF format. Attach the completed spreadsheet at the end of the RFQ response document. Submittal package should be marked as follows:

Qualification Statement
Student Athlete Performance Center
Middle Tennessee State University
Submitted By: <<Firm Name>>

RFQ Evaluation