

This upper area will be filled prior to the evaluation with project identification and progress tracking information

Rating Scale: ③ Above Standard ② Standard ① Below Standard n/a Not Applicable	Purpose: Upon design & bid completion for a State Building Commission project of this type, MTSU staff provides this evaluation of Designer performance during the design & bid phases using this SBC-7 form. This evaluation is for the Designer's information regarding the standard of service expected by the SBC and perceived by staff. The evaluation is in 10 parts, each rated to the scale at left, with comments for ratings above or below standard.
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| n/a
③
②
① | Program Phase: facilitated defining of project time, funding, site, scope, and function |
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|--------------------|---|
| n/a
③
②
① | Schematic Design Phase: requisite site analysis, design concepts, and schematic drawings |
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|--------------------|---|
| n/a
③
②
① | Design Development Phase: production of fully developed design concept and cost estimate |
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| n/a
③
②
① | Construction Documents Phase: production of complete and accurate bidding documents |
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| n/a
③
②
① | Bid Phase: performance in soliciting bids, req'd addenda, receiving bids, and pursuing award |
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| n/a
③
②
① | Accuracy and detail of construction cost estimate; estimate was in alignment with bids received |
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|--------------------|---|
| n/a
③
②
① | Adherence to the overall design and bid schedule; no inordinate delays brought about |
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|--------------------|--|
| n/a
③
②
① | Adherence to the overall project program objectives; kept within project bounds |
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| n/a
③
②
① | Supervision of consultants' performance; ensured their prescribed duties were met |
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- | | |
|--------------------|--|
| n/a
③
②
① | Relationship with Owner, institutional end-user, and regulatory officials |
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Evaluator's printed name	Director's Initials	Designer's printed name
Evaluator's signature & date		Designer's signature & date

Designer, upon receiving an evaluation from the Owner, is asked to sign above as an acknowledgement of the process and information, and return the form to the Owner c/o MTSU 1301 East Main Street Murfreesboro, TN 37132 Designer may also add comments, which will be filed with the original evaluation.