

**Internship Program**

**Student Evaluation of
Internship Experience**

**Please type the requested information into this form. Save the file, then email the file to the Faculty Internship Coordinator. Please also provide a hard copy of this form in your Final Report.**

Date:

Student Name:

Student M#:

Internship Coordinator:

Company Name:

Supervisor Name:

Supervisor Email:       Supervisor Phone:

Dates of Work: from:       to:

Job Title:

Pay Rate:       Housing Provided: [ ]  [ ]

 Y N

**Please evaluate and respond to the following questions by checking the appropriate box (leave blank if not applicable):**

 1 2 3 4 5

 Low Below Average Average Above Average Exceptional

Employability: During the internship, I improved upon my:

 1 2 3 4 5

* Skills and knowledge related to the internship project [ ]  [ ]  [ ]  [ ]  [ ]
* Confidence in skills and knowledge [ ]  [ ]  [ ]  [ ]  [ ]
* Integrity and work ethic [ ]  [ ]  [ ]  [ ]  [ ]

Ability to work in a team: During the internship, I developed skills to:

 1 2 3 4 5

* Build positive working relationships [ ]  [ ]  [ ]  [ ]  [ ]
* Work effectively within a team [ ]  [ ]  [ ]  [ ]  [ ]
* Adapt to working styles of others [ ]  [ ]  [ ]  [ ]  [ ]
* Contribute positively to the group’s effort [ ]  [ ]  [ ]  [ ]  [ ]

 1 2 3 4 5

 Low Below Average Average Above Average Exceptional

Problem Solving: During the internship, I developed the ability to:

 1 2 3 4 5

* Conceptualize projects into workable problems [ ]  [ ]  [ ]  [ ]  [ ]
* Break problems into critical and logical components [ ]  [ ]  [ ]  [ ]  [ ]
* Develop solutions to problems [ ]  [ ]  [ ]  [ ]  [ ]
* Evaluate and judge the effectiveness of solutions [ ]  [ ]  [ ]  [ ]  [ ]

Internship Experience: Rate the quality of your experience with respect to:

 1 2 3 4 5

* Orientation to the company and its organizational structure [ ]  [ ]  [ ]  [ ]  [ ]
* Preparedness of your supervisor for your arrival [ ]  [ ]  [ ]  [ ]  [ ]
* Intellectual challenge of the work [ ]  [ ]  [ ]  [ ]  [ ]
* Sufficient time spent on challenging work [ ]  [ ]  [ ]  [ ]  [ ]
* Clarity of your responsibilities [ ]  [ ]  [ ]  [ ]  [ ]
* Adequacy of supervision you received [ ]  [ ]  [ ]  [ ]  [ ]
* Competitiveness of your salary and benefits [ ]  [ ]  [ ]  [ ]  [ ]
* Support and guidance from co-workers [ ]  [ ]  [ ]  [ ]  [ ]
* Quality of the work environment in supporting learning [ ]  [ ]  [ ]  [ ]  [ ]
* Ease and use of internship materials and forms [ ]  [ ]  [ ]  [ ]  [ ]
* Overall internship experience [ ]  [ ]  [ ]  [ ]  [ ]

**Please provide written responses to questions below (box will expand as you type):**

Was your internship assignment clearly described by your employer during the interview or at a company orientation and did the internship meet your expectations?

Were your supervisor and other colleagues available and willing to answer work-related questions?

In what respects did your internship assignment allow for progressively increasing your job responsibilities?

How were you treated by fellow workers?

Describe how your work assignment related to academic courses taken at MTSU. Was the internship educationally valuable?

What skills were developed or improved upon as a result of your internship? Consider technical, communications, and interpersonal skills

How has the experience influenced your career goals? Any changes in your educational or career plans?

Would you be willing to discuss your internship experiences with other students?

Do you have any comments or suggestions on how to improve the Internship Program?