Date: 17 OCT 2018

RE: Minutes of the Environmental Health and Safety Committee Meeting

Location:

Walker Library Room 475

Attendees:
1.) 11 Person Attended meeting
   a. See Sign in Sheet

Notes and Minutes:

1. Environmental Health and Safety Services Personnel introductions.
   a. Alan Parker
   b. Jake Turner
   c. Terry Logan
   d. Mark Hatcher

2. The overview Of Changes Within the Infrastructure of EH&S
   a. No Associate Director.
      i. Split into two differing positions
   b. Industrial Hygienist and Fire and Life Safety Specialist positions
         1. 11 months in position:
      ii. Industrial hygienist position still open
         1. Awaiting hiring of person
         2. Under Mark Hatcher
      iii. Emergency Operations Manager Position:
         1. Terry Logan.
         2. Working many Entities on Campus to provide Service.

3. Environmental Health and Safety Services Website
   a. Focus Act
   b. Campus Safety handbook
      i. Many Changes
   c. The Changes to EH&S Infrastructure
   d. Contents of Campus Safety Handbook
      i. Changed From Employee Safety handbook
e. Emergency Operations Plan
   ii. Risk and Responses for Campus Community
   iii. Sixteen (16) Emergency Support Positions On Campus
       1. Roles in Responses to Emergency Situations
   iv. Update from the currently used 2009 Edition.

4. Three Chapters of Campus Safety handbook and overview of Changes made:
   a. Chapter 2
      i. Changes driven by Spray painting and other activities on Campus
   b. Chapter 7-Fire Safety
      i. Multiple Changes and new inclusions such as Cryogenic and Compressed Gases, Interior Decorations, and use of Pyrotechnics on Campus
      ii. Dropbox for Apparent Changes
   c. Dropbox
      i. All persons on Committee Should be using Dropbox to review and comment on Chapters and changes.
   d. Chapter 11-OSHA Complaint Process
      i. Review of certain Changes

5. Campus Safety raining Modules
   a. Change from ETSU System
      i. ETSU has stopped support of Modules
      1. Used Student worker Labor and no permanent party members
   b. MTSU is Seeking Alternatives
   c. Automatically generated-mails have been stopped currently.
      i. Ben Lynch-internal EH&S IT Person
      ii. If Training is needed, Contact the EH&S Department and they will attempt to get needed training to indiviuals requiring it.

6. Campus Surveillance Project:
   a. $500,00 in the last year
   b. Designed to help MTPD to monitor Campus and Activity
   c. Building and Pole mounted camera units
   d. 4-6 months for Call Boxes
   e. We are Currently in Phase III of the Project
   f. Signage is already being installed to notify Campus and Visitors of monitoring and equipment.

7. Fire Alarm Infrastructure upgrades
   a. Project is in the 70-75% Design Phase
   b. Network loop upgrades

8. Smoke Evacuation Systems Retro Commissioning and upgrade:
   a. 6 buildings on campus
   b. In Planning stages now
   c. #1 and #2 Priorities are Walker Library and John C. Bragg Mass Comm buildings
9. Carts on Campus
   a. Lime and Bird Scooters On Campus – upper administration is currently reviewing whether these will be allowed on campus.
   b. Alternate means of transportation
   c. Who will keep track? Enforcement will be an issue.
   d. Is it Possible to use other Universities or Municipalities as Examples
      i. Ban Them
      ii. Regulate them
      iii. How they are used on /treated
   e. Street use or Sidewalks
      i. Keeping them off the sidewalks
         1. Skateboards and bicycles issues currently on Campus
   f. Reaching out to Contacts to see their opinions /actions.

End of Minutes
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<tr>
<td>John W &quot;Jake&quot; Turner</td>
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<td>Paul Wydra</td>
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<td>Lynn Boyd</td>
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<td>M.E. Louiski</td>
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<td>Mark Hatcher</td>
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<td>Barbara Draude</td>
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