**Environmental Health & Safety Committee Minutes**

**May 17, 2017 – Walker Library**

**Members Present:** Alan Parker, Doug Brinsko, Shelia Knight, Charlie Gregory, Kara Hooper, Sondra Wade, Barbara Draude, Fatima Adeyemo, Ron Malone, Jimmy Heart, Greg VanPatten,

**Customs**

* EH&S needs assistance for Customs orientation.

**Highlights of New 730 Campus Crisis and Emergency Management Policy**

* A new policy has been created by Campus Police and EH&S that was modelled from the TBR policy and will be sent to the Policy Committee for approval.
	+ This policy discusses mitigation, preparedness, response and recovery for MTSU Campus and the different levels of response.
* The policy states that MTSU shall develop, maintain, and execute an Emergency Operations Plan (EOP) and the plan shall include some of the following:
	+ Details to meet requirements and federal guidelines
	+ Train everyone on how to use the plan
	+ Conduct training session such as table top exercises
	+ Coordinate with outside agencies
	+ Meet any other National Incident Management System (NIMS) requirements

**Campus Safety Handbook Update**

* EH&S is working hard on revisions to the Campus Safety Handbook. They are updating the Hazard Communication section and are going to work with Greg VanPatten on the Chemical Hygiene and Lab Safety sections of the plan.

**Stormwater Education Video**

* A video that was created by City TV was shown to the group showing the riparian planting at the Jordan Farm with MTSU students.

**Meeting Frequency**

* The meeting frequency will become quarterly.

Meeting was adjourned.

**The next meeting is scheduled for July 19, 2017 from 1:30 -3:00 p.m. in the Walker Library, Room 475**