**Environmental Health & Safety Committee Minutes**

**June 15, 2016 – Walker Library**

**Members Present:** Alan Parker, Doug Brinsko, Fatima Adeyemo, Terry Logan, Carol Boraiko, Barbara Draude, Jimmy Hart, Rick Chapman, Ben Jones, Ron Malone, Arthur Reed, Kara Hooper, William Nance, Jeff Farrar.

**Fire Drills**

A link has been included in the Fire Drill document regarding students who could assist during a fire alarm. A revised document will be sent to campus community in a couple of months. EH&S received actual 11 X 17 floor plans from Campus Planning to send out with the document to point out the exits and alternative exits from the buildings.

**Tornado Safe Places on Campus**

Based on the good feedback received at the last Committee meeting, the recommended tornado shelter locations wording is now on the web pages, together with the disclaimer. The list needs to be revised to add the Miller Education Center and remove those buildings which have been demolished.

**Unmanned Aerial Vehicles**

Alan Parker and Arthur Reed met with Doug Campbell of the Aerospace Department regarding the purchase of two drones for campus use. The use of drones is divided into three (3) categories: (1) Hobbyist (recreational use), (2) Public Institutions, and (3) Commercial Use. MTSU falls into the category of commercial use.

There are regulations for drones, which are primarily used for testing. There is a requirement that any person using a drone on campus must be a licensed pilot. A certification to be able to use drones may be coming in the future. But for research purposes, we must contact someone in the Aerospace Department or hire a private pilot. There must be a 24 hour notice before the drone may be used.

Drone use raises two other issues for the student population – safety and security (privacy). Further communication needs to be made with Heidi Zimmerman regarding this issue. Consideration should also be given to banning the use of drones on campus by students.

**FOCUS Act**

A revised version of Chapter 16 of the MTSU Campus Safety Handbook was distributed to the Committee for review. The revisions were related to the Workers Comp carrier and policies regarding the procedures for reporting injuries on campus. This Chapter covers any accident that happens on campus for campus employees (in the work place). This Chapter does not adequately address injury procedures for students (non-working students), visitors, and campers. It was recommended that three (3) divisions should be included in this one Chapter, with an entire process clearly stated for each division. The three (3) divisions should include (1) workers, (2) guests, and (3) students. This information needs to define the party who is responsible for reporting issues. (Human Resource Services is responsible for reporting student and visitor claims.)

Decision was made to table Chapter 16, as presented. A revised draft will be forwarded to Committee members for review before the next meeting.

**MTSU Emergency Operations & Crisis Management Update**

Terry Logan oversaw a PowerPoint presentation regarding this topic. Terry has been working with Broede Stucky, University Police, on this matter. With a community-related emergency (i.e., tornado), there could possibly be a long emergency personnel response time to campus. For a state or national event, the University could possibly “be on our own” for some time. FEMA states that the campus should be prepared to take care of our own for at least 72 hours.

The following questions were presented to the Committee for review:

1. What do you see as being potential issues that can disrupt campus operations?
2. What resources do you need after an event to resume operation?

Questions will be sent via e-mail to Committee members, with request for responses to be forwarded to Terry Logan.

No EH&S Committee Meeting scheduled for July.

**The next meeting is scheduled for Wednesday, August 17, 2016 from 1:30-2:30 p.m. in the Walker Library, Room 475.**