

## MTSU – Facilities Service Student Engagement Form

<b>Job Title:</b>	Internship EHS	<b>Department:</b>	EHS
<b>Department/Group:</b>	EHS	<b>Requesting Personal:</b>	
<b>Position Type: Student Worker</b>			
<b>Desired Major:</b>	Priority will be given to the following majors. However, we encourage all to apply. <ol style="list-style-type: none"> <li>1. Biology/Chemistry</li> <li>2. Physics/ Sciences</li> <li>3. Engineering/ Nursing</li> <li>4. Geophysics</li> </ol>		
<b>Department Summary (Executive Overview)</b>			
Environmental Health & Safety (EHS) is dedicated and committed to the goal of providing healthy and safe working and/or learning environments free from recognized hazards and stressors. EHS professionals are involved in monitoring and supervising safe work practices and consultations involving university wide safety and health compliance programs and policies.			
<b>Job Description</b>			
<b>ROLE AND RESPONSIBILITIES</b> <ul style="list-style-type: none"> <li>Must be able to work well independently or with limited supervision to complete tasks</li> <li>Must be able to work well with a diverse group of professionals and the campus community including faculty members</li> <li>Effective communication skills with supervisor, staff, and others on campus</li> <li>Must have a strong work ethic and be a team player. Work may be performed as part of a team, under full time employee supervision or independently</li> <li>Will be mentored, and be taught by various EHS professionals in the various disciplines involving Industrial Hygiene, Toxicology, Environmental Engineering, Radiation Safety, General Safety, OSHA Regulations, workplace standards and compliance programs</li> </ul> <p><u>Possible duties may include:</u></p> <ul style="list-style-type: none"> <li>✓ Assisting with storm water program projects such as campus cleanups, tree plantings, direct mailings, booth at various events and educational outreach events</li> <li>✓ Will be trained to calibrate and use various industrial hygiene analytical instruments</li> <li>✓ Assisting the Safety Inspector with Fire extinguisher/eyewash/safety shower inspections, lab audits/inspections/surveys and fume hood surveys, as needed</li> </ul>			
<b>QUALIFICATIONS AND EDUCATION REQUIREMENTS</b>			
ALL STUDENTS WILL BE CONSIDERED BUT SENIORS WILL BE PREFERRED IN THE MAJORS PREVIOUSLY MENTIONED.			
<b>PREFERRED SKILLS</b>			
Strong academic performance that has been demonstrated in math, science and computer skills. Excellent communication, multi-tasking, speaking and technical writing skills			
<b>ADDITIONAL NOTES</b>			

## MTSU – Facilities Service Student Engagement Form

Requesting a personal interview of student(s) before student is approved to work in EHS.  
Consultation by EHS Director in advance with student's faculty advisor.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	

The following is to provide general guidance on the determination of the position type. This is only provided as a framework. The three types of student engagement are:

- Student Worker
- Paid Internship
- Unpaid Internship

A paid internship is typically for a student who has graduated and is looking for qualified experience in the field of their choice.

An unpaid internship is typically for a student who is still enrolled in classes. Internships as a class require additional work from the intern's supervisor including but not limited to work logs, summary reporting added weekly/monthly and other requirements based on the class instructor.

A student worker is paid a set hourly wage for work performed. Hours can vary based on need.