To view Financial Aid and Student Account information on PipelineMT, complete the following steps:

**Financial Aid Information**

**Section 1: Awards**

1. **Accept Award Offers – How to view and accept financial aid on PipelineMT.**

   (Loan and Federal Work Study awards are not processed until accepted. When accepting loans, the loan amount can be decreased. If you need a one-semester loan, please complete a Loan Request Sheet and submit it to the Financial Aid Office.)

   - Log into PipelineMT
   - Click on Financial Aid in the left menu
   - Click on the Awards / Terms and Conditions icon
   - Select Award for Aid Year
   - Select the Aid Year and Submit
   - Click on the Terms and Conditions Tab
     ( Review information and then Click on accept at bottom of page)
   - Click on the Accept Award Offer Tab

**Section 2: Eligibility**

1. **View Unsatisfied Financial Aid Requirements.**

   - Log into PipelineMT
   - Click on Financial Aid in the left menu
   - Select Eligibility
   - Select the Aid Year and Submit

2. **View Satisfactory Academic Progress (SAP) Status.**

   - Log into PipelineMT
   - Click on Financial Aid in the left menu
   - Click on the Requirements & Holds icon
   - Select the Aid Year and Submit
   - Select the Academic Progress Tab
Student Accounts

1. Confirm Enrollment by Term – How students can confirm their enrollment IF financial aid will pay the entire bill.
   - Log into PipelineMT
   - Click on Billing & Payment on the left menu
   - Click the Confirm Registration icon
   - Select – the upcoming term and Submit
   - Select “Yes I plan to attend the upcoming semester
   - Print off the Confirmation Code

2. Pay Current Term Account Balance – Pay fees using a debit or credit card or online check.
   - Log into PipelineMT
   - Click on Billing & Payment on the left menu
   - Click on the View My Current Term Balance icon
   - Select Term and Submit
   - Follow the Instructions listed on PipelineMT. Contact MT One Stop at 615-898-2111 for Full Payment or Payment Plan questions

3. Set Up Direct Deposit – How students receive their financial aid refunds.
   - Log into PipelineMT
   - Click on Billing & Payment on the left menu
   - Click on the Direct Deposit Setup
   - Click on Continue to go to secure website
   - Select Student Account
   - Select Set Up Direct Deposit/Set Up Authorized Users
   - Select Continue
   - Follow the Instructions on the Business Office web site or contact MT One Stop at 615-898-2111 for Direct Deposit Questions