Crash the Commons 2019 Committee Application

Name: ____________________________   M#: ____________________________
Year: ____________________________   Affiliation: ____________________________
Email: ____________________________   Phone: ____________________________

The Crash the Commons Committee is responsible for planning and executing the 2019 Crash the Commons event. The committee will consist of members from the FSL community. Committee responsibilities are listed on the following page.

Please rank the positions you are most interested in applying for (the number 1 showing most interested in and 8 showing least). Only rank positions you are interested in applying for.

____ Committee Chair    ____ Food and Vendors Chair
____ Field Game Coordinator   ____ Entertainment Chair
____ Chapter Liaison     ____ Marketing, Promotions, & Sponsorships
____ Registration, Set-up, & Check-In
____ Other (Please let us know how you can help)   ____________________________

Please answer the following questions in 100 words or less.

1. What skills do you have that you believe would make you a good pick for the positions you ranked above.

2. What improvements/new ideas do you have for Crash the Commons 2019 would you make?

3. How can Fraternity and Sorority Life utilize Crash the Commons as a recruitment tool and better the community?

By submitting my application, I agree to adhere to the following expectations:

1. Support the mission, values, and vision of MTSU Fraternity & Sorority Life, Panhellenic Council, Interfraternity Council, and National Pan-Hellenic Council
2. Will Attend at least FOUR CUSTOMS Sessions over summer to help promote Crash the Commons.
3. Attend all Crash the Commons Committee meetings.
4. Attend and contribute to the Crash the Commons event in September 2019.

I have read the above requirements and am willing to meet all these expectations:

Signature of Applicant: ____________________________   Date: ____________________________

Due to SU330 by Friday, March 15, 2019 at 4:30pm.
Crash the Commons Committee Responsibilities

Committee Chair – Responsible for oversight and leadership of Crash the Commons event and committee. Facilitates meetings. Ensures goals and action items set by committee members are met. Chooses pairings with the help of FSL Staff. Responsible for setting meetings and working with Robert Mogensen of MT Production Services and FSL Staff to secure all production needs for the event, including stage, lighting, sound, etc. Work with RA’s to make sure Residence Halls are prepared/informed of what to do prior and at actual event. Creates and prints Winner Certificates and ensures Name Plate is made with the winners on it after the event to put on the Trophy. Presents trophy and certificates to winning groups within 2 weeks of the event. Create day-of itinerary and script for the event.

Food and Vendors Chair – In charge of securing food for the event, and any other vendors associated with food and drink. Responsible for food set up, distribution and securing any other necessary items related to food/vendors. Responsible for securing volunteers (preferably CPH and IFC executive officers) to serve food at the event. Works with local vendor to create T-shirt design and negotiates costs for Committee T-shirts.

Field Game Coordinator – Will organize games that will be played with detailed rules for the games and participation. Create point system for games. Responsible for collecting all items associated with games. Serve as the emcee during the game portion.

Entertainment Chair – In charge of securing/planning DJ and creating a Spotify playlist for during yard games and before DJ. Also responsible for planning/securing activities not associated with games from the Rec. Center. (ex. Inflatables, Corn Hole, Spike Ball etc.).

Chapter Liaison – Responsible for ensuring all chapters are kept up to date and informed. Will handle all communication with chapters and be responsible for informing chapters about their involvement in the event.

Set-Up and Check In Chair – Responsible for organizing check-in, securing tents, tables, and any other items needed to set up for the event (i.e. food tables, vendor tables, etc.) In charge of securing SGA Senators to help run check in tables. Responsible for organizing the Connection Point tent and the scanning in of all participants and attendees.

Marketing/Promotion & Sponsorships – In charge of promoting the event on social media, creating ads/flyers/yard signs and creating and maintaining a CUSTOMS sign up sheet for the committee. Responsible for new ways of marketing the event. In charge of securing photographer for the event. Also responsible for securing sponsors for the event to assist in covering costs not allotted in student activity fee funding.