Undergraduate Academic Appeal Procedure:
Students Appealing for Undergraduate Readmission for Summer or Fall 2020

Academic Appeal Forms due no later than 4:00 p.m. Monday, May 18, 2020
Academic Appeals Committee meets: Wednesday, May 20, 2020

It is the student’s responsibility to follow-up and review their appeal form status on PipelineMT to ensure the Undergraduate Academic Appeal Form is received PRIOR to the Monday, May 18, 2020, 4:00 p.m. deadline. See “2” below.

<table>
<thead>
<tr>
<th>Academic Suspension</th>
<th>Suspension displayed in PipelineMT1:</th>
<th>Appeal form/documentation due:</th>
<th>Receipt of appeal in PipelineMT:</th>
<th>Appeal Committee Meets:</th>
<th>Results Displayed in PipelineMT:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Suspension</td>
<td>Due to Covid-19, no student will be suspended after spring 2020 grading completed</td>
<td>4:00 p.m. May 18, 2020 MT One Stop, SSAC 210</td>
<td>Within 2 business days of receipt2</td>
<td>May 20, 2020</td>
<td>Upon receipt of e-mail notification. No later than the morning of May 21, 2020</td>
</tr>
</tbody>
</table>

1. PipelineMT > Registration & Student Records > Academic Records > Final Grades-Select term
2. PipelineMT > Registration & Student Records > Academic Records > Academic Appeals (ONLY after TWO BUSINESS DAYS, if there is no entry for the summer/fall term displayed in PipelineMT, email records@mtsu.edu.

- Personal interviews will not be conducted in May. Committee members will carefully review your submitted paperwork at their May 20 meeting to determine if your appeal should be approved.

- If you need to change your major, you must contact the appropriate college advisor in time for them to submit a change of major request no later than 4:30 p.m. Friday, May 15, 2020. You will NOT be allowed to switch your major and interview with a different college/major while at the appeal committee.

- The decision of the Academic Appeals Committee is FINAL and only valid for the term appealed. The committee's decision cannot be overturned. There is no higher appeal.

- You will receive an e-mail when the results can be viewed in PipelineMT by the morning of May 21, 2020. Registration restrictions for students who were readmitted will be removed by May 21, 2020. If your appeal is approved, you will need to schedule an appointment to meet with your advisor.

- If your academic appeal is approved, you will need to complete an Admissions summer or fall 2020 re-enrollment application online.

- If you are approved to return, this committee might impose conditions such as limiting your enrollment hours for the term and/or requiring you to see the college advisor.

- Readmission by the Academic Appeals Committee does not imply reinstatement of financial aid, if applicable. There is a separate appeal process and deadline for financial aid if you were also suspended from aid. Check the Financial Aid website for more details.

- Please be aware that if we become aware of an incident of sexual harassment or sexual violence at MTSU based on the contents of an appeal, we are responsible for reporting it to the appropriate authorities. Visit MTSU’s Title IX website for more information about Campus Sexual Violence Elimination (SaVE) Act.

COMPLETE PAGE 2 - APPEAL FORM
Summer or Fall 2020
Undergraduate Academic Suspension Appeal Form

Your complete appeal packet must be received no later than 4:00 p.m. May 18, 2020.
Submit: in person at the MT One Stop, SSAC 210 or
scan and email to records@mtsu.edu, or fax to 615-898-5538.

Save your MT One Stop date stamped appeal, email sent to Records, or fax success.

If you attended another school while on suspension from MTSU, do not complete this form**. You must re-apply online. Attending another school while on suspension does not guarantee re-admission to MTSU.

Name: ____________________________________________________   MTSU ID: M________________

Last                                      First                                MI

Have you enrolled at another institution while serving your suspension from MTSU?
___ No
___ Yes (**You are not eligible to submit this academic appeal.)

CHOOSE ONLY ONE. You may appeal at the May meeting to be readmitted to attend either summer or fall.

___Summer 2020  (If re-admitted, you must enroll for Summer 2020 and priority register for Fall 2020.)
     (If re-instated but you do not attend summer, you must re-appeal in August to attend in Fall 2020.)

OR

___Fall 2020  (If you appeal for Fall 2020 at the May 2020 meeting and are denied, you cannot re-appeal at the
August 2020 meeting.)

This appeal form is for academic suspension from the University only. The decision of the Academic Appeals Committee is FINAL and the committee’s decision cannot be overturned; there is no higher appeal. This is not a Financial Aid appeal. Financial Aid appeals are separate: http://www.mtsu.edu/financial-aid/appeals.php.

You must submit the following with this completed and signed appeal form as one packet (together):

➢ A statement of those factors that have contributed to your academic difficulties your most recent semester.
➢ Create a plan for academic improvement, if your appeal is granted.
➢ Submit documentation, if applicable, from medical doctors or others in support of your appeal.

It is recommended you meet with your college advisor to review your paperwork prior to submission by the deadline.

If you plagiarize your academic appeal, the appeal will be denied and you will be reported to Judicial Affairs.

I have completely read the Undergraduate Academic Appeal Procedures on page one and this appeal form. By signing my appeal, I understand and accept that the Academic Appeals Committee’s decision is final. The decision cannot be overturned and there is no higher appeal.

Student Signature: ______________________________________ Date: ________________________

Middle Tennessee State University nondiscrimination policy: www.mtsu.edu/policies/governance-and-compliance/025.php