Undergraduate Academic Appeal Procedure:
Students Appealing for Undergraduate Readmission for Fall 2020

Academic Appeal Packet Deadline: 4:00 p.m. Monday, August 17, 2020
Academic Appeals Committee Meets: Wednesday, August 19, 2020

It is the student’s responsibility to follow-up and review their appeal form status on PipelineMT to ensure the Undergraduate Academic Appeal Form is received PRIOR to the Monday, August 17, 2020, 4:00 p.m. deadline. See “2” below.

<table>
<thead>
<tr>
<th>Academic Suspension</th>
<th>Suspension displayed in PipelineMT on:</th>
<th>Appeal form and documentation due:</th>
<th>Receipt of appeal form in PipelineMT:</th>
<th>Appeal Committee Meets:</th>
<th>Results Displayed in PipelineMT:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer enrolled:</td>
<td>Evening of Aug 10, 2020¹</td>
<td>4:00 p.m. August 17, 2020; emailed to <a href="mailto:records@mtsu.edu">records@mtsu.edu</a> or faxed: 615-898-5538</td>
<td>Within 2 business days of receipt²</td>
<td>August 19, 2020</td>
<td>Upon receipt of e-mail notification. No later than the morning of August 20, 2020²</td>
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</tbody>
</table>

1. PipelineMT > Registration & Student Records > Academic Records > Final Grades-Select term
2. PipelineMT > Registration & Student Records > Academic Records > Academic Appeals (ONLY after TWO BUSINESS DAYS, if there is no entry for the spring term displayed in PipelineMT, email records@mtsu.edu.

- Personal interviews will not be conducted in August. Committee members will carefully review your submitted academic appeal packet at their August 19 meeting to determine if your appeal should be approved.
- If you need to change your major, you must contact the appropriate college advisor in time for them to submit a Change of Major form no later than 4:30 p.m. Friday, August 14, 2020. Your appeal will be reviewed the college academic appeal committee members based on your official major.
- The decision of the Academic Appeals Committee is FINAL and only valid for the term appealed. The committee’s decision cannot be overturned. There is no higher appeal.
- You will receive an e-mail when the results can be viewed in PipelineMT. Registration restrictions for students who were readmitted will be removed by the morning of Thursday, August 20, 2020. If readmitted, you should schedule an appointment to meet with your advisor to discuss course selection.
- If you were not enrolled Spring or Summer 2020 and your academic appeal is approved, you will need to complete an Admissions re-enrollment application online.
- If you are approved to return, this committee might impose conditions such as limiting your enrollment to 8 or 14 credit hours for the term and/or requiring you to meet with your college advisor.
- Readmission by the Academic Appeals Committee does not imply reinstatement of financial aid, if applicable. There is a separate appeal process and deadline for financial aid if you were also suspended from aid. Check the Financial Aid website for more details.
- Please be aware that if we become aware of an incident of sexual harassment or sexual violence at MTSU based on the contents of an appeal, we are responsible for reporting it to the appropriate authorities. Visit MTSU’s Title IX website for more information about Campus Sexual Violence Elimination (SaVE) Act.
Fall 2020
Undergraduate Academic Suspension Appeal Form

Your complete appeal packet must be received no later than 4:00 p.m. August 17, 2020.
Submit by: email as one pdf attached document to records@mtsu.edu, fax to 615-898-5538 or mail to be received by deadline to Registrar’s Office, SSAC 150, 1301 E. Main St, Murfreesboro, TN 37132.

If you attended another school while on suspension from MTSU, do not complete this form**. You must re-apply online. Attending another school while on suspension does not guarantee re-admission to MTSU.

Name: ____________________________________________________   MTSU ID: M________________
Last                                      First                                      MI

Have you enrolled at another institution while serving your suspension from MTSU?

___ No
___ Yes, you are not eligible to submit this academic appeal**.

If you appealed for reinstatement for Fall 2020 at the May 2020 academic appeal meeting and were denied, you cannot re-appeal at the August 2020 meeting.

This appeal form is for academic suspension from the University only. The decision of the Academic Appeals Committee is FINAL and the committee’s decision cannot be overturned; there is no higher appeal. This is not a Financial Aid appeal. Financial Aid appeals are separate: http://www.mtsu.edu/financial-aid/appeals.php.

You must submit the following with this completed and signed appeal form as one packet (together):

1) A statement of those factors that have contributed to your academic difficulties your most recent semester at MTSU.
2) Create a plan for academic improvement, if your appeal is granted.
3) Submit documentation, if applicable, from medical doctors or others in support of your appeal.

It is recommended you schedule a meeting with your college advisor to review your appeal packet prior to submission by the deadline.

If you plagiarize your academic appeal, the appeal will be denied and you will be reported to Judicial Affairs.

I have completely read the Undergraduate Academic Appeal Procedures on page one and this academic appeal form. By signing my appeal request, I understand and accept that the Academic Appeals Committee’s decision is final. The decision cannot be overturned and there is no higher appeal.

Student Signature: ___________________________________________ Date: ________________________

Middle Tennessee State University nondiscrimination policy: www.mtsu.edu/policies/governance-and-compliance/025.php