Graduate Council Meeting Minutes
November 15, 2019
1:00 pm

Graduate Council Chair: Dr. Helen Binkley

I. Call to order at 1:02 – Dr. Helen Binkley

A. Members Present:

Helen Binkley, Kyle Butler, Michael Fleming, Brandon Grubbs, Jwa Kim, Dawn McCormack, Dan Morrell, Pam Morris, Steven Morris, Luciana Prestes, Mischa Renfroe, Michael Roach, James Robertson, Lisa Sheehan-Smith, Samantha Stolze, Judith Van Hein, Jeremy Winters, Dong Ye

B. Members Absent:

Emily Baran, Saleh Sbenaty, Kierstin Sims, Allie Sultan

C. Guests Present:

Mary Hoffschwelle, Henrique Momm

II. Approval of Minutes from Last Meeting

III. College of Graduate Studies Update – Dr. Dawn McCormack

A. Graduate Studies is working on:

1. New policies and procedures.

2. Rewriting the catalog

B. Faculty Status Renewals- Individuals will reapply on their due date but will be covered to teach through to the end of the semester.
1. Faculty do not feel that they are losing coverage early.

2. The sub-committee is not rushed into processing and approving faculty at one time.

IV. Committee Reports

A. Curriculum Changes – Curriculum Sub-Committee – Dr. Pam Morris

1. Art Therapy – Motion to return to sub-committee for evaluation by Dan Morrell, approved – none opposed.
   a. Discussion on the processes for the involved departments.
   b. Currently, Counseling is not an included department.

2. Motion for all others by Mischa Renfroe – Approved, none opposed

3. January 10 – last meeting for the catalog changes for fiscal year
   a. New catalogs will come out in the summer term as people are admitted for a fiscal year.
   b. Jeremy Winters wanted to ask if the process could be even more streamlined to allow for quicker processing.
   c. Dawn McCormack said she will discuss it with the provost office and return in January with more information.

B. Consent Calendar - Graduate Faculty Status Sub-Committee – Dr. Jwa Kim

1. Motion to approve faculty status changes by Jwa Kim – Approved, none opposed

C. Review Sub-Committee – Dr. Michael Roach

1. MA of International Affairs
   a. John F. Clark
      1. Pros: Full professor; most administrative experience within group (9 years as department chair; 1 year as director of
b. Martin S. Edwards
   1. Pros: 4 years as Director of Graduate Studies in his department; in first year as department chair; strong publication and presentation record; strong grant activity
   2. Cons: Not yet full professor

c. Earl Conteh-Morgan
   1. Pros: Full professor; strong publication and presentation record
   2. Cons: less administrative experience than other candidates

2. Motion to approve external reviewers by Michael Roach – Approved, none opposed.

D. ABM Proposal – ABM Sub-Committee – Dr. Judith Van Hein
   1. Motion to approve the new policy regarding ABM programs by Steve Morris. Seconded by Pam Morris – Approved, none opposed
   2. Next steps:
      a. Guidelines for how programs apply for the ABM pathway
      b. Dawn McCormack asked that the sub-committee work with her and Mary Hoffschwelle to develop the guidelines
      c. Spring 2020 – last date for applications

E. New Business – No new business to discuss

F. Motion to adjourn – approved at 1:40
Graduate Council Consent Calendar
November 15, 2019

Adjunct Faculty:

Torren Gaston    Public History
Michael Gonzales   Educational Leadership
Ryan Korstange   Educational Leadership
Marcia Melton    Education
LaDonna McFall    Educational Leadership
Regina Merriman   Education
Vickie Montgomery   Management
James Waters    Womack Educational Leadership
Sharon Yates    Elementary & Special Education

Full Faculty:

Joshua Aaron    Management
Mary Asbury    Communication Studies
Frank Bailey    Biology/MOBI
Thomas Black    Elementary & Special Education
Ken Blake     Journalism & Strategic Media
Beverly Boulware    Elementary & Special Education
Stoney Brooks    Information Systems & Analytics
Heather Brown    Concrete & Construction Management
Kimball Bullington    Management
Larry Burriss    Journalism & Strategic Media
Jennifer Caputo    Health & Human Performance
Yuanting Chao    History
Adam Clark    Music
Kathleen Daby    Social Work
Cedric Dent    Music
Matthew Duncan    University Studies
Sean Foley    History
Shannon Harmon    Elementary & Special Education
Jenna Gray-Hildenbrand    Philosophy & Religious Studies
Abdulqayyum Khaliq    Mathematical Sciences
Sungyoon Lee    Elementary & Special Education
Cyrille Magne    Psychology
Jamila McWhirter  Music
Frank Michello  Economics & Finance
Joseph Morgan  Music
Carol Nies  Music
John Pennington  Psychology
Andrew Polk  History
Ariana Postlethwait  Social Work
Christopher Quarto  Educational Leadership
Deana Raffo  Management
Jason Reineke  Journalism & Strategic Media
James Rust  Psychology
Michael Rutledge  Biology
Greg Schmidt  Psychology
Kevin Smith  Sociology & Anthropology
Matthew Taylor  Journalism & Strategic Media
Paula Thomas  Accounting
Raymond Thomas  Music
Elizabeth Whalen  Health & Human Performance

Teaching Faculty:

Don Aliquo  Music
David Carleton  Political Science and International Affairs
Steven Jones  Psychology
Zafrullah Khan  Elementary & Special Education
Lisa Langenbach  Political Science and International Affairs
Jarrell Whitman  Concrete and Construction Management

5- Graduate Council Meeting
Graduate Council Curriculum Sub-Committee Meeting Minutes  
November 8, 2019

Call to Order: The November 8, 2019 meeting of the Graduate Curriculum Sub-committee was called to order by Dr. Pam Morris, Chair, @ 9:00 a.m.

Members Present: Helen Binkley, Dong Ye, Pam Morris, Dawn McCormack - shared Mischa Renfroe and Saleh Sbenaty votes via Curriculog

Members Absent: Mischa Renfroe, Saleh Sbenaty

Guests Present: Peter Cunningham, Mitzi Brandon, Susan Fieldhouse, Chris Quarto, Jeremy Aber, Mike Boyle, James Rust

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<thead>
<tr>
<th>Proposed Action</th>
<th>Detailed Explanation</th>
<th>Approval</th>
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<tbody>
<tr>
<td><strong>College of Basic and Applied Sciences</strong></td>
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<tr>
<td>Geosciences</td>
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<tr>
<td>Geosciences, M.S.</td>
<td>Curriculum Change</td>
<td>Removal of sub-categories and clarifies which courses are required and which are elective in each track. No courses are removed nor added; effective Summer 2020</td>
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<tr>
<td><strong>Mathematical Sciences</strong></td>
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<tr>
<td>ACSI 5220 – Mathematics of Corporate Finance</td>
<td>Course Change</td>
<td>Name change from Mathematics of Corporation Finance to Mathematics of Corporate Finance; effective Summer 2020</td>
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<tr>
<td>STAT 6020 – Applied Statistical Methods</td>
<td>Course Change</td>
<td>Title Change; effective Summer 2020</td>
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<p>| <strong>College of Behavioral and Health Sciences</strong> | | |
| Nursing | | |
| NURS 6204 – Curriculum and Design and Educational Theory | Course Discontinuation | Effective Summer 2020 | All Approved |
| NURS 6205 – Evaluation Methods of Nursing Education | Course Discontinuation | Effective Summer 2020 | All Approved |
| NURS 6207 – Clinical Focus | Course Discontinuation | Effective Summer 2020 | All Approved |
| NURS 6209 – Nursing Education Program | Course Discontinuation | Effective Summer 2020 | All Approved |
| NURS 6301 – Nursing Administration I | Course Discontinuation | Effective Summer 2020 | All Approved |
| NURS 6302 – Nursing Administration II | Course Discontinuation | Effective Summer 2020 | All Approved |</p>
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<tr>
<td>NURS 6609 – FNP Practicum</td>
<td>Course Change; Change in credit hours to 5 hours; Effective Summer 2020</td>
<td>All Approved</td>
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<tr>
<td>Physician Assistant Studies</td>
<td>New Program; Master of Science Program; effective May 2022</td>
<td>All Approved</td>
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<td><strong>Jones College of Business</strong></td>
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<td><strong>Accounting</strong></td>
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<tr>
<td>Accounting, Assurance Specialization, M.Acc</td>
<td>Program Change; Establish a new specialization within the Master of Accountancy program; effective Summer 2020</td>
<td>All Approved</td>
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<tr>
<td>ACTG 5110 – Advanced Financial Accounting</td>
<td>Course Change; Course Number change; effective Summer 2020</td>
<td>All Approved</td>
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<tr>
<td>ACTG 5640 – Internal Auditing</td>
<td>Course Reactivation; Effective Spring 2020</td>
<td>All Approved</td>
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<tr>
<td><strong>Business Administration, M.B.A. - Health Care Management and Music Business Concentrations, M.B.A.</strong></td>
<td>Program Change; The proposed change in admission policy to all MBA programs allows for a pathway in to the program for qualified students to be exempt from the GRE and GMAT test. In addition, the proposed required minimum GPA is now in line with the College of Graduate Studies minimum; Changes do not apply to the CIM concentration; effective Summer 2020</td>
<td>All Approved</td>
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<tr>
<td><strong>Economics and Finance</strong></td>
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<tr>
<td>Economics Minor (Graduate)</td>
<td>Program Change; Eliminate the graduate minor in Economics; effective Summer 2020</td>
<td>All Approved</td>
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<tr>
<td>Economics, Financial Economics Concentration, M.A.</td>
<td>Termination of Academic Program; Terminate the concentration in Financial Economics within the M.A. program in Economics; effective Summer 2020</td>
<td>All Approved</td>
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<td>Finance, M.S.</td>
<td>Program Change</td>
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<td>Change to admission requirements; Applicants must now provide transcripts, GMAT scores or GRE equivalent, 3 letters of recommendation, personal statement of purpose, resume or CV, and an A in Principles of Corporate Finance or the equivalent; effective Summer 2020.</td>
<td>All Approved</td>
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<tr>
<td>Information Systems and Analytics</td>
<td>Program Change</td>
<td>All Approved</td>
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<tr>
<td>Information Systems, IS General Concentration, M.S.</td>
<td>Allow students to graduate with a M.S. in Information Systems with no concentration.</td>
<td>All Approved</td>
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<td>Management</td>
<td>Program Change</td>
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<tr>
<td>Management, All Concentrations, M.S.</td>
<td>Proposed admission requirements: an earned bachelor’s degree from a regionally accredited college or university with a GPA of 2.75 or higher and a minimum index score of 1000, calculated using: (GPA x 200) + GMAT (or GRE equivalent)</td>
<td>All Approved</td>
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<td>The GMAT/GRE requirement may be waived for applicants meeting any of the following conditions:</td>
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<td>1. An earned bachelor’s degree from a regionally accredited college or university with GPA 3.0 or higher</td>
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<td>2. An earned bachelor’s degree with a GPA 2.75 or higher and 5 or more years of professional/managerial or military experience.</td>
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<td>3. An earned graduate or professional degree from a regionally accredited college or university.</td>
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<td>Foundation Courses – MGMT 6000 (or MGMT 3610 and MGMT 3620)</td>
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College of Education

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<tr>
<td>College of Education</td>
<td>Program Change</td>
<td>All Approved</td>
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<tr>
<td>Master of Education in Curriculum and Instruction (Nonlicensure) (Generalist)</td>
<td>Effective Summer 2020</td>
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<td>Text to be added to program description: The ONLINE Master of Education in Curriculum and Instruction (Nonlicensure) Generalist Program requires completion of 33 hours of required ONLINE COURSES; Specify ONLINE Rotation.</td>
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## ALSI

### Assessment, Learning and Student Success: Assessment Learning and School Improvement Concentration, Ed.D.
- **Proposed Action**: Program Change
- **Detailed Explanation**: Creation of a concentration in Assessment, Learning and School Improvement; effective Summer 2020
- **Approval**: All Approved

### Assessment, Learning, and Student Success: Higher Education Concentration, Ed.D.
- **Proposed Action**: New Academic Program
- **Detailed Explanation**: New concentration; effective Summer 2020
- **Approval**: All Approved

### ALSI 7050 – Application and Research Seminar: Student Learning
- **Proposed Action**: Course Change
- **Detailed Explanation**: Effective Summer 2020
- **Approval**: 4 of 5 approved; passed

### ALSI 7250 – Application and Research Seminar: Assessing Student Learning
- **Proposed Action**: Course Change
- **Detailed Explanation**: Effective Summer 2020
- **Approval**: 4 of 5 approved; passed

### ALSI 7450 – Application and Research Seminar: Student Success
- **Proposed Action**: Course Change
- **Detailed Explanation**: Effective Summer 2020
- **Approval**: 4 of 5 approved; passed

### Details of Program Changes

1. These courses were originally created for the Assessment, Learning, and School Improvement Ed.D. With the addition of the new concentration in Higher Education, the course descriptions and course content will be slightly modified so these courses can be used in both the proposed Higher Education concentration and the proposed ALSI concentration.

2. Changes to the courses will be minor and might include adding examples or readings that specifically address higher education students.

## Professional Counseling

### Professional Counseling, Clinical Mental Health Counseling Concentration, Ed.S.
- **Proposed Action**: Program Change
- **Detailed Explanation**: Effective Summer 2020
- **Approval**: All Approved
Internship grade & professional dispositions policy: Successful completion of School Counseling internship (COUN 6920 and COUN 6930) entails earning a grade of B- or higher and rubric ratings of “Acceptable” and/or “Target” in all six professional dispositions categories (i.e., Collaborative, Ethical, Professional, Reflective, Self-Directed & Critical Thinker). Successful completion of two semesters of internship is a requirement for the Ed.S. degree.

Details of Program Changes:

If a student earns less than a B- in their first or second semester of internship and/or if they receive an “Unacceptable” rubric score in one or more of the six professional dispositions categories then they will be required to repeat and successfully complete a semester of internship. Students will be given the opportunity to repeat a semester of internship, if necessary, only once during their program.

Remediation will be required if a student must repeat a semester of internship. Targets of remediation will vary from student to student and will be determined by the faculty. Remediation procedures will be employed in accordance with the Professional Counseling Program Continuous Evaluation policy.
Special Education

**Program Change**

Effective Summer 2020

In summary, the two major changes will be to allow ANY teacher (not just special education teachers) who have a valid teaching license to apply to both Master’s programs and secondly, candidates will be given a choice to take the GRE or MAT or create a digital portfolio as specified in this proposal.

Special Education, Early Childhood Education, M.Ed.

**Program Change**

Termination of program; effective Summer 2020

All Approved

**College of Liberal Arts**

Art Therapy, M.A.

**New Academic Program**

Establish a new major of Art Therapy; effective Fall 2021

All Approved

English

**Program Change**

Discontinue the English graduate minor; effective Summer 2020

All Approved

Theater and Dance

Speech and Theater Minor

**Program Change**

Termination of existing graduate minor; effective Summer 2020

All Approved

**THEA 5450 – Advanced Stage Lighting**

**Course Discontinuation**

Effective Summer 2020

All Approved

**THEA 5600 – Storytelling**

**Course Discontinuation**

Effective Summer 2020

All Approved

**THEA 5800 – Theater History I: Greek Period to Restoration**

**Course Discontinuation**

Effective Summer 2020

All Approved

**THEA 5850 – Theater History II: Restoration to Present**

**Course Discontinuation**

Effective Summer 2020

All Approved

**THEA 5990 – Problems in Theater**

**Course Discontinuation**

Effective Summer 2020

All Approved

Dr. Pam Morris adjourned the meeting at 10:10 a.m.