I. Call to Order

Members present: Dr. Michael Hein, Dr. Marc Singer, Dr. Philip Phillips, Dr. Frank Bailey, Dr. William Ilsley, Paul Martin III, Dr. Jackie Eller, Dr. Stuart Bernstein, Dr. Jeffrey Walck, Dr. Ken Blake, Dr. Bichaka Fayissa, Dr. Zeny Panol, Dr. Norman Weatherby & Monte Hendrickson

Ex-officio members present: Peter H. Cunningham, Interim Associate Dean College of Graduate Studies, Dr. Abdul Rao, Dean of Graduate Studies

Also present: Dr. Kaylene Gebert, Provost.

II. Announcements

A. Dr. Michael Hein
   - Dr. Hein introduced Provost Gebert and invited her to address the Council.
   - The Provost welcomed the opportunity to speak with the Council and share her vision of the role of Graduate Studies and Research at MTSU. She reiterated its importance as a part of the University Master Plan and her continuing support of both Graduate Studies and Research. The Provost also noted the constraints of space and budget along with enrollment growth and the resulting impact on MTSU’s ability to achieve its goals. She looks forward to the opportunity to meet with the Council in the future and to continue to update the members on Academic Affairs.

B. Dr. Abdul Rao
   - Dean Rao discussed having unique regalia for PhD students. Following discussion a motion was put forth recommending that MTSU initiate a policy of specific academic regalia.
   - Dean Rao informed the Council of the status of the Associate Dean search. The plan is to bring candidates to campus by mid-April. He anticipates candidates giving formal presentations as part of the interview process.

C. Dr. Peter H. Cunningham
   - Dr. Cunningham discussed the Thesis/Dissertation writing workshop which was held on February 16. Seventy to seventy-five people attended the workshop. This workshop will be held during the first month of each semester with someone from the IRB present at the next workshop to answer specific questions.
   - Dr. Cunningham updated the Council on the status of the RODP Master of Professional Studies degree. MTSU is proposing three courses for inclusion in this online degree; Issues and ethics, research modeling, and organizational change and development. Full proposal for the degree should be before the Council in the March meeting.
   - Announcement of the GRE test prep workshop to be held on April 06, 2005. This will be co-sponsored by College of Graduate Studies and the Honors College. More information will be available when Dr. Cunningham returns from the ETS training workshop.
   - Graduate recruitment fair has been scheduled for September 28, 2005. This will be the first fair of its type at MTSU. We are inviting numerous graduate schools to participate in the recruitment of MTSU students for graduate study. This date is part of the traditional graduate recruitment week of Tennessee universities.
III. Approval of Minutes – December 17, 2004

A motion was made to accept the minutes of the December 17, 2004 meeting. The motion was seconded and carried.

IV. Sub-Committee Reports

A. Graduate Faculty and Program Review

Dr. Frank Bailey, Chair

- Consent calendar attached – all items have been recommended for approval. A motion was made to adopt the attached calendar. The motion was seconded and carried.
- Dr. Fredrick Crawford was approved as External Reviewer for the M.S. in Biology.
- The Council referred the proposed Graduate Faculty criteria for the Department of English to this committee for review and action.

B. Student Affairs and Travel

Dr. Jeffrey Walck, Chair

- The Student Affairs and Travel committee approved 35 student and faculty travel applications since the last meeting. The balance in the travel fund was reported as being $3933.00.

C. Policies and Procedures

Dr. Ken Blake, Chair

- Policies and Procedures meeting agreed to review the MTSU Graduate School reference form and bring proposed changes back to the Council.

V. Old Business

- Dr. Cunningham gave an update on the status of the ongoing review of Graduate Faculty categories and criteria. The ad-hoc committee will meet again immediately following the Graduate Council meeting.

VI. New Business

- A Letter of Intent was sent to TBR regarding the Masters in Social Work. MTSU is collaborating with APSU and TSU to develop a collaborative MSW degree for the Middle Tennessee region.
- TBR has received the Letter of Intent to develop the I-Sciences PhD which will reside in the College of Basic and Applied Sciences. Planning for the degree is underway.
- The Council can expect to receive the full proposal for the PhD in Literacy Sciences at the March meeting.

There being no further business the meeting was adjourned at 3:15 p.m.

Respectfully submitted: Kim Collins
Recording Secretary

/kc
Associate Membership – Initial – Level 1
Christopher Rosenmuller/History

Associate Membership – Level II
Bob Womack/Educational Leadership

Full Membership – Re-Appointment
Jungsoon Yoo/Computer Science
James Rust/Psychology
Patrick McCarthy/Industrial Organizational Psychology
Ginger Holmes Rowell/Mathematics
Chrisila C. Petley/Computer Science

Doctoral Membership – Re-Appointment
Amy L.S. Staples/History
Claudia Barnett/English
Gaylord Brewer/English
Gary P. Wulfsberg/Chemistry
Mary S. Hoffschwelle/History

Adjunct Membership
Tiffany Sweeley/Music
Sheila M. Costello/Dyslexic Studies

Cross listing of existing course
EXSC/HLTH/PHED 6880 Add REC6880—Internship/Special Projects, 3 to 6 credit hours, effective summer 2005

Course Title Change
PSY 6230 Legal and Ethical Issues in School Counseling changed to Legal and Ethical Issues in Counseling; 3 credits; effective summer 2005

PSY 6270 Practicum in School Counseling changed to Practicum in Counseling; 3 credits; effective summer 2005

PSY 6540 Internship: Counseling and Clinical Psychology changed to Internship: Mental Health Counseling; 3 to 6 credits; effective summer 2005

Inactivation of Course
PSY 5160 Laboratory in Human Factors Psychology; effective fall 2005
PSY 5170 Laboratory in Experimental Social Psychology
PSY 5420 Experimental Social Psychology
PSY 5450 Psychology of the Self
PSY 5770 Apprenticeship: Gerontology
PSY 5800 Cognition: Thinking and Reasoning
PSY 6110 Advanced Educational Psychology
PSY 6200 Lab: Advanced Cognitive Psychology

Curriculum Changes
PSY 6470 Computer Simulation in the Behavioral Sciences
PSY 6710 Community Psychology
PSY 6830 Techniques of Family Therapy
PSY 7010 General Psychology Seminar: Physiological
PSY 7350 Advanced Social Psychology

**Elective Changes**

Changes to the Clinical Psychology Concentration
Creation of General Clinical Specialization

Non-substantive curriculum change to Psychology, Quantitative Concentration

**English**

**Change in Admission to Program (Major)**

Change application deadlines for Summer/Fall admission to graduate programs in English to March 1st for Spring and for Spring to October 15th; (the deadline for application for teaching assistantships will remain February 1.)

**ETIS**

**Proposed New Course**

ETIS 6190 Six Sigma; 3 credit hours/effective fall 2005

**Change in Credit Hours**

ET 5330 change from 4 credit hours to 2 credit hours; effective spring 2005