

# GRADUATE COUNCIL MINUTES

## September 24, 2010

The Graduate Council met at 1:30 p.m. in the 1<sup>st</sup> Floor Conference Room of the Sam Ingram Building. Clare Bratten presided as Chair.

### **I. Call to Order**

#### **Members present:**

Kathy Burriss, Michaele Chappell, Clay Cotham, Kevin Donovan, Gore Ervin, Michael Hein, Vicky MacLean, Bren Martin, Don Morgan, Jason Reineke, Craig Rice, and Greg Schmidt

#### **Ex-Officio members present:**

Michael Allen, Dean, College of Graduate Studies  
Peter Cunningham, Associate Dean, College of Graduate Studies  
John Vile, Dean, Honors College

### **II. Announcements**

#### **A. Dr. Clare Bratten, Chair**

Dr. Bratten welcomed the Council members and offered appreciation for the group's willingness to serve. Dr. Bratten opened with introductions.

#### **B. Dr. Michael Allen, Dean, College of Graduate Studies**

Dr. Allen informed the Council that for every percentage point increase in student enrollment the state gives \$1M in support. The Council was reminded of the importance of being careful that our programs do not become low-producing.

Dr. Allen reported that there has been a significant increase in international enrollment. This year, we have about 400 international graduate students. In the past few years, our international enrollment has been around 270-290 graduate students.

Dr. Allen noted that Provost Bartel has identified funds for tenure-track faculty travel.

The Vice Provost for International Affairs (VPIA) search is currently underway. Dr. Allen is Chair of the search committee.

**C. Dr. Peter Cunningham, Associate Dean, College of Graduate Studies**

Dr. Cunningham noted the College of Graduate Studies staff travels extensively to attend graduate school fairs and to visit individual colleges and universities. The College of Graduate Studies has focused heavily on international student recruitment but recognizes the need to focus on domestic recruiting as well. Dr. Cunningham is open to local travel with Council members to work closely with neighboring colleges to promote our programs.

Dr. Cunningham stated that we currently have 3,030 graduate students. The goal is to have 15% (4,000 of current enrollment) of all MTSU students be graduate students.

Dr. Cunningham reported that THEC has approved the M.S. in Horse Science to begin in January 2011. There are still three new master's program proposals still awaiting THEC's review: Information Systems, Health, Physical Education and Recreation, and International Affairs.

**III. Approval of minutes from last meeting—May 24, 2010**

*A motion was made to accept the minutes of the May 24, 2010 meeting. The motion was seconded and passed.*

**IV. Sub-Committee Reports**

**A. Graduate Faculty and Curriculum Review  
Dr. John DiVincenzo, Chair**

- Consent calendar attached
- *A motion was made to accept the consent calendar. The motion was seconded and carried.*

**B. Student Affairs and Travel  
Dr. Vicky MacLean, Chair**

- Dr. MacLean reported that there have been nine travel applications approved. The committee will meet on October 7<sup>th</sup> to discuss streamlining the application process and finding dedicated space for graduate students.

**C. Policies and Procedures  
Dr. Vince Smith, Chair**

- No report

**D. Graduate Program Review**  
**Dr. Kevin Donovan, Chair**

- This year, there will be three graduate programs under review: Criminal Justice Administration, Sociology, and History.

**V. Old Business**

- Currently, there is no summer compensation for thesis and dissertation supervision. Last year, the Council sent forth a Thesis and Dissertation Compensation Proposal to remedy the lack of summer compensation. This proposal has moved to the Dean's Cabinet for review and approval.

**VI. New Business**

- Electing a Graduate Council Vice-Chair

Nominations were accepted for Vice-Chair. Dr. Craig Rice volunteered. A motion was made to accept the nomination of Dr. Rice as Vice-Chair. The motion was seconded and approved.

- The Council discussed the need for a Graduate Student Association. Dr. Bratten charged the Student Affairs and Travel Committee with identifying graduate student leaders in order to move forward with establishing a Graduate Student Association. Dr. MacLean and representatives from departments with existing graduate student organizations agreed to meet as an ad hoc committee to discuss a campus-wide Graduate Student Association. Those agreeing to serve with Dr. MacLean on this ad hoc committee were Gore Ervin, Kevin Donovan, Bren Martin, and Michael Hein.
- Dr. Bratten also charged the Student Affairs and Travel Committee with researching the subject of increasing stipends for GTAs.
- The Council discussed the need for all GTAs to be proficient in the English language. Dr. Bratten charged the Policies and Procedures Committee with exploring ways to determine language proficiency in GTAs and ways to improve their spoken English.

There being no further business the meeting was adjourned.

Minutes submitted by: Melissa Hawkins, Recording Secretary

# **Graduate Council – Consent Calendar September 24, 2010**

## **Graduate Faculty Membership**

### **Adjunct**

Renata B. Alexandre-Kloss / Health & Human Performance  
Laura M. Carpenter / Sociology & Anthropology  
M. Tara Joyce / Dyslexic Studies  
Karla S. Luker / Nursing  
Pamela A. Marks-Shulman / Human Sciences  
Jenni R. Stracener / Nursing  
Terri J. Tharp / Elementary & Special Education  
Dellmar Walker / Human Sciences  
Timothy K. Webb / Educational Leadership

### **Associate**

Deborah G. Belcher / Human Sciences  
Kelly S. Bloom / Health & Human Performance  
Janis Brickey / Human Sciences  
John M. Coons / Health & Human Performance  
Mark C. Frame / Psychology  
Rebecca B. King / English  
Theresa M. McBreen / Foreign Languages & Literature  
Shelly E. Turner / Nursing

### **Full – Reappointment**

Janet M. Colson / Human Sciences

### **Doctoral – Initial**

Jeanne G. Fain / Elementary & Special Education  
Christopher R. Herlihy / Biology  
Andrew A. Owusu / Health & Human Performance  
John F. Wallin / Physics and Astronomy

# Curriculum Changes

## *Accounting*

### **Proposed New Course**

ACTG 6580 International Financial Reporting Standards, 3 credit hours, effective Spring 2011

## *Elementary and Special Education*

### **Inactivation of Course(s)**

ELED 6011 The Teacher as Reflective Practitioner, effective Fall 2010

### **Course Number/Title Change**

ELED 7290 Change title of course **from** Inquiry in the Classroom **to** *Inquiry and Problem-Based Learning*; change catalog description, effective Fall 2010

## *Engineering Technology*

### **Inactivation of Course(s)**

ETIS 5490 Topics in Industrial Technology, effective Fall 2010

ETIS 5700 Industrial Topics, effective Fall 2010

ETIS 5790 Shop Problems, effective Fall 2010

## *Political Science*

### **Inactivation of Course(s)**

PS 5260 Applied Public Administration, effective Fall 2010

## *Sociology and Anthropology*

### **Inactivation of Course(s)**

SOC 5170 The Social Context of Southern Music, effective Fall 2010

## *Literacy Studies*

### **Changes in Credit Hours**

LITS 7330      Special Topics in Literacy  
Change from 3 credit hours to variable 1-3 credit hours, effective Spring 2011

### **Change in Admission to Program (Major)**

Remove Spring Admission due to availability of core courses and the order in which the courses should be taken, effective Spring 2011