

GRADUATE COUNCIL MINUTES

December 12, 2014

The Graduate Council met at 2:00 p.m. in Ingram 101. Vice-Chair Jennifer Vannatta-Hall presided.

I. Call to Order

Members present:

Joseph Akins, Vaughn Barry, Carol Boraiko, Kathleen Darby, Bichaka Fayissa, Josh Howard, Robert Kalwinsky, Steve Livingston, Pamela Morris, Dwight Patterson, Lencie Plancher, Brian Robertson, Cliff Welborn, and Jeff Bonner

Ex-Officio/Guests present:

Jackie Eller, Interim Dean, College of Graduate Studies
Scott Handy, Interim Associate Dean, College of Graduate Studies

II. Announcements

A. Dr. Jennifer Vannatta-Hall, Vice-Chair

Dr. Vannatta-Hall opened the meeting.

B. Dr. Scott Handy, Interim Associate Dean, College of Graduate Studies

Dr. Handy noted that our English-language standards are on the low end when compared to our peer institutions. The College of Graduate Studies is in the process of gathering more data and possibly raising the standards.

III. Approval of minutes from last meeting—November 21, 2014

A motion was made to accept the minutes of the November 21, 2014. The motion was seconded and passed.

IV. Sub-Committee Reports

A. Graduate Faculty and Curriculum Review

Dr. Vaughn Barry, Chair

- The December Consent Calendar is attached.
- *A motion was made to accept the Consent Calendar. The motion was seconded and passed.*

B. Student Affairs and Travel

Dr. Kathleen Darby, Chair

- The committee proposes having the Graduate Student and Faculty Travel Budget of \$32,652 separated into two funding sources to support travel requests for the academic year. There shall be 50% of the budget allocated to support travel requests approved for travel during July 1st – December 31st. The remaining 50% of the budget shall cover travel requests approved for travel between January 1st and June 30th.
- The current Graduate Student Travel Application needs to be revised to read: “Awards of up to \$500 per fiscal year (July 1- June 30) may be granted to graduate students for travel related to presentation of research and creative scholarship at major conferences and venues.” Although, the available funds are currently disbursed throughout the fiscal year, this will make the form clear in reflecting that fact by replacing the word ‘academic’ with the word ‘fiscal’. Also, the Student Affairs and Travel Committee recommends adding language to #3 of the list of instructions to obtaining approval on the Graduate Student Travel Application. Number 3 currently reads: “You must be enrolled in a graduate degree program and classes during the semester of travel.” The Committee recommends adding an additional sentence which reads: “If the travel funds are requested for summer travel and the student is not enrolled in the summer term, then the student must have been enrolled in the previous spring semester or already registered for the upcoming fall semester in order to be eligible.”
- *A motion was made to accept the recommendations to allocate the Graduate Student and Faculty Travel budget as 50% over July 1 – December 31 and 50% over January 1 – June 30 and to update the Graduate Student Travel Application with the aforementioned revisions. The motion was seconded and passed.*

C. Policies and Procedures

Dr. Bichaka Fayissa, Chair

- No report at this time

D. Graduate Program Review

Dr. Ginny Dansby, Chair

- Dr. Handy reported that there may be two external reviewers for the each of the program reviews because of the interdisciplinary nature of the three graduate programs (Molecular Biosciences PhD, Computational Science PhD, and Math and Science Education PhD).

V. Old Business

- Dr. Handy noted that the Student Affairs and Travel Committee will be working to gather and analyze the data from our exit surveys.

VI. New Business

- The next Graduate Suspension Appeals is on Tuesday, January 13th. Three volunteers from the Council are needed to serve on the Appeals Committee. Drs. Robert Kalwinsky, Kathleen Darby, and Dwight Patterson volunteered.
- Since Dr. Jennifer Vannatta-Hall will be on maternity leave during part of the spring semester, the Council asked for a volunteer to act as Vice-Chair for the spring semester. Dr. Joseph Akins volunteered.

There being no further business the meeting was adjourned at 2:40 pm. The next Graduate Council meeting is scheduled for January 23rd.

Graduate Council – Consent Calendar

December 12, 2014

Graduate Faculty Membership

Michelle Boyer-Pennington / Psychology / PhD
Jeannie Harrington / Accounting / PhD
Katherine Mangione / Elementary & Special Education / PhD
William McDowell / Business Communication & Entrepreneurship / PhD
Susan Myers-Shirk / History / PhD
Nuria Novella / Foreign Languages and Literature / PhD
Ryan Otter / Biology / PhD

Adjunct

Marsha MacDowell / History / PhD

Graduate Curriculum Changes

Educational Leadership

Course Title Change

YOED 6540 Change title from Problems in Aerospace Education to Topics in Aerospace Education, effective Spring 2015

Agribusiness and Agriscience

Course Number Change

Change ABAS 5910 (Problems in Agriculture) to ABAS 6910, 1-6 credit hours, effective Spring 2015

Business Communication and Entrepreneurship

Inactivation of Courses

BCEN 5450 Training Strategies for Business Systems and Technology
BCEN 5520 Instructional Strategies in Marketing Education
BCEN 5600 Organization and Administration of Marketing Education Programs
BCEN 5680 Diversity in the Workplace
BCEN 6010 Training and Development
BCEN 6640 Thesis Research
BCEN 6670 Organization, Administration, and Supervision of Business Education
BCEN 6700 Coordination of Marketing Education Curriculum and Cooperative Programs
BCEN 6950 Computer-Based Technology E-Training

Changes to be effective Summer 2015

Elementary & Special Education

Proposed New Courses

ELED 6650 Curriculum: Inquiry and Thinking, 3 credit hours, effective Summer 2015
ELED 6670 Advanced Content Methods, 3 credit hours, effective Summer 2015