

GRADUATE COUNCIL MINUTES

May 15, 2015

The Graduate Council met at 2:00 p.m. in Ingram 101. Chair Nita Brooks presided.

I. **Call to Order**

Members present:

Nita Brooks, Bichaka Fayissa Josh Howard, Robert Kalwinsky, Steve Livingston, Pamela Morris, Dwight Patterson, Lencie Plancher, Brian Robertson, Jennifer Vannatta-Hall, Monica Wallace, and Jeremy Winters

Ex-Officio/ Guests present:

Scott Handy, Interim Associate Dean, College of Graduate Studies,
Jackie Eller, Interim Dean, College of Graduate Studies and Vice Provost for Research

II. **Announcements**

a. **Dr. Nita Brooks, Chair**

Dr. Brooks opened the meeting at 2:02 p.m.

III. **Approval of Minutes from last meeting – April 24th, 2015**

The minutes were distributed to the Graduate Council for review. A motion was made to accept the minutes of the April 24th, 2015 meeting. The motion was seconded and passed.

IV. **Sub-Committee Reports**

a. **Graduate Faculty and Curriculum Review**

Dr. Vaughn Barry, Chair

- The May Consent Calendar is attached.
- The Consent Calendar comes in the form of a motion. It was seconded and passed.

b. **Student Affairs and Travel**

Dr. Kathleen Darby, Chair

c. **Policies and Procedures**

Dr. Bichaka Fayissa, Chair

- At previous meetings, it was decided that both the Graduate Faculty Membership Application and Curriculum Cover Memo forms will be revised to include a signature line for the Program Coordinator/Director. This signature line will be included before the Department Chair signature line. At the last Graduate Council meeting, there was one question remaining about the Graduate Faculty Membership Application in regards to the home department of the applying faculty member. The home department of the faculty member would have to be clarified (the one in which they have been hired, tenured, and/or promoted for faculty who do teaching across disciplines and programs such as those in the MBA, MSE, MOBI, COMS, etc). The Policies and Procedures

Subcommittee presented their report in favor of having the signature of the program coordinator/director for the department into which the faculty member was hired. A motion was made to accept the report as submitted by the Policies and Procedures Subcommittee. The motion was seconded and passed.

d. Graduate Program Review

Dr. Ginny Dansby, Chair

- The initial stages of the graduate program reviews are all complete. The reviews have been completed, program responses have been received, and the post-review meeting have occurred. The review and program response for the Computational Science program was reviewed with no particular comments noted. The next stage will be the one-year follow-up next June.

V. Old Business

- a.* Summer Graduate Council. We are in need of volunteers during the summer months to handle emergency business and graduate faculty membership applications. Dr. Handy passed around a sign-up sheet for monthly availability. Those that signed up to volunteer included:

For the month of June: Pamela Morris, Josh Howard, Steve Livingston, and Robert Kalwinsky

For the month of July: Nita Brooks, Josh Howard, Robert Kalwinsky, Jeremy Winters, and Kathleen Darby

For the month of August: Brian Robertson, Dwight Patterson, Bichaka Fayissa, and Jennifer Vannatta-Hall

- b.* Graduate Faculty and Student Travel Budget. Given that this account regularly runs out of money, at the last Council meeting, a request was made for the Student Affairs and Travel Subcommittee to consider formally restricting this account to fund only student travel, with requests for faculty travel going instead to the Dean of the College of Graduate Studies and Vice Provost for Research for funding through alternative mechanisms. A motion was made to reallocate this Graduate Faculty and Student Travel Budget to be used only for graduate student travel requests. The motion was seconded and passed.

VI. New Business

- a.* Graduate Suspension Appeals. We need three volunteers for each of the two upcoming graduate suspension appeals. For May 20th, Nita Brooks, Brian Robertson, and Robert Kalwinsky volunteered. For Aug 18th, Jennifer Vannatta-Hall, Pamela Morris, and Bichaka Fayissa volunteered.

There being no further business, the meeting was adjourned at 2:41 p.m.

May 2015

Graduate Council – Consent Calendar May 15, 2015

Graduate Faculty Membership

Adjunct

Lisa Cejka / Nursing / MSN
Yvonne Creighton / Nursing / MSN
Vickie Harden / Social Work / MSSW
John Sanborn / Social Work / MSW
William Todd Vickrey / Nursing / MSN

Full

Michaele Chappell / Mathematical Sciences / PhD
Kathleen Darby / Social Work / PhD
Michael Fleming / Recording Industry / MM
Matthew Foglia / Recording Industry / MM
Don Hong / Mathematical Sciences / PhD
Jeong (Jid) Lee / English / PhD
Ann McCullough / Foreign Languages and Literature / PhD
Yuri Melnikov / Mathematical Sciences / PhD
Amy Phelps / Chemistry / PhD
Terrance Quinn / Mathematical Sciences / PhD
Ginger Rowell / Mathematical Sciences / PhD
Rebecca Smith / Social Work / PhD
Shelley Thomas / Foreign Languages and Literature / PhD

Graduate Curriculum Changes

Management and Marketing

Proposed New Course

MGMT 6800 Applied Management Project, 3 credit hours, effective Fall 2015

Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis

Change the required course in the M.S. in Management from MGMT 6790 (Independent Study) to MGMT 6800 (Applied Management Project), effective Fall 2015

Inactivation of Course

LEST 6000 Creative Leadership and Collaboration, effective Fall 2015

May 2015

Economics and Finance

Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis

In the M.S. in Finance Curriculum:

- Replace ECON 6010 (Macroeconomics I) with FIN 6730 (Financial Institutions), effective Fall 2015
- Replace ACTG 6920 (Financial Statement Analysis) with FIN 6740 (Bond Market Analysis), effective Fall 2015

Aerospace

Other-Name Change for Existing Program

In the M.S. in Aviation Administration, change the name of the concentration from Aerospace Education to Aviation Education, effective Fall 2015

Educational Leadership

Course Number and Title Change

Change:

- LIBS 6960 to LIBS 6340 (Integration of Learning Theory, Programs, and Technology), effective Spr 2016
- LIBS 6170 to LIBS 6015 (Reference Materials and Process), effective Fall 2015
- LIBS 6120 to LIBS 6020 (Organizing Library Resources), effective Summer 2015
- LIBS 6200 to LIBS 6900 (Skills and Issues in the Library), effective Summer 2015
- LIBS 6130 to LIBS 6000 (Librarianship), effective Summer 2015
- LIBS 6110 to LIBS 6105 (School Library Management), effective Spring 2016
- LIBS 5150 to LIBS 6310 (Materials for Literacy of Children); no longer dual-list w/ LIBS 4150, effective Spr 2016
- LIBS 5160 to LIBS 6311 (Materials for Literacy of Young People); no longer dual-list w/ LIBS 4160, effective Fall 2015

Other

In the M.E.D. Administration and Supervision – Library Science Concentration, replace Comprehensive Exam with E-Portfolio, effective Fall 2015

Inactivation of Courses

LIBS 6180 Library Science Practicum PreK-6 replaced by SPSE 6550 in Conc – M.E.D ADSU/Library Science
LIBS 6190 Library Science Practicum 7-12 replaced by SPSE 6550 in Conc – M.E.D ADSU/Library Science

Changes effective Summer 2015

May 2015

Psychology

Other

M.A. Psychology Programs in Clinical, Quantitative, and Experimental would like to require applicants to submit a resume or vita in addition to the current application materials, effective Fall 2015

Course Title Change

PSY 6085 Change title from Pre-Practicum: Industrial/Organizational Psychology to Pre-Internship: Industrial/Organizational Psychology, effective Fall 2015

PSY 6090 Change title from Practicum: Industrial/Organizational Psychology to Internship: Industrial/Organizational Psychology, effective Fall 2015

Assessment, Learning & School Improvement EdD

Other

Clarify graduation requirements in regards to the completion and submission of a research-based article to a peer-reviewed professional journal. It is the program's intent to have the students working with a faculty member and/or their advisor/dissertation chair to ensure the submission is a quality submission since there is no requirement for publication. It is proposed that the website be updated to reflect the necessity to work with a faculty member and/or their advisor/dissertation chair. Add the wording: "The research-based article and presentation must receive approval from the program director (or designee) to meet degree requirements." Also, add clarifying paperwork to document graduation requirements and committee signatures.

Changes to be effective Fall 2015

Mathematical Sciences

Proposed New Courses

MATH 6611 Problems in Mathematics, 1-6 credit hours, standard grading, effective Fall 2015

MATH 7611 Problems in Mathematics, 1-6 credit hours, standard grading, effective Fall 2015

MATH 6612 Problems in Mathematics, 1-6 credit hours, pass/fail grading, effective Fall 2015

MATH 7612 Problems in Mathematics, 1-6 credit hours, pass/fail grading, effective Fall 2015

Literacy Studies

Other

Proposing departmental standards for Graduate Faculty Evaluation, effective Summer 2015