

GRADUATE COUNCIL MINUTES

September 25, 2015

The Graduate Council met at 2:00 p.m. in Ingram 101. Chair Jennifer Vannatta-Hall presided.

I. Call to Order

Members present:

Jennifer Vannatta-Hall, William Crabtree, Virginia Dansby, Kathleen Darby, Bichaka Fayissa, Amy Harris, Robert Kalwinsky, Steve Livingston, Richard Meeks, Pamela Morris, Lynn Nelson, Dwight Patterson, Monica Wallace, Cliff Welborn, Michelle Fields, and Ryan Scott DeBooy.

Ex-Officio/ Guests present:

Scott Handy, Interim Associate Dean, College of Graduate Studies

Jackie Eller, Interim Dean, College of Graduate Studies and Vice Provost for Research

II. Announcements

a. Dr. Jennifer Vannatta-Hall, Chair

Dr. Vannatta-Hall opened the meeting at 2:03 p.m.

b. Dr. Jackie Eller, Interim-Dean, College of Graduate Studies

Dr. Eller welcomed the members of the Graduate Council and asked for introductions of each member.

Dr. Eller reminded the council to be mindful that faculty and adjunct teaching graduate level courses (even 5000 level) will need to have graduate faculty status.

Dr. Eller asked council members to start thinking about their availability next summer as we may need volunteers to handle emergency business and graduate faculty membership applications.

Dr. Eller announced to the Council that the College of Graduate Studies has been given an additional \$10,000 to fund student travel this academic year.

c. Dr. Scott Handy, Interim Associate Dean, College of Graduate Studies

Dr. Handy welcomed the members of the Graduate Council and thanked them for their willingness to serve.

Dr. Handy discussed the duties of the Graduate Council Subcommittees. The Graduate Faculty and Curriculum Review Committee is tasked with the review of both the applications for graduate faculty membership and any graduate curriculum changes. The Student Affairs and Travel committee is tasked with the review and approval of student and faculty travel requests. The Policies and Procedures committee is tasked with suggesting and reviewing policy changes. The Graduate Program Review committee is tasked with assessing and ranking the graduate program external reviews before presenting them to the Council.

Dr. Handy reviewed the Absence Policy with the Council. Members will need to find a representative from their department to attend Graduate Council meetings in their absence.

III. **Approval of Minutes from last meeting – May 15th, 2015**

The minutes were distributed to the Graduate Council for review. A motion was made to accept the minutes of the May 15th, 2015 meeting. The motion was seconded and passed.

IV. **Sub-Committee Reports**

a. **Graduate Faculty and Curriculum Review**

Dr. Cliff Welborn, Chair

- The September Consent Calendar is attached.
- The Consent Calendar comes in the form of a motion. It was seconded and passed.

b. **Student Affairs and Travel**

Dr. Kathleen Darby, Chair

- Dr. Darby reiterated Dr. Eller's initial announcement regarding the additional \$10,000 in student travel funding.

c. **Policies and Procedures**

Dr. Jeremy Winters, Chair

d. **Graduate Program Review**

Dr. Bichaka Fayissa, Chair

V. **Old Business**

VI. **New Business**

a. **Dr. Jennifer Vannatta-Hall, Chair**

Dr. Vannatta-Hall asked for volunteers to fill the role of Vice-Chair. Dr. Kathleen Darby volunteered and will serve as Vice-Chair.

b. **Dr. Scott Handy, Interim Associate Dean, Graduate Studies**

Dr. Handy discussed problems that the College of Graduate Studies has been having with the One-Stop answering service transferring students to the College of Graduate Studies due to student's error in the numeric option chosen. He informed the Council that we are currently working with One-Stop to minimize these issues and asked the Council to collect information on their end about additional issues we need to bring to them.

Dr. Handy discussed the migration of the campus to Degreeworks. He stated that with the migration there has been a necessity to limit fall program and curriculum changes to a uniform start date; that start date being the beginning of the new catalog year. This would be a soft limit and allow for departments to petition for early start dates based on need. It was suggested that the curriculum change form be updated to reflect this new limit on start dates to minimize unnecessary correspondence with departments.

Dr. Handy discussed graduate minors. Upon research, no students could be found that had received a graduate minor despite the offering of a graduate minor. As far as we know, MTSU is the only TBR institution that offers graduate minors. He asked the Council if they recognized any value in the graduate minors and proposed doing away with them. This would require contacting each department to ensure that they approved. It was suggested that certificate creation should be raised as an alternative to a minor.

Dr. Handy discussed academic programs in process. These include the DNP in Nursing that is currently at TBR and a certificate creation in the works. The certificate is proposed to help high school teachers prepare to teach dual enrollment courses. This is due to the TN Promise and a push from the Governor to have all high school student graduate with dual credit. Teachers will need 18 graduate hours in their discipline in order to be able to teach dual enrollment courses. The certificate would also allow them to teach as adjuncts, helping to replenish the currently depleted adjunct pool, and would take one year to complete.

c. **Dr. Jackie Eller, Interim Dean, College of Graduate Studies**

Dr. Eller called for the Council to help identify programs that could benefit from more marketing. She suggested programs that were unique, programs with high job outlooks and programs with open capacity. She asked for Council members to define potential target markets and sell points as well as success stories of graduates from the programs being suggested.

There being no further business, the meeting was adjourned at 3:01 p.m.

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Graduate Council – Consent Calendar September 25, 2015

Graduate Faculty Membership

Full

Dina Cancryn / Music / MM
Christopher Dye / Music / EdD
Racha Elkadiri / Geosciences / PhD
Julie Haun-Frank / ASLI EdD / PhD
Kevin Krahenbuhl / ASLI EdD / EdD
Seth Marshall / Psychology / PhD
Ken Middleton / Library / MLIS
Alissa Miller / Library / MLIS
Richard Pace / Sociology and Anthropology / PhD
Stephen Salter / Accounting / PhD
Caroline Shanti / Social Work / PhD
Xiaowei Shi / Communication Studies and Organizational Comm / PhD
Rohit Valecha / Computer Information Systems / PhD
Kelly Williams / Accounting / PhD
Andrew Wyatt / Sociology and Anthropology / PhD

Adjunct

Anthony Burch / Nursing / DNP
James Chaney / History / PHD
Karen Clarke / Music / MM
R. Wilburn Clouse / Educational Leadership / PhD
Barbara Corry / Educational Leadership / PhD
Jessica Dunnivant / Music / DMA
K. Watson Harris / Educational Leadership / EdD
Bill Heath / Educational Leadership / EdD
Dan Joaquin / Computer Information Systems / MS
L. Marrie Lasater / Elementary & Special Education / MED
Dan Lawson / Educational Leadership / PhD
DeAnne Luck / Educational Leadership / MLS
Susan Mitchell-Sanders / Nursing / DNP
Patricia Mooney-Melvin / History / PhD
Bill Mooningham / Accounting / BS
Garrett Salmon / Nursing / DNP
Robert Thompson / Music / MM
Carole Willis / Elementary & Special Education / MED
Donna Wright / Educational Leadership / EdD

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Graduate Curriculum Changes

History

Inactivations

Changes to be effective Fall 2015

HIST 6560 Seminar: Cultural Resource Management
HIST 7560 Seminar: Cultural Resource Management

Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis

HIST 6226 Remove the prerequisite: "HIST 6225/7225 or permission of instructor (given only if student has prior professional oral history experience)", effective Spring 2016

HIST 7226 Remove the prerequisite: "HIST 6225/7225 or permission of instructor (given only if student has prior professional oral history experience)", effective Spring 2016

Change in Grading System

Changes to be effective Spring 2016

HIST 7991 Professional Residency Colloquium, change from A-F Letter Grade System to S/U
HIST 7992 Professional Residency Colloquium, change from A-F Letter Grade System to S/U

Mass Communication

Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis

- Retain the non-thesis option for Mass Communication at 36 credit hours with 6 credit hours of professional project
- Drop the thesis option to 33 credit hours with only 3 hours of thesis research

Changes to be effective Spring 2016

Economics and Finance

Change in Admission to Program (Major)

For the MS in Finance, require the following as a prerequisite for admission:

ACTG 2110 and ACTG 2120 or ACTG 3000 OR equivalent course as determined by the program director

Change to be effective Spring 2016

Math and Science Education

Proposed New Course

MSE 7001 Residency Seminar I, one credit hour, effective Spring 2016
MSE 7002 Residency Seminar II, one credit hour, effective Spring 2016

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School of Nursing

Memorandum ---

Request for Moratorium for Admission of Out-of-State Students to MSN-ROCC Program, effective immediately

Geosciences

Proposed New Course

PGEO 6070 Quantitative Methods in Geosciences, 3 credit hours, effective Spring 2016