

Graduate Council Meeting Minutes

<https://mtsu.zoom.us/j/82406790478>

December 5, 2025

1:00 pm

Graduate Council Chair: Dr. Frank Lambert

Members Present: Alyson Lischka, Barbara Lancaster, Carol Nies, Dan Morrell, Deborah Wagnon, Frank Lambert, Helen Binkley, Hongbo Zhang, Jaishree Ranganathan, Joan Boulware, Kate Pantelides, Kim Ward, Patrick Richey, Sanjay Asthana, Abigail Nkuah, Rachael Oke

Members Absent: Don Roy, Kim Evert, Sally Ann Cruikshank, Stephen Salter

Visitors Present: Christine Crisp, Racha El Kadiri

1. Call to order: Dr. Frank Lambert 1:00pm

2. Approval of Graduate Council Minutes from October 24, 2025

Motion was made to approve the Oct meeting minutes. The motion was seconded and approved.

3. Committee Reports

A. Curriculum Changes – Dr. Alyson Lischka

Motion was made to approve the proposals. The motion was seconded and approved.

B. Graduate Faculty Status – Dr. Kate Pantelides

A motion was made to approve the applications. The motion was seconded and carried. Dr. Wagnon abstained from voting as she was included on the list

C. Scholarship/Program Review – Dr. Helen Binkley

The Scholarship Subcommittee had no report, as the committee did not meet this month.

4. Old Business

A. Appeal Process Restructure – Dr. Racha El Kadiri (see attachment)

Dr. El Kadiri presented a proposed Graduate Student Appeal Policy. The policy will

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undergo further discussion in January and will be brought to the Graduate Council for a vote at that time. Questions were raised regarding the grounds for appeal, specifically whether Point #3 referred to unprofessional or unethical conduct by the student or the faculty member. It was clarified that the provision refers to faculty conduct. It was also noted that a link to the University's Ethical Conduct Policy should be added to clearly define ethical conduct.

5. Motion to Adjourn: Dr. Frank Lambert 1:20 pm

MINUTES
2025-2026 Graduate Council Subcommittee
November 21, 2025
ZOOM - <https://mtsu.zoom.us/j/87504291199>
9:00 a.m.

Call to Order:

Present: Alyson Lischka, Carol Nies, Dan Morrell, Deborah Wagnon, Joan Boulware

Absent: Barbara Lancaster

Visitors Present: Rachel Leander, Scott Coble, Helen Binkley, Beth Wright, Allie Sultan, Mitzi Brandon, Tongia Key, Christine Crisp

Previously Tabled Proposals n/a

New Business n/a

Proposals

Proposal	Effective Date	Proposed Action	Detailed Explanation	Reference #
College of Basic and Applied Sciences				
Mathematical Sciences				
ACSI - 5330 - Actuarial Mathematics I	Summer 2026	Course Discontinuation Form	This course is no longer being offered. Students now take MATH 6604, ACSI 6604 beginning Spring 2026, in place of ACSI 5330.	1
Discussion: Rachel Leander attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
ACSI - 5340 - Actuarial Mathematics II	Summer 2026	Course Discontinuation Form	This course is no longer being offered. Students now take ACSI 6030 in place of ACSI 5340.	2
Discussion: Rachel Leander attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

MATH - 6604 - Problems in Mathematics-Mathematics of Life Contingencies	Summer 2026	Course Discontinuation Form	This course will be replaced by ACSI 6604 - Mathematics of Life Contingencies, which covers the same content.	42
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Discussion: Rachel Leander attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Mathematics, Pure and Applied Mathematics Concentration, M.S.	Summer 2026	Change to curriculum of existing major	Replace MATH 6604 with ACSI 6604 in the concentration	43
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Discussion: Rachel Leander attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

College of Behavioral and Health Sciences

Health and Human Performance

ATHT - 5000 - Principles of Sports Medicine and Sport Performance	Summer 2026	Course Change	New Title: Principles of Sports Medicine and Sport Performance Updated course description	3
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Discussion: Helen Binkley attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

ATHT - 5001 - Principles of Sports Medicine and Sport Performance Lab	Summer 2026	Course Change	New Title: Principles of Sports Medicine and Sport Performance Lab	4
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Discussion: Helen Binkley attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

ATHT - 5100 - Athletic Training Immersion Experience I	Summer 2026	Course Change	New Course description: First practice-intensive experience that allows students to experience the totality of care provided by athletic trainers. Critical reflection of experience and core competencies emphasized. Minimum of three to four weeks (maximum of 240 hours or 60 hours per week).	5
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Discussion: Helen Binkley attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

ATHT - 5300 - Introduction to Evidence Based Medicine	Summer 2026 Course Change	New credit hours = 2 New Contact hours = 3 New course description: Focuses on the knowledge and skills necessary for entry-level athletic trainers to use a systematic approach to ask and answer clinically relevant questions that affect patient care by using review and application of existing research evidence, experimental design and methodology, statistical selections and interpretation. Engages students in the process of reviewing, analyzing, discussing, and synthesizing research.	6
<p>Discussion: Helen Binkley attended the meeting and was available to address any questions.</p> <p>Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.</p>			

ATHT - 5620 - Psychomotor Skills, Bracing/Casting, and Equipment in Athletic Training Laboratory	Summer 2026 Course Change	Change credit hours to 2 Change contact hours to 4	7
<p>Discussion: Helen Binkley attended the meeting and was available to address any questions.</p> <p>Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.</p>			

ATHT - 6160 - Athletic Training Immersion Experience II	Summer 2027 Course Change	Credit hours = 2 credits Contact hours = 2 New course description (with prerequisite): Prerequisite: ATHT 6110 with B- or better. Second practice-intensive experience that allows the student to experience the totality of care provided by athletic trainers. Critical reflection of experience and core competencies emphasized. Minimum of four to five weeks (maximum of 300 hours or 60 hours per week).	8
<p>Discussion: Helen Binkley attended the meeting and was available to address any questions.</p> <p>Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.</p>			

<p>ATHT - 6170 - Athletic Training Immersion Experience III</p>	<p>Summer 2027 Course Change</p>	<p>New credit hours = 4 credit New contact hours = 4 New course description (with prerequisites): Prerequisite: ATHT 6130 with B- or better. Third practice-intensive experience that allows the student to experience the totality of care provided by athletic trainers. Critical reflection of experience and core competencies emphasized as well as transition to independent practice. Minimum of seven to eight weeks (maximum of 480 hours or 60 hours per week).</p>	<p>9</p>
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Discussion: Helen Binkley attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

<p>ATHT - 6200 - Functional Anatomy and Biomechanics</p>	<p>Summer 2026 Course Change</p>	<p>Change credit hour to 3</p>	<p>10</p>
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Discussion: Helen Binkley attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

<p>ATHT - 6220 - Workplace Wellness and Injury Prevention in Athletic Training</p>	<p>Summer 2026 New Course</p>	<p>Explores the role of athletic training in occupational health and ergonomics, focusing on preventing workplace injuries, optimizing employee health, and integrating athletic training principles into industrial settings.</p>	<p>11</p>
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Discussion: Helen Binkley attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

<p>ATHT - 6425 - Pediatric and Developmental Sports Medicine</p>	<p>Summer 2026 New Course</p>	<p>Introduction to the development and growth of the pediatric patient/athlete and typical injuries/adaptations that may be seen over the course of development and maturation. Emphasis will be placed on the epidemiology, recognition, management, treatment, and prevention of the conditions identified in the pediatric population.</p>	<p>12</p>
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Discussion: Helen Binkley attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

ATHT - 6500 - Pathophysiology and Pharmacology in Health Care	Summer 2027 Course Change	Change credit hours to 3	13
<p>Discussion: Helen Binkley attended the meeting and was available to address any questions.</p> <p>Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.</p>			
ATHT - 6965 - Manual Therapy Techniques	Summer 2026 New Course	Various manual therapy techniques used in athletic training and sports medicine to care for, prevent, and manage sports-related injuries will be introduced. Topics include but are not limited to: Cyriax, Nordic, Paris, Australian, McKenzie, Mulligan, Canadian, Functional Mobilization, Soft-tissue Mobilization, Myofascial Release, Strain-counterstrain, Trigger Point, etc.	14
<p>Discussion: Helen Binkley attended the meeting and was available to address any questions.</p> <p>Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.</p>			
ATHT - 6967 - Joint and Neural Mobilizations in Athletic Training	Summer 2026 New Course	This course covers joint and neural mobilization techniques in athletic training, emphasizing hands-on practice, clinical application, and injury management. Students will learn assessment methods and mobilization strategies to enhance patient care and rehabilitation outcomes.	15
<p>Discussion: Helen Binkley attended the meeting and was available to address any questions.</p> <p>Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.</p>			

Athletic Training, M.S.	Summer 2026	Change to curriculum of existing major	The Master of Science in Athletic Training is reducing the credits required for graduation from 72 to 55 credit hours. The program is removing the auxiliary courses as a requirement since the content is being taught in other required courses. We are removing the mandatory electives from the curriculum and leaving the courses available as optional content for the students to select. The program is consolidating courses with redundant information and modifying credit hours and course contact hours to better meet the needs of the students.	16
Discussion: Helen Binkley attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Criminal Justice Administration

Criminal Justice Administration, M.C.J.	Summer 2026	Changes in hours of existing program	Reducing the number of credit hours required from 36 (Non-Thesis Option) to 30 credit hours, thereby reducing the hours of electives required from 18 hours to 12 hours. Reducing the number of credit hours from 33-36 (Thesis Option) to 30-33 credit hours, thereby reducing the hours of electives required from 15 hours to 9 12 hours.	17
Discussion: Beth Wright attended the meeting and was available to address any questions. Mitzi corrected change in hours from 9 to 12 hours in Curriculog.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Psychology

PSY - 6330 - Ethics, Law, and Professionalism in I-O Psychology	Summer 2026	Course Change	Change in course title from Professional Issues in I-O Psychology to Ethics, Law, and Professionalism in I-O Psychology to more fully address all topics covered in this course.	44
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

PSY - 6365 - Organizational Surveys and Employee Attitudes	Summer 2026 Course Change	Remove the phrase "and motivation" from the course title and description. The course content focuses on the survey assessment of attitudes and behavior in the workplace.	45
<p>Discussion: n/a</p> <p>Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.</p>			

PSY - 6475 - Advanced Learning Theories	Spring 2026 New Course	This course is designed to provide an advanced discussion of learning principles and theories, including classical conditioning and operant conditioning (and their interaction), and advanced topics such as choice, conditional discrimination, stimulus equivalence, verbal behavior, and philosophy of science. Both the empirical bases and the application to animal and human learning will be included.	46
<p>Discussion: n/a</p> <p>Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.</p>			

PSY - 6500 - Single Case Research Design	Summer 2026 Course Change	Change of course title from Behavioral Methodology to Single Case Research Design to more accurately reflect the broad course content.	47
<p>Discussion: n/a</p> <p>Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.</p>			

Social Work

SW - 5050 - Introduction to Substance Use and Misuse	Spring 2026 New Course	Examines substance use and misuse through biological, psychological, social, and systemic perspectives while emphasizing ethical practice, comprehensive assessment, and evidence-informed approaches to care.	48
<p>Discussion: Scott Coble attended the meeting and was available to address any questions.</p> <p>Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.</p>			

College of Education

Library Science

Library Science, Dual MLS-MSW Degree Program, M.L.S.	Summer 2026	Inactivation of program or concentration	The dual MLS/MSW degree program has not been implemented due to the MSW Program not being fully online and the MLS Program not achieving ALA accreditation yet.	41
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Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

College of Media and Entertainment

Media Arts

FTV - 5250 - Representation in Film and Television	Summer 2026	New Course	This course explores issues of representation and production, both current and historical, in American cinema and television as it relates to the voices of marginalized and underrepresented communities. Further aspects of film theory studied in relation to contemporary topics in American media.	18
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Discussion: Allie Sultan attended the meeting and was available to address any questions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

FTV - 5360 - Unreal Engine for Virtual Production	Summer 2026	New Course	Focuses on the process of creating 3D environments and other assets used in real-time game engines. Use of Unreal Engine in conjunction with XR (extended reality) for virtual productions.	19
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Discussion: Allie Sultan attended the meeting and was available to address any questions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

FTV - 5370 - Virtual Filmmaking and Production Design	Summer 2026	New Course	Hands-on exploration of filmmaking within a virtual production environment. Working in teams, students will research, design, and execute all production elements for a filmed virtual production. Explores the various roles within the field of film/television production design through screening, discussions, and experiential learning in class productions.	20
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Discussion: Allie Sultan attended the meeting and was available to address any questions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

FTV - 5400 - Screenwriting II	Summer 2026	New Course	A workshop-based screenwriting course that guides students in the conception, writing, and revision of a feature-length screenplay for a proposed film/tv project.	21
Discussion: Allie Sultan will send updated syllabus with correct course title.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
FTV - 5500 - International Cinema	Summer 2026	New Course	This course provides a foundational understanding of critical films in the development of cinema internationally, giving students a valuable frame of reference in terms of work produced in the United States vs. abroad.	22
Discussion: Allie Sultan attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
FTV - 5700 - Producing the Narrative Film	Summer 2026	New Course	This course involves students working as production crew on a single fiction film project, led by a faculty member. A production-oriented course that takes students through the creative process from script to screen, with a focus on the role of the producer.	23
Discussion: Allie Sultan attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
FTV - 5800 - Web Series Production	Summer 2026	New Course	This course explores the proliferation of online video content and distribution platforms for entertainment, commercial, and educational markets.	24
Discussion: Allie Sultan attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
FTV - 6100 - Production I - The Creative Process	Summer 2026	New Course	This course serves as the first course in the MFA in Film and Television program and is oriented towards the creation of an individual semester-long film or television project.	25
Discussion: Allie Sultan attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

FTV - 6150 - Screenwriting	Summer 2026	New Course	An introduction to the practice of writing screenplays for film and television with an emphasis on narrative structure, character development, and exploration of genre. Working within a collaborative, workshop-oriented environment, each student will write, revise, and finalize an original short-format film or television fiction screenplay.	26
Discussion: Allie Sultan attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
FTV - 6200 - Sound Design for Film and Television	Summer 2026	New Course	Exploration of creative sound design for film and television productions, with an emphasis on sound as a critical and creative tool for storytelling. Course topics include acoustic and digital audio fundamentals, location sound recording, sound design aesthetics, and an introduction to sound editing and mixing.	27
Discussion: Allie Sultan attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
FTV - 6250 - Film and Television History	Summer 2026	New Course	An overview of film and television history from 1895 to the present, exploring major movements, concepts, and technical developments that have influenced the evolution of film and television as a form of art and entertainment. Examination of the relationship between film/television and culture, including the development of cinematic technique and genres.	28
Discussion: Allie Sultan attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
FTV - 6300 - Production II - Directing Fiction	Summer 2026	New Course	Students will spend the semester working with cast and crew to develop an individual short fiction film.	29
Discussion: Allie Sultan attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

FTV - 6300 6350 - Production II – Directing Fiction Editing for Film and Television	Summer 2026	New Course	This course explores non-linear editing techniques and practices for audiovisual storytelling including post-production workflow, formats, compression, exporting, and color correction. Course work includes explorations of editing various modes of film and television projects.	30
Discussion: A correction was noted regarding the agenda: 6300 was duplicated. Course should have been FTV 6350 - Editing for Film and Television.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
FTV - 6400 - Cinematography and Lighting	Summer 2026	New Course	This course incorporates weekly lectures examining cinematographic practice and theory in a variety of film and tv productions. A weekly hands-on lab component gives students an opportunity to learn cinematography in both theory and practice.	31
Discussion: Allie Sultan attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
FTV - 6450 - Multi-Camera Television Production	Summer 2026	New Course	This course provides students with a solid foundation of multi-camera television production in a studio environment.	32
Discussion: Allie Sultan attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
FTV - 6500 - Film Theory and Aesthetics	Summer 2026	New Course	This course examines theories and aesthetics specific to film to gain a broader understanding of cinema’s social and historical impact.	33
Discussion: Allie Sultan attended the meeting and was available to address any questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
FTV - 6550 - Producing and Production Management	Summer 2026	New Course	This course trains students in the fundamentals of fim/tv producing, which involves high-level critical thinking and production planning. Students will learn how to conceive, pitch, finance, and follow a film/tv project through the production stages and into completion and distribution.	34
Discussion: Allie Sultan attended the meeting and was available to address any questions.				

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

FTV - 6600 - Documentary Filmmaking	Summer 2026	New Course	Students will spend the semester developing, producing, and completing a documentary film or television project, as well as gaining a critical understanding of the inner workings of non-fiction production.	35
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Discussion: Allie Sultan attended the meeting and was available to address any questions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

FTV - 6700 - Final Project I - Development	Summer 2026	New Course	This course guides students through the development of graduate-level thesis film or television project through research, concept and story development, screenwriting, budgeting, scheduling, storyboarding, crewing, and casting. This extensive pre-production course is the first step in a three-course sequence designed to mentor students from conceptualization through to the completed final project.	36
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Discussion: Allie Sultan attended the meeting and was available to address any questions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

FTV - 6800 - Final Project II - Production	Summer 2026	New Course	This course guides students through the production of their final film or television project in a workshop environment. Course culminates in a fully-filmed project, ready to be editing and finished in the Final Project III - Post-Production course. Students are required to pass FTV 6700 and the second year final project defense before enrolling in this course.	37
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Discussion: Allie Sultan attended the meeting and was available to address any questions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

FTV - 6900 - Final Project III - Post-Production	Summer 2026 New Course	In this course, students will complete the final edited version of their film/television project. Work in areas of sound editing/design/mixing, visual effects, titles/graphics, and color grading will be completed, preparing the final film/tv project for inclusion in the MFA graduate film showcase held annually at the end of April.	38
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Discussion: Allie Sultan attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

FTV - 6950 - Professional Practices and Distribution	Summer 2026 New Course	Explores self-promotion as well as an advanced understanding of distribution practices and professional and industry networks. Students will discuss outreach plans, screenings, marketing, film festival research and submissions. Students will learn how to create dynamic demo reels and promotional materials, research career opportunities, and discuss film/tv distribution strategies.	39
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Discussion: Allie Sultan attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Film and Television, M.F.A.	Summer 2026 New Major	The proposed MFA in Film and Television at MTSU will develop students as advanced practitioners in film and television production, providing advanced training, skills, and practical application of film and television production through the production of fiction and non-fiction projects.	40
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Discussion: Allie Sultan attended the meeting and was available to address any questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Adjournment: Alyson Lischka 9:32am

Graduate Council - Faculty Status Subcommittee
November Minutes – Zoom
<https://mtsu.zoom.us/j/82406790478>
November 21, 2025
1:00 PM

I. Call to Order: Dr. Sally Ann Cruikshank 1:03pm

Members Present: Sanjay Asthana, Kimberly Evert, Sally Ann Cruikshank, Hongbo Zhang

Members Absent: Kim Ward, Kate Pantelides

Visitors Present: Christine Crisp

II. Graduate Faculty Status

Adjunct

1. Clanton, Beverly- approved
2. Clark, David- approved
3. Damaso, Miles- approved
4. DeVaughn, Fox- approved
5. Gierka, Megan- approved
6. Mueller, Leah- approved
7. Karanja, Pauline – approved for adjunct
8. Sawyer, Curtis- approved
9. Spann-Moorman, DeVolla- approved
10. Thomas, Thomas- approved for adjunct
11. Wilder, Courtney- approved
12. Williams, Christian- approved
13. Wrenn, Susan- approved

Full

1. Barbosa, Salvador- approved
2. Conceison, Michelle- approved
3. Google, Angela- approved
4. Graham, Stacey- approved
5. Hicks, Michael- approved
6. Liu, Shiang- approved
7. Moake, Timothy- approved
8. Ou, Junlin- approved
9. Wagnon, Deborah- approved
10. Wrye, Bethany- approved
11. Wu, Yixiang- approved

12. Zolt, Holly- approved

Teaching

1. Aguilar, Daniel- approved
2. Burden, Donald- approved
3. Haddaway, Rebecca- approved
4. Herlihy, Christopher- approved
5. Jackson, Eric- approved

III. Motion to Adjourn: Dr. Cruikshank 1:12pm