

**College of Graduate Studies**  
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# Graduate Assistant Positions – Open Positions Until Filled

The College of Graduate Studies is seeking motivated and professional Graduate Assistants to join a dynamic team supporting graduate education at Middle Tennessee State University. These positions offer hands-on, high-impact experience in areas such as higher education administration, recruitment, marketing, communications, and program development, providing valuable skills that are transferable to other career paths.

Graduate Assistants receive full tuition coverage along with a monthly stipend (see current rates: <https://www.mtsu.edu/graduate/gafin/>), making this both a meaningful professional opportunity and a strong financial investment in your graduate education.

Appointments are for 12 months and may be renewed until graduation based on strong performance.

## **[Marketing & Communications Graduate Assistant \(1 position open\)](#)**

### **Position Overview**

Support digital marketing, web content development, and communications. This role combines creative design with content execution.

**Start date:** Fall 2026 or Summer 2026

**Format:** Hybrid (in office and remotely)

### **Responsibilities**

- Design and build web pages and landing pages (training provided as needed)
- Assist with content creation and visual presentation
- Create and format content for email campaigns, web, and promotional materials
- Support digital marketing campaigns and communication efforts
- Support planning and execution of events and workshops

## **Qualifications**

- Interest or experience in marketing, communications, or digital media
- Interest, ability, or experience with web and content creation tools (e.g., Adobe, Canva, WordPress, or similar).
- Strong writing and content organization skills
- Creative, detail-oriented, and self-directed
- Ability to learn quickly and work independently
- Open to all graduate students, but preference will be given to Digital Media, Media & Communications, MBA Marketing.

## **Additional Information for all GA positions:**

- Must be admitted to a graduate program at Middle Tennessee State University
- Must maintain 3.0 GPA for Master's or 3.25 GPA for Doctorate while in the graduate program