

Student Health Services

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**Injectable Medication Administration at MTSU Health Services**

Injectable medications ordered by an outside provider may be administered at Health Services. **Health Services reserves the right to decline medication administration requests unless the following criteria are met:**

- ☐ Student agrees that injections are given **by appointment only** and is aware of Health Services operating hours
- ☐ First dose must be administered in ordering providers office. Provided that, it is permissible to accept verbal confirmation from ordering provider's office until physical records are received
- ☐ Medication must be unexpired in original box with pharmacy instruction label intact to be accepted
- ☐ Student must provide proof of active prescription and update at least annually. The prescriptions will be scanned to the patient's chart
- ☐ Student must see an MTSU Health Services physician once for medication review prior to injection. Medication will not be administered by MTSU Health Services until appointment with physician is complete.
- ☐ Student agrees to stay in clinic for observation period **up to 30 minutes**, per manufacturer instructions or MTSU policy, if requested
- ☐ Student will sign authorization for MTSU Health Services to request and obtain records from ordering provider, if needed
- ☐ Student is aware of and agrees to medication administration fee
- ☐ Student agrees to make alternate arrangements for injections during University/ clinic closure
- ☐ Student must remain under the care of ordering provider and adhere to medication dosing and schedule exactly as written
- ☐ MTSU Health Services is not responsible for medication damaged or destroyed due to temperature excursions as a result of power outage, system failure, or catastrophic event

BLACK BOX LABEL MEDICATIONS

- ☐ Student agrees to stay in clinic for a mandatory minimum 30-minute observation period, post injection
- ☐ Xolair (omalizumab): First **THREE** injections must have been performed in ordering providers office
- ☐ Student must provide a signed consent from ordering provider, which will be reviewed and scanned to chart prior to first injection at MTSU Health Services
- ☐ Student must bring EpiPen to all injection appointments

I have read, understand and agree with the above requirements and have been given the opportunity to ask questions. I request and consent to injectable medication administration by MTSU Health Services.

Sign and Print Name

M#