This is an application for the undergraduate and graduate in-state tuition rate based on a military explanation.

If you believe you are eligible for the in-state tuition rate for reasons other than military, please contact the MT One Stop (undergraduate students) or the College of Graduate Studies (graduate students).

Directions
• If you are a new student, you must apply for admission prior to submitting this application.
• All non-U.S. citizens should contact the International Admissions Office.
• Do not submit this application until all required documentation is obtained. Please submit prior to the deadline for the appropriate semester.
• Please read the frequently-asked-questions information on the Daniels Center website carefully before completing the application. Space is provided on the last page for you to elaborate further on your reasons for seeking in-state classification for fee-paying purposes. The more complete an explanation you provide, the more efficiently a decision will be rendered. PLEASE PRINT LEGIBLY.
• Simply completing this application may not be sufficient to allow in-state fee payment—documentation is crucial. The burden of proof of all conditions pertaining to in-state classification is placed upon the student and/or student’s parent or guardian, including the responsibility for providing any documents as proof. MTSU will not print or request documentation on the student’s behalf.
• Return the completed application to the Daniels Veterans and Military Families Center, Middle Tennessee State University, Box 74, Murfreesboro, TN 37132. You can also submit electronically via the “Secure Drop” on our website, mtsu.edu/military. Do not email the application.
• After your completed application and documentation are received, the information will be reviewed within the context of the MTSU Board of Trustees regulations for in-state classification. Once a decision has been made, you will receive an email (usually within 7–10 business days) notifying you of your classification for fee payment.
• Priority date for in-state classification applications: Fall, August 1; Spring, December 1; Summer, May 1. Due to the high volume of activity immediately before and during registration, we cannot guarantee that applications received or completed after the priority date will be processed before the fee-payment deadline. Late applications will be processed on a first-come, first-served manner. If this application is submitted after the last day of registration, the application will be considered for the next term. Please answer all questions thoroughly. Incomplete information will result in delayed processing times.

In-state application for  ■ Fall 20____  ■ Spring 20____  ■ Summer 20____

NOTE: All correspondence regarding in-state classification will be sent to student’s official MTSU email address. Please check MTSU email regularly.

A. GENERAL INFORMATION
1. MTSU ID #________________________________________________
2. Full legal name ___________________________________________________________________________________________________
   Last First Middle Maiden Surname
3. Email address _______________________________ Phone number (______) ______________________________________
   Area code
4. Do you have a valid driver’s license?  ■ Yes  ■ No  If Yes, for what state and the date issued _______________________________
5. MTSU email address _______________________________ Phone number (______) ______________________________________
   Area code
6. Do you now attend or have you previously been enrolled at Middle Tennessee State University?  ■ Yes  ■ No
   If Yes, give dates: from ___________ to __________
   Have you attended another Tennessee institution?  ■ Yes  ■ No
   If Yes, give name of institution(s) and dates attended _______________________________________________________________
Were you granted in-state classification?  □ Yes  □ No

7. **Current** physical address

<table>
<thead>
<tr>
<th>Street/Number</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

a. Length of time at this address: ______ Years _______ Months

b. Do you own the residence in which you currently reside?  □ Yes  □ No

If Yes, the date of purchase ____________________________________________________________________________________

c. If you have resided at the above address less than one year, provide your previous address:

<table>
<thead>
<tr>
<th>Street/Number</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

Length of time at this address: ______ Years _______ Months  □ Own  □ Rent  □ Other ____________________________________________________________________________________

8. **Permanent** Tennessee address

<table>
<thead>
<tr>
<th>Street/Number</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

a. Length of time at this address: ______ Years _______ Months

b. □ Own  □ Rent  □ Other ____________________________________________________________________________________

c. Name and relationship (if any) of owner if other than yourself

B. **EXPLANATION OF REQUEST TO PAY IN-STATE FEES**

Please select the scenario that is most applicable.

□ Having a recently issued DD214 with a Tennessee address for Box 19A.

□ Using VA Benefits, attending MTSU, and living in Tennessee (veterans and dependents).

□ Serving in the Tennessee National Guard.

□ Having Military Orders **out of Tennessee**.

□ Having Military Orders **to Tennessee**.

□ Being a dependent/spouse of someone who checks one of the above.

If the following describes your situation, please contact the MT One Stop or the College of Graduate Studies.

□ I am a dependent of a Tennessee resident.

□ I have lived in Tennessee for at least one year and have not attended any college/university during this time.

□ I am a Tennessee homeowner.

□ I am married to a Tennessee resident.

□ I have worked in Tennessee full time for at least 8 months and have not enrolled at any college/university.

□ I was transferred to Tennessee by my employer to continue full-time employment at their Tennessee office/location.

□ Other: Please state when and why you moved to Tennessee ___________________________________________________________
______________________________________________________________________________________________________________
This application will not be processed unless dated and signed.
My signature below is to certify to the correctness and completeness of the information supplied. It further indicates that I understand that the University may contact any of the persons referred to above for the purpose of obtaining additional pertinent information and that I further understand that any false information provided in the foregoing statements will disqualify me from being considered a resident of Tennessee and that I may be required to withdraw from the University.

Date ___/___/____  Signature of applicant
____________________________________________________________________________
FOR OFFICIAL USE ONLY

☐ Approved  ☐ Denied  ☐ Completed PT/FT

Reasons for making the change:

_________________________________________________________________________________________________________________
_________________________________________________________________________________________________________________
_________________________________________________________________________________________________________________
_________________________________________________________________________________________________________________
_________________________________________________________________________________________________________________

Change becomes effective with the _____________________ term.

Authorized by
Signature___________________________________________ Date ________________________________