

—CURRENT TRUTH—

Important G.I. Bill® Rules for Aerospace Students/Flight Labs  
Subject to Change | Updated often

- GI BILL will only pay for **classes/labs required for your program of study**. Work with your advisor each semester to ensure you are taking the correct courses. Each semester, ask your advisor to send your **BUAF** (Benefit User's Advisor Form) to the Daniels Center. This is the list of classes/labs you are approved to take.
- MHA (Monthly Housing Allowance) is determined on a daily basis. Once a class has been completed, it stops contributing to your course load and consequently your MHA.
  - At the end of the semester, the Daniels Center will let the VA know the actual dates for your flight lab. If you complete your **flight lab** on any date other than the last day of the semester, know the flight lab will stop contributing to your course load and your MHA could be reduced. Because the Daniels Center does not know when you complete the lab until the end of the semester, we do not update the VA until that time. Consequently, the VA collects this money after the fact. **How to avoid a VA Debt: TAKE 12 HOURS OF CLASSES THAT GO THE FULL TERM.**
  - Similarly, if you are in an accelerated class (one that is in the A1 or A2 semester), understand when that class is not in session, that class is not contributing to the course load/MHA. Since we know ahead of time the dates for the A1/A2, this does not result in a debt, but rather MHA is adjusted to the reduced/increased level during the semester. **How to avoid MHA being reduced during the semester:**
    - 1.) **TAKE 12 HOURS OF CLASSES THAT GO THE FULL TERM, OR**
    - 2.) **TAKE ADDITIONAL ACCELERATED HOURS IN THE OPPOSITE ACCELERATED TERM** (discuss option #2 with the Daniels Center to determine the number of hours needed in the opposite term. Also, this option will still result in an MHA reduction for the time in between the end of the A1 and the start of the A2 term).
  - **BE AWARE:** the minimum number of hours you need to take to receive even a prorated **MHA is 7-credit hours** (for undergraduates during a full Fall/Spring term). If your course load is less than that, you are not entitled to any MHA.
  - You must start your classes/labs within the first 5 days of the semester, or your **tuition/fees will be prorated**. If you want to add a class late, you must: 1.) show proof that the class you are adding late is required (updated BUAF showing the class/lab is required), 2.) discuss the proration ramifications with the Daniel Center, and 3.) send an email from your MTSU account to the Daniel Center indicating that you understand that the class will be deeply discounted, and you will be responsible for the amount the VA does not cover.
- If you are in your last semester of your program, and do not have 12 hours of required coursework, you may be able to take advantage of the **Rounding Out Rule (ROR)**. The ROR allows you to take additional non-required hours to bring you up to fulltime. There are rules to what class(es) you can take. If you want to take advantage of the ROR you must work with Dr. Hilary Miller to determine and document your eligibility. Please email her and let her know your interest (hilary.miller@mtsu.edu).
- **Modality:** Please keep in mind, to ensure full MHA, you must be at full-time status the entire semester and **one of your classes must be classified residential**. If your only on-campus class ends early (ex., a flight lab or an accelerated class), your on-campus status ends when that class ends.

**RECOMMENDATION:** take 12 hours of required coursework in addition to any flight labs or accelerated classes. If this is not possible, be aware of the proration, and plan ahead. Work closely with the Daniels Center staff, so you are not caught unaware and end up owing a VA debt or are not able to make ends meet.

The Daniels Center, the Flight School, and your Academic Advisor are here to help you utilize the benefits you have earned. Below is the Daniels Center's direct contact information. Come by, call, or email. Stay in contact.

Daniels Center Direct Contact Information:

- |  |  |  |
|--|--|--|
| • <b>Ms. Jessica Pierson</b><br>Jessica.Pierson@mtsu.edu<br>615-898-2601 | <b>Ms. Shannon Brown</b><br>Shannon.Brown@mtsu.edu<br>615-898.5040 | <b>Dr. Hilary Miller</b><br>Hilary.Miller@mtsu.edu<br>615-898-5039 |
|--|--|--|