



## Request for Enrollment Verification

M#: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
*Last First Middle*

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ *(Signature cannot be electronic)*

Please check the purpose(s) of the enrollment verification:

Term: 20\_\_\_\_

☐ Non-Attendance Letter

☐ Fall

☐ Enrollment Verification

☐ Spring

☐ Housing

☐ Summer

☐ Insurance

☐ Loan Deferment

☐ Military Purposes

☐ Academic Standing

☐ Other: \_\_\_\_\_

☐ Complete attached form from \_\_\_\_\_

**Mail to:**

***or***

**Email to:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Email Address*  
\_\_\_\_\_  
*Attention*

*You may access an enrollment verification online 24/7 through the National Student Clearinghouse*

*Office use only*

Completed by: \_\_\_\_\_

Date Sent: \_\_\_\_\_