MIDDLE TENNESSEE ADMINISTRATIVE PROFESSIONALS

MTAP Monthly

SEPTEMBER 2026

LETTER FROM THE EDITOR

JAYRAH TRAPP



Is it just me, or did we just issue our "Welcome Summer" newsletter, like, yesterday? I'm not ready for it to be over! Nevertheless, I have been reflecting on cycles recently and how they can be good for the soul. For me, I can enjoy the quiet hallways and reduced workload of June and July; then, when that makes me stir-crazy, I can look forward to the excitement of a new semester. For you, it might be the opposite. Summer is your busy time, and you are ready to slow down and catch your breath come August. Either way, it's a blessing, the gift that keeps on giving year after year. Enjoy this season. The next one is right around the corner.



MTAP ACCOMPLISHMENTS

Yvette Halman completed the MTSU three-day Dale Carnegie Immersion course on Friday, August 7.



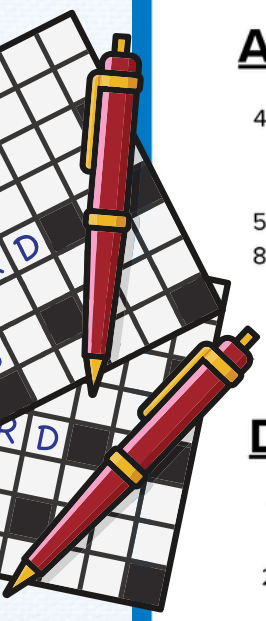
Carmen Bucka, Emily Cochran, Robert Gordon (Math), Maggie Waggener (Computer Science), and Cheri Burt (Data Science) have completed the move back to KOM.

Beverly Ferguson is back in school. She says attending the “Don’t leave $ on the table” event was the final push to “get them doggies” along. Another chapter to be continued!

MTAP CROSSWORD PUZZLE

Created by Luke Kautzky

Take an early semester puzzle break and test your MTAP knowledge. The answers can be found on the last page of this newsletter, but try not to peek!



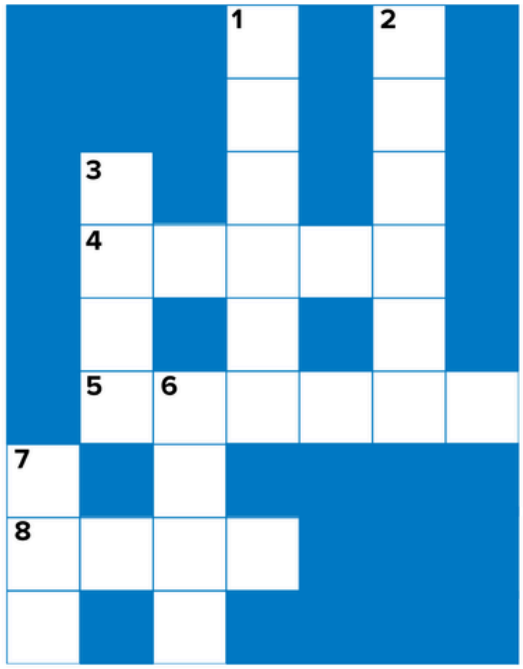


Across

4. According to Article II of the bylaws, MTAP's purpose is to "promote professional and personal growth through _____ development."
5. There are _____ articles in the bylaws.
8. The global organization MTAP falls under, abbr.

Down

1. Membership fees should be sent to _____ Gonzalez.
2. The 2026 Administrative Professional Employee of the Year, _____ Jean Brown
3. Clerical Caucus > _____ > MTAP
6. The theme of the 2026 MTAP Summit
7. The organization that would eventually be known as MTAP was founded in nineteen seventy-___.





Juvy Burns (Sept. 2)
Angela Morrell (Sept. 12)
Sandra Campbell (Sept.14)
Jennifer Tweedie (Sept. 14)
Carmen Bucka (Sept. 26)

UPCOMING EVENTS

Middle Tennessee Administrative Professionals

Charlie and Hazel Daniels Veterans and Military Family Center

FOOD DONATION



We invite you to help support fellow Blue Raiders and local Veterans by donating ***non-perishable food items***. All Donations will benefit The Hangry Closet and Charlie & Hazel Daniels Veterans Center.

The **Charlie and Hazel Daniels Veterans and Military Family Center** supports veterans, military-connected students, and their families through academic resources and career support.

The **Hangry Closet** is a free snack closet for students located in John Bragg Media & Entertainment Building. (Room 120) This is put together by the School of Journalism & Strategic Media.



Drop Off Locations:
LRC 101U
BRAGG 249
SSAC 120
KUC 124

DON'T FORGET

MTAP
MIDDLE TENNESSEE ADMINISTRATIVE PROFESSIONALS

We ask that all donations be made by September 20th.



Sept. 22
Lunch and Learn:
Party with a Purpose
Time/Location: TBD

DEPARTMENT LEGACY PROJECT

In case you missed the announcement at our **July 29th 50th Anniversary Celebration**, we've launched the MTAP-MTSU Department Legacy Project!

Ready to make sure your area is represented? Register your department or area here: https://forms.cloud.microsoft/r/NR2i3DEjmg

We can't wait to see what each department creates!



As part of the **Middle Tennessee Administrative Professionals (MTAP) 50th Anniversary Celebration**, we invite every department, office, and center across campus to help create a lasting piece of MTSU history by preserving the stories, people, and accomplishments of every MTSU department for future generations.

We are asking all administrative professionals and their team members to design one (or more!) **12" × 12" scrapbook page** that tells the story of your area—its people, accomplishments, traditions, memories, and milestones.

These pages will become part of the **MTSU Department Legacy Scrapbook**, a permanent collection that will be preserved in the **Albert Gore Research Center Archives** for future generations to enjoy. We hope every department will join us in this fun and meaningful campus-wide project!

We've Made It Easy!
✅ Complete the MS Form to Register your area. We will provide 12 x 12 paper to get you started. https://forms.cloud.microsoft/r/NR2i3DEjmg
✅ Use your creativity! Add photographs, newspaper clippings, stickers, ribbon, buttons, printed graphics, or simple decorative touches.
✅ No artistic experience is necessary—your department's stories are what matter most.

Create & Submit:
Complete and turn in your department's page by **December 1st**.
(Email Sandra.Campbell@mtsu.edu for pickup)

The Grand Unveiling: The collection of pages will make their premiere at our January MTAP Membership Meeting!

DEPARTMENT LEGACY PROJECT continued

Make It a Team Project!

- Gather your faculty, staff, student workers, and retirees.
- Spend a little time reminiscing, sharing photographs, and celebrating the people and moments that have made your department special.
- The conversations you have while creating your page may become just as meaningful as the page itself.

Looking for Ideas?

Your page might include:

- Department history
- Historic and current photographs
- Past and present administrative professionals
- Department chairs and directors
- Milestones and accomplishments
- Awards and recognitions
- Campus traditions
- Newspaper articles or Sidelines clippings
- Changes through the years
- Favorite memories and funny stories
- Quotes from faculty, staff, students, or alumni





There are **no rules**—just tell your department's story in a way that reflects who you are and what you do.

Need historical information?

- Explore MTSU Digital Collections: https://dsi.mtsu.edu/collections/
- Visit CVS for photographs https://help.mtsu.edu/cvs click Photo Library in the task bar and search photos.
- Visit the Gore Center Archives in person or online @ https://gorecenter.mtsu.edu/
- Visit MTSU websites
- Use the MTSU Branding Guide for inspiration https://www.mtsu.edu/branding/

Leave Your Legacy! Every department has a story worth telling!

Register here for the MTAP-MTSU Department Legacy Project
https://forms.cloud.microsoft/r/NR2i3DEjmg

Crossword Key
Across 4. SKILL 5. ELEVEN 8. IAAP Down 1. DENISE 2. BILLIE 3. ASCE 6. LUAU 7. SIX