



MTSU School of Music
Wright Music Building
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Murfreesboro, TN 37132
(615) 898-2469, 898-5924
www.mtsumusic.com

The Bachelor of Music degree with a concentration in MUSIC INDUSTRY

Academic Common Market Program Procedures

For Undergraduate Student Applicants from Arkansas, Delaware, Georgia and West Virginia

Students from Arkansas, Delaware, Georgia and West Virginia who are accepted by a successful audition to the MTSU School of Music and academically accepted by MTSU, and declare MUSIC INDUSTRY as their concentration may qualify for a waiver of their out-of-state tuition charges via the **ACADEMIC COMMON MARKET** program (ACM). Applicants work with the **MT One Stop** for the processing of ACM requests and as the contact point for students with questions. Please visit <https://www.mtsu.edu/one-stop/> for vital information:

ACM students must submit a "letter of admission detailing acceptance into MTSU and their major" for their home state (Arkansas, Delaware, Georgia and West Virginia). This letter **MUST** come from **One Stop**, not from Admissions, academic advising, or the School of Music. That letter is processed after Step 2 below. Students inquiring about ACM programs should visit www.mtsu.edu/acm. This site has a link to the application process, approved programs by state, and a link to each state's ACM page. All **One Stop** staff can discuss this information with students.

Application procedures for ACM-Music Industry students are as follows:

1. Student must apply for and be admitted to the Bachelor of Music degree with a Music Industry concentration
2. Student completes the ACM Agreement Form (now a dynamic form) at www.mtsu.edu/acm.
3. **One Stop** generates the Admissions letter that will be requested by the student's home state. This letter is emailed to the student AND their home state ACM coordinator.
4. The student **MUST** complete the home state certification side as well. Here are the links to each state ACM requirement: <https://www.mtsu.edu/acm/coordinators.php>
5. Once the home state approves, a Letter of Verification is sent to MTSU **One Stop** and to the student
6. **One Stop** then process the student as ACM, which changes their tuition fee to in-state, though the student is still listed as being out-of-state.

Additional important information regarding enrollments, changes of majors, full-time/part-time status:

- Students do not have to enroll full-time in the summer, but **are** required to maintain full-time enrollment in Fall and Spring semesters. This is VERY important when discussing academic advising, with a requirement of 12 to 15 credits each semester.
- **If an ACM student drops to part-time hours during the fall or spring semester, MTSU will back charge the student for out-of-state tuition for the semester in which the student is currently enrolled.**
- If a student is academically suspended from MTSU or takes a semester off (summer not included), they must be recertified by their home state.
- If a student changes their major to a non-approved major, they will automatically be charged out-of-state tuition.
- **If a student changes their address to an in-state permanent address, they will be charged out-of-state. They must maintain residence in their home state.**
- There is a form to request exceptions to the full-time rule if a student is studying abroad, doing an internship, or has another documentable reason they are part-time. That form is NOT on the website.
- If a student wants their home state to review a possible new major for ACM consideration, the instructions for that are also on our website. Many states, however, have spring deadlines for those reviews.

For further information or assistance:

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<https://mtsu.edu/programs/music-industry/index.php>

MTSU School of Music audition information: <https://mtsu.edu/music/scholarships.php>

MTSU School of Music general information or assistance: Angela.Satterfield@mtsu.edu or 615.898.2469