



(FINAID - HOMELES)

**Submit the completed form:**

**In Person:** MT One Stop located in the Student Services and Admissions Center (SSAC) – Room 210

**By Mail:** MTSU, MT One Stop, SSAC Room 260, 1301 East Main Street, Murfreesboro, TN 37132

**By Fax:** (615) 904-8423

## Petition for Homeless Status

Academic Year 2022-2023

Name: (Please print) \_\_\_\_\_ Student ID: M \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

- ❖ By submitting this form, you are requesting independent status based on being homeless or at-risk of homelessness and can provide the supporting documentation required to be verified.

### Do you qualify as unaccompanied, homeless or at-risk? Please select one category that best describes your situation:

- Category 1: Physically Homeless - No fixed, regular or adequate living condition. Can include unsheltered, sheltered, or exiting an institution (ex. leaving jail or hospital setting).
- Category 2: At-Risk of Homelessness - Will soon lose primary residence with no alternative residence, resources, or support networks.
- Category 3: Leaving or Attempting to Leave an Unsafe Living Condition - Individuals leaving or attempting to leave domestic violence or unsafe living conditions with no alternative residence, resources, or support network.
- Category 4: High School Verified - Individuals verified by their high schools as unaccompanied or homeless **before** high school graduation.

### Required Documentation

- Full completion of **this** form
- A typed, signed, and detailed personal statement explaining your situation
- Documentation requested based on category (see below)

### Documentation **required** by category:

- Category 1: Physically Homeless
  - Unsheltered (e.g. car, park, abandoned building, camp ground, etc.)  
Certification/Verification from local law enforcement, medical services agencies, outreach service workers, or other third party
  - Sheltered (e.g. emergency/congregate shelters, hotel vouchers, transitional housing)  
Certification/Verification from shelter staff, case workers, or other third party
  - Exiting an Institution (e.g. leaving jail or hospital setting)  
Certification/Verification from institution or other third party of length of stay (must be at minimum 90 days) **and** previous homeless status prior to entry
- Category 2: Risk of Homelessness
  - Verification of recent or impending eviction- court order, legal quit or cure notice, eviction notice, or other third party.
- Category 3: Leaving/Attempting to Leave Violence or Unsafe Living Condition
  - Verification by third-party, depending on availability
- Category 4: Unaccompanied as determined by school
  - Certification letter from high school staff or county liaison

**Please Note:** All letters provided to verify a student's extreme circumstance should be typed on letterhead, and signed by the person responsible for the content of the letter. Signed letters should generally be from professionals (such as a doctor, minister, or counselor) who are not related to you, unless otherwise specifically stated.

**Please initial to indicate your understanding of the following statements:**

I understand that additional information may be required after initial documentation is submitted.  
A full review of my file cannot be completed until I submit all required information and documentation.

I understand that I must inform MT One Stop if my circumstances change for the current year.

I understand that my FAFSA data may be verified as part of this process.

I understand that the review process may take 1-2 weeks after I submit **all** required paperwork.

I understand I may be required to repay all financial aid received as a result of this process if I falsify information.

**I certify that all information submitted for this petition is true and accurate. I understand that if any information submitted for my petition is false or misleading, I may be fined \$20,000, sent to prison, or both.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**For Office Use Only: Please do not write below this line.**

Documentation provided by/for student:

Notes from verification staff:

As the Next Step Coordinator who works with Foster Care and Homeless students at MTSU, I certify the following for the award year listed:

This student is currently homeless or at-risk of homelessness. This request has been approved.

This student is not currently homeless or at-risk of homelessness. This request has been denied.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date