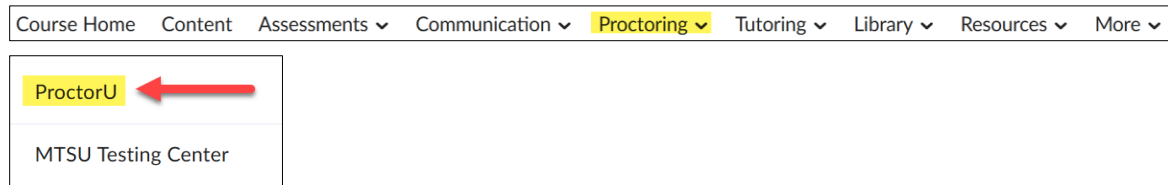


Steps for Creating a ProctorU Account inside D2L

You should only create your ProctorU account inside the LMS not at ProctorU.com.

1. [Log into D2L](#)
2. **Go to your Online classroom.**
3. **Locate the ProctorU Link in the top Navbar**



4. **Click the ProctorU Tool Link**
 - When you click for the first time, you'll be prompted to **Create a new ProctorU account** (using your school email).
 5. **Enter Your Information**
 - Fill in your **name, school email, and password**.
 - Make sure to use your MTSU email so your account connects properly to your courses.
 6. **Verify & Confirm**
 - ProctorU will usually send a **confirmation email**.
 - Click the link to activate your account.
 7. **Download Guardian Browser**
 - To take an exam you must [download the Guardian browser](#).
 8. **Return to D2L, using the Guardian Browser**
 - Once your account is created and verified, go back into your online course (using the Guardian browser) and click the ProctorU link again.
 - You should now see available exams.
 - You do not schedule exams. Click the title of the exam you want to take, and it should start.
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