Summer Sessions Dates - 2023

		Term								
		S3A	**S6A**	**1-Full**	**S5A**	**S3B**	**S3C**	**S6B**	**S5B**	**S3D**
Term info	Start	May 22	May 22	May 22	May 30	Jun 12	Jul 3	Jul 3	Jul 10	Jul 24
	End	Jun 9	Jun 30	Aug 11	Jun 30	Jun 30	Jul 21	Aug 11	Aug 11	Aug 11
Pre-term actions for Depts	Course cancel or LE approval	May 15	May 15	May 15	May 22	Jun 5	Jun 26	Jun 26	Jul 3	Jul 17
	SIAASGN updates	May 22	May 24	May 25	May 31	Jun 12	Jul 3	Jul 5	Jul 12	Jul 24
Pay Print-outs, EPAFs, PEFs	Summer programs run	May 22	May 24	May 25	May 31	Jun 12	Jul 3	Jul 5	Jul 12	Jul 24
	PP printed by SS	May 25		Jun 13			Jul 25			
	PP to Depts	May 25		Jun 14			Jul 25			
	PP, EPAF, PEF from Chair to Dean	May 26		Jun 20			Jul 28			
	PP, EPAF, PEF from Dean to SS	May 31		Jun 26			Aug 2			
	PP, EPAF, PEF to AR	Jun 2		Jun 28			Aug 4			
Payroll	Pay-related docs Jun 7 due in HR	Jun 7		Jul 7			Aug 7			
	SS pay file due in cont_ed folder	Jun 9		Jul 10			Aug 9			
	Payday	Jun 30		Jul 31			Aug 31			
Census	Jul 30 (census report usually sent end of Jul)									

AR: Academic Resources
HR: Human Resources
LE: Low Enrollment
PP: Pay Printout
SS: Summer Sessions

May

15 – Course cancel or LE approval deadline for S3A, S6A, 1-Full term

22 – S3A, S6A, 1 Full term start
SIAASGN updates for S3A
S3A summer programs run
Course cancel or LE approval deadline for S5A

24 – SIAASGN updates for S6A
S6A summer programs run

25 – SIAASGN updates for 1-Full
1-Full summer programs run
PP printed by SS for June (S3A, S6A)
PP to Departments from SS for June (S3A, S6A)

26 – PP, EPAF, PEF from Chair to Dean for June (S3A, S6A)

30 – S5A term start

31 – SIAASGN updates for S5A
S5A summer programs run
PP, EPAF, PEF from Dean to SS for June (S3A, S6A)

June

2 – PP, EPAF, PEF delivered to AR by SS for June (S3A, S6A)

5 – Course cancel or LE approval deadline for S3B

7 – Pay-related docs (EPAF, PEF) due in HR from AR for June payroll

9 – S3A term end
SS pay file due in HR cont_ed folder for June 30 payday

12 – S3B term start
SIAASGN updates for S3B
S3B summer programs run

13 – PP printed by SS for July (1-Full, S5A, S3B)

14 – PP to Departments from SS for July (1-Full, S5A, S3B)

20 – PP, EPAF, PEF from Chair to Dean for July (1-Full, S5A, S3B)

26 – Course cancel or LE approval deadline for S6B, S3C
PP, EPAF, PEF from Dean to SS for July (1-Full, S5A, S3B)

28 – PP, EPAF, PEF delivered to AR by SS for July (1-Full, S5A, S3B)

30 – S6A, S5A, S3B term end
Payday

July

3 – S6B, S3C term start
SIAASGN updates for S3C
S3C summer programs run
Course cancel or LE approval deadline for S5B

5 – SIAASGN updates for S6B
S6B summer programs run

7 – Pay-related docs (EPAF, PEF) due in HR from AR for July payroll

10 – S5B term start
SS pay file due in HR cont_ed folder for July 31 payday

12 – SIAASGN updates for S5B
S5B summer programs run

17 – Course cancel or LE approval deadline for S3D

21 – S3C term end

24 – S3D term start
SIAASGN updates for S3D
S3D summer programs run

25 – PP printed by SS for August (S3C, S6B, S5B, S3D)
PP to Departments from SS for August (S3C, S6B, S5B, S3D)

28 – PP, EPAF, PEF from Chair to Dean for August (S3C, S6B, S5B, S3D)

30 – Summer 2023 Census date

31 – Payday

August

2 – PP, EPAF, PEF from Dean to SS for August (S3C, S6B, S5B, S3D)
4 – PP, EPAF, PEF delivered to AR by SS for August (S3C, S6B, S5B, S3D)

7 – Pay-related docs (EPAF, PEF) due in HR from AR for August payroll

9 – SS pay file due in HR cont_ed folder for August 31 payday

11 – 1-Full, S6B, S5B, S3D term end

31 – Payday