### Summer Term Defined

Summer term begins the day after spring commencement through the day before fall classes begin.

### Summer Parts-of-Term Course Dates and Paydays

<table>
<thead>
<tr>
<th>Part</th>
<th>Initial Date</th>
<th>Duration</th>
<th>Payday Date</th>
<th>Duration</th>
<th>Payday Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Full</td>
<td>May 16-Aug 5</td>
<td>12 wks</td>
<td>Jul 29</td>
<td>3 wks</td>
<td>Aug 31</td>
</tr>
<tr>
<td>S3A</td>
<td>May 16-Jun 3</td>
<td>3 wks</td>
<td>Jun 30</td>
<td>6 wks</td>
<td>Aug 31</td>
</tr>
<tr>
<td>S6A</td>
<td>May 16-Jun 24</td>
<td>6 wks</td>
<td>Jun 30</td>
<td>5 wks</td>
<td>Aug 31</td>
</tr>
<tr>
<td>S5A</td>
<td>May 23-Jun 24</td>
<td>5 wks</td>
<td>Jul 29</td>
<td>3 wks</td>
<td>Aug 31</td>
</tr>
<tr>
<td>S3B</td>
<td>Jun 6-Jun 24</td>
<td>3 wks</td>
<td>Jul 29</td>
<td>3 wks</td>
<td>Aug 31</td>
</tr>
</tbody>
</table>

*since July 31 is Sunday*

### Teaching/Chair/Internally Funded Load Limits

- 3-week term: 1 course totaling up to 4 credit hours
- 5/6 week terms: 2 courses totaling up to 8 credit hours
- Max load: 8 hours

Exception: 9 hours with approval of dean of University College

### Minimum Enrollments

- 6 students: 7000 level courses
- 8 students: 6000 level courses / Ed Abroad courses
- 10 students: 3000, 4000, 5000 level courses (including 4000 / 5000 dual-listed courses)
- 15 students: 1000 and 2000 level courses

### Low Enrolled Courses

Must be approved by dean of University College; pay is prorated

Cutoff date for enrollment used to determine faculty pay: last day a student may add or late register on PipelineMT

### Chair Pay

Determined by previous summer’s student credit hours (SCHs)

No more than 1 hour pay in any of the 3-week terms

Must be received across the summer (June and July paydays for 2 hours; June, July, and August paydays for 3+ hours)

<table>
<thead>
<tr>
<th>SCHs</th>
<th>2 hour of pay</th>
<th>Administrative hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-799</td>
<td></td>
<td></td>
</tr>
<tr>
<td>800-1599</td>
<td></td>
<td></td>
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<tr>
<td>1600-2399</td>
<td></td>
<td></td>
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<tr>
<td>2400-3199</td>
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<tr>
<td>3200+</td>
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</tbody>
</table>

### Pay Formulas

Regular summer: (Annual salary x WUs x 3.125%)

Prorated/Low enrolled: (Annual salary x WUs x 3.125%) x (Actual enrollment / Minimum enrollment required)

Adjunct: $800 per WU

### Teaching Load Credit: Organized Courses

Typical lecture course UG, GR, Honors: Credit hour value

Contact hours exceeding credit hours / prescribed courses: Credit hour value + one-half value of difference in contact hours and credit hours

High enrollment (UG only): Multipliers are 50-59=1.4; 60-69=1.6; 70-79=1.8; 80+ =2.0

Below minimum enrolled courses: Prorated upon approval

Off-campus / Dual enrolled courses: Up to 1.25 x credit hour value

Team taught courses: Credit hour proportioned according to effort expended; exceptions must be approved by Provost

### Teaching Load Credit: Individualized Instruction

Professional counseling prog practica / internships: .75 WU per student (COUN 6270, 6540, 6920, 6930)

Problems, practica, independent study, cooperative, service learning: .1 WU per UG SCH; .2 WU per GR SCH w/cap of credit hour value of course

Undergraduate research: .2 WU per SCH w/cap of credit hour value of course

Internship supervision: .1 WU per SCH w/cap of 3 WU per course regardless of credit value

Music: Private music instruction: .33 WU per half hour instruction / .67 WU per hour instruction

Junior/partial senior recital: .17 WU per student

Senior recital / Graduate recital: .34 WU per UG student / .67 WU per GR student

Class instruments (piano, guitar, voice): 2.0 WU per 1.0 credit course

Thesis supervision: .3 WU per SCH dependent on responsibilities required for supervision

Dissertation supervision: .4 WU per SCH dependent on responsibilities for supervision