

Tools to Manage Enrollment

Banner - Job Submission Reports:

SZRRESV--Course Enrollment/Reserved Seats Report

This report includes enrollment, identifies general education sections, parts of term, and cross-listed courses. Subtract Max Enr column from Proj Enrl column for the number of reserved seats. Refer to *How to Run and Print SZRRESV...Report* for instructions on how to set parameters.

SZRSEAT—Sections with Seats Reserved Report

This report includes only the courses with reserved seats. See *General Instruction on How to Run Job Submission Reports*.

SZRGEEED—Count of General Ed Numbers Report

This report includes enrollment totals for general education courses by course number and by general education attribute. See *General Instruction on How to Run Job Submission Reports*.