## SZRCATQ – Banner 9 Catalog level prerequisites

In the search box, enter SZRCATQ.

## Once on the page, click Go.

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	Process: SZRCATQ	Parameter Set:				Go				
Get	et Started: Complete the fields above and click Go. To search by name, press TAB from an ID field, enter your search criteria, and then press ENTER.									

## Press Alt+PgDn or click Next Section at the bottom of the screen.

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Once you click on Next Section, you will be in the field to begin entering your parameters.

Enter the Term on Line 01

Enter the Department on Line 03

Enter the Level on Line 06

Press Alt+PgDn or click Next Section at the bottom of the screen and then click Save or press F10

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Once you click Save, you will be taken back to the first page of SZRCATQ. Click on the Number in the top left corner to remove the message, then click on RELATED and choose Review Output.

×	Process Submission Controls GJAPCTL 9.3.10 (PROD)	<table-of-contents> ADD 🖺 RETRIEVE 🚜 RELATED 🔅 TOOLS 1</table-of-contents>						
	Process: SZRCATO	Parameter Set:	Log file: szrcatq_10108666.log List file: szrcatq_10108666.lis					
Get	Get Started: Complete the fields above and click Go. To search by name, press TAB from an ID field, enter your search criteria, and then press ENTER.							

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Click on the ellipsis beside the File Name box to show the report you ran. Also click on the top line with the largest Record Count, then click OK.

Note: If you click on Number, this will show all the output from every SZRCATQ report you have ever run. You can find the report you ran, but it will be the last one on the last page.

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	Process:	SZRCATQ Number: 10108666					Go
		Catalog Restrictions & Prereqs					
	File Name:	Beginning Date:					
		Saved					
	Lines:						
Get S	tarted: Comple	te the fields above and click Go. To search by name, press TAB from an ID field, enter your search c	criteria, and then press E	ENTER.			

If you receive this error, the report has not run yet. It can take up for 5 minutes for the report to run.

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	File Name:	Beginning Date:	
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Once you click OK, you will see the report. You will notice that you can only see part of the report and if you print from this page, you will only print the information you see.

Click on Tools and then Show Document to print and view the entire document. You will receive a red message that says "You have selected to Show File in a browser. Do you wish to continue?" click Yes to open the document.

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ACTIONS		
Refresh		F5
Report: SZRCATQ Middle Tennessee State University Run Date: 28-i Export	:	Shift+F1
Q Version: 8.2 Catalog level Restrictions and Prerequisites Run Time: 11 Print Screenshot	CI	rl+Alt+P
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ATHC 2710 Coach/Officiate Fall		Shift+E5
?		
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ATHC 2720 Coach/Officiate Spring OPTIONS		
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SAVED OUTPUT REVIEW	Yes No
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Your report will then open in a separate browser. At this point you can print or view your complete document.

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Report:         SZRCATQ         Middle Tennessee State University         Ru           Version:         8.2         Catalog level Restrictions and Prerequisites         Ru	IN Date: 28-JUN-19 IN Time: 11:07 AM	
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ATHC 2710 Coach/Officiate Fall		
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