Scholars Week Poster 2022 Printing Appointments  
Instructions for the Signup Genius webpage. Presenters will receive this link via email.

**Request for your Scholars Week poster to be printed.**   
The URC is now outsourcing poster printing to [Blue Print](https://www.mtsu.edu/blueprint/).

* Poster dimensions are 36" tall and 48" wide. Templates  
  and guidelines can be referenced here,  
  <https://www.mtsu.edu/scholarsweek/SWPosterGuidelines.php>.
* After picking an appointment, you must email your **poster as a PDF** to [Casey.Penston@mtsu.edu](mailto:Casey.Penston@mtsu.edu). Include your **poster**, **name**, and **phone number *by the time of your printing appointment***.
* Please include **POSTER PRINTING** in the subject line.
* You will be notified by [Blue Print](https://www.mtsu.edu/blueprint/) when your poster is ready to be picked up. If submitted through [Casey.Penston@mtsu.edu](mailto:Casey.Penston@mtsu.edu) there will be no charge for your poster when picked up from Blue Print.

To proceed, please review the available slots and click on  
the button to sign up. Don't forget to email your **poster as  
a PDF** including your **name**, and **phone number** with   
**POSTER PRINTING** in the email subject line to   
[Casey.Penston@mtsu.edu](mailto:Casey.Penston@mtsu.edu).  
  
Again, this appointment is a request to print your poster,  
*not the time you will pick up your poster*. Please email   
[Casey.Penston@mtsu.edu](mailto:Casey.Penston@mtsu.edu) with questions.

Thank you for participating in this year's Scholars Week!