

Class List Summary in SSB9

To access your class list for the semester there are multiple ways to do so. The first is in the Faculty menu of Pipeline in the box “Class List Options.” The link **Class Email List with Preferred Name** allows you to access a report with this information, and you can copy and paste that to an Excel sheet. The other links in yellow provide access to information about permits and overrides for classes. However, the preferred way to access your class list is through the **Class List Summary**. This provides a way to see a class roster, class photos, export the roster, and email the class directly.

Class List Options

- [Class Email List with Permits/Overrides](#)
- [Class Email List with Preferred Name](#)
- [Class List Summary](#)
- [CRN Enrollment/Location/Outstanding Permits](#)
- [Faculty Schedule \(Detailed\)](#)
- [Faculty Schedule \(Week at a Glance\)](#)
- [Teaching Assignments](#)

The fastest way to access a class where you are assigned as the instructor is through the link “**Faculty Schedule (Detailed)**” which is also in the above Class List Options box. Once there select your term and then your desired class. It will open up a detailed page about your class and in the top box click on the **Classlist** link, highlighted in yellow below under the word Roster. *This will not be accessible if you do not have anyone enrolled in the course!*

ⓘ Use this page to view your detailed schedule.

Course : FOED 6020 D01 Educational Foundations 81044

Associated Term	CRN	Status	Available for registration
Fall 2025	81044	Active	04/07/2025 - 08/31/2025
College	Department	Part of Term	Credits
University College	University Studies	1	3
Campus	Override	Instructional Method	Roster
Middle Tennessee State, Main	No	Distance Lrn: Online	Classlist
Course Level			
Graduate			

Once in your class list, you can select all students and the email icon to send an email to everyone. This class list allows you to see course enrollment, the waitlist for your course (if applicable), and student information for those enrolled. **This is also the only place to find a class roster with photos.**

Fall 2025 - 202580 FOED 6020 | 81044 ▾

<p>▼ Course Information</p> <p>Educational Foundations - FOED 6020 D01 CRN: 81044 Duration: 08/25/2025 - 12/11/2025 Status: Active</p>	<p>Enrollment Counts</p> <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th></th><th>Maximum</th><th>Actual</th><th>Remaining</th></tr></thead><tbody><tr><td>Enrollment</td><td>20</td><td>19</td><td>1</td></tr><tr><td>Wait List</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Cross List</td><td>0</td><td>0</td><td>0</td></tr></tbody></table>		Maximum	Actual	Remaining	Enrollment	20	19	1	Wait List	0	0	0	Cross List	0	0	0
	Maximum	Actual	Remaining														
Enrollment	20	19	1														
Wait List	0	0	0														
Cross List	0	0	0														
<p>Class List Wait List</p> <p>Summary Class List</p> <p style="text-align: right;">Summary View ▾</p> <p style="text-align: right;">  <input style="width: 100px;" type="text"/> Search (Alt+Y) </p> <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th>Student Name</th><th>ID</th><th>Registration Status</th><th>Level</th><th>Credit Hours</th><th>Final</th><th>Class</th></tr></thead><tbody><tr><td><input checked="" type="checkbox"/></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>		Student Name	ID	Registration Status	Level	Credit Hours	Final	Class	<input checked="" type="checkbox"/>								
Student Name	ID	Registration Status	Level	Credit Hours	Final	Class											
<input checked="" type="checkbox"/>																	

This class list can also be accessed through the link **Class List Summary** if you are not assigned to the course yet, although you will have to search for the class or enter the CRN to find it there.

You can also bookmark these pages for fast access!