

NAME _____ ID # M _____

EMAIL _____ PHONE _____ MTSU MAILBOX _____

MAJOR THEATRE TYPE: BS or TEACHER LICENSURE

COGNATE _____

2nd Major (if any) _____ INSTRUCTED TO SEE MAJOR ADVISOR _____

MINOR _____ INSTRUCTED TO SEE MINOR ADVISOR _____

TRANSFER STUDENT FROM _____

DATE ENTERED UNIVERSITY _____ CATALOG YEAR FOR GRADUATION _____

ADVISOR MEETING / STUDENT CONFERENCE

DATE NOTES / INSTRUCTIONS TO STUDENT

DATE	NOTES / INSTRUCTIONS TO STUDENT

UPPER DIVISION FILING CHECKLIST: ADVISOR INFORMED STUDENT OF OR CHECKED STUDENT RECORDS FOR THE FOLLOWING:

_____	COMPLETION OF ALL GEN ED	_____	COURSE SUB FORMS FILED (IF ANY)
_____	COMPLETION OF 42 UD HOURS	_____	COPIES OF SUB FORMS RETAINED
_____	COMPLETION OF 60 SR. COLLEGE HRS	_____	INTENT TO GRADUATE PROCESS
_____	COMPLETION OF 120 HOURS	_____	ROUTING PROCESS FOR UD FORMS
_____	COMPLETION OF 25% COURSEWORK AT MTSU	_____	COPY OF UD FORM RETAINED
_____	COMPLETION OF 30 UD HOURS AT MTSU	_____	REVIEWED REQUIREMENTS REMAINING
_____	COMPLETION OF LAST 18 HOURS AT MTSU		
_____	COMPLETION OF 9 UD HOURS IN MAJOR AT MTSU		
_____	COMPLETION OF 3 UD HOURS IN MINOR AT MTSU		
_____	OBTAINED 2.0 OVERALL GPA REQUIRED FOR GRADUATION		

DATE ADVISOR SIGNED UPPER DIVISION FORM _____

GRADUATED ON _____ FINAL GPA _____

LEFT UNIVERSITY WITHOUT DEGREE ON _____ REASON FOR WITHDRAWAL _____