

Business Office  
Middle Tennessee State University  
290 Student Services and Admissions Center  
1301 East Main Street  
Murfreesboro, Tennessee 37132  
Office: (615) 904-8476 Fax: (615) 904-8169



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**AUTHORIZATION TO TRANSFER FINANCIAL AID CREDIT  
TO FLIGHT TRAINING ACCOUNT**

**Semester:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

**MTSU ID Number:** \_\_\_\_\_

**Daytime Phone Number** \_\_\_\_\_

**I hereby request and authorize Middle Tennessee State University to deduct**

**\$\_\_\_\_\_ from my excess funds from financial aid to be applied to my flight training account to cover flight lab charges. I also understand that if I am receiving federal direct loans or Pell, any funds remaining in my flight account due to this transfer will be refunded to me by the last day of the loan period even if the lab is not yet complete (due to federal regulations stipulating that the university cannot hold funds past the last date of the loan period).**

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Submit the completed form by email to [bursar@mtsu.edu](mailto:bursar@mtsu.edu) or bring to SSAC 290.

NOTE: Aid cannot be transferred until it is paid to your student account. Authorized or memoed aid cannot be transferred.

**Business Office Use Only**

**Entry Date** \_\_\_\_\_

**Entry Done By** \_\_\_\_\_