

Division of Student Affairs

Recognizing that an integral part of the university experience and an individual student's personal development take place through activities outside the formal classroom setting, the Division of Student Affairs implements programs and services designed to complement the classroom experience and prepare students to be educated and productive members of society. The University also recognizes that whatever affects a student outside the classroom affects the student inside the classroom. Therefore the Division of Student Affairs seeks to accomplish two general goals. The first is to take care of students' needs by providing the services necessary to support students' learning environment. The second is to enhance the learning environment by providing opportunities to facilitate social, intellectual, physical, and emotional growth; to assist students to become actively involved in campus life; to serve as an advocate for student concerns to the University community; and to encourage an environment responsive to individual differences and representative of the diversity of MTSU's population.

The Division of Student Affairs is managed by the vice president for Student Affairs and is composed of three units. Each unit is managed by a separate dean and is intended to provide similar services. While the units are designed to operate independently, they are also designed to work interdependently to realize the overall goals and purposes of the Division of Student Affairs. The units are Student Life, Student Services, and Academic Support Services. Each area is described below.

The Office of the Vice President for Student Affairs

The role of the vice president for Student Affairs is to be the primary advocate for all students. It is the responsibility of the vice president to manage the Division so that the best interests of students, individually and collectively, are always given the priority they merit. Although the average student has little actual contact with the vice president, it is vital for every student to recognize that the vice president is his/her advocate and that every student has a right to meet personally with the vice president to seek assistance. The Office of the Vice President for Student Affairs is located in KUC 212, (615) 898-2440.

Student Life

The Student Life unit includes those programs that provide students opportunities for involvement and expression, service to the community, and leadership development. Specific programs/services include

Campus Recreation

The Campus Recreation Office, located in the Recreation Center, administers a comprehensive recreation program for MTSU students. Opportunities include participation in team or club sports, outdoor pursuits, fitness activities, aquatic programs, and leisure clinics. A wide variety of outdoor and other recreation equipment is available for checkout by students.

The Recreation Center, which opened in Fall 1995, provides students with a state-of-the-art facility. The center includes six basketball/volleyball courts, six racquetball courts, an indoor track, an aerobics room, an 8,000-square-foot free weights area, cardiovascular machines, an indoor swimming pool, locker rooms, an indoor gym for soccer and roller hockey, a rock climbing wall, an outdoor pool, an outdoor ropes course, and a sun deck with four sand volleyball courts adjacent. The center is open seven days a week during the Fall and Spring semesters and the Summer term. The Recreation Center closes during fall break, Thanksgiving holidays, Christmas holidays, and spring break. The schedule may be adjusted during other University holidays and for certain special University events. More information on programs or the center may be obtained by contacting the Campus Recreation Office at (615) 898-2104.

Fraternities and Sororities

Greek organizations at MTSU are self-governed by three separate bodies. The Interfraternity Council is composed of eleven member fraternities of the National Interfraternity Conference; the Panhellenic Council consists of seven member chapters of the National Panhellenic Conference sororities; the National Pan-Hellenic Council governs the affairs of eight historically African-American fraternities and sororities.

The director of Greek Life counsels all three governing bodies and also coordinates programs which facilitate the development of leadership skills, social acumen, and superior scholarship within the Greek community.

Judicial Affairs

MTSU students are citizens of the state, local, and university communities and are expected to observe acceptable standards of conduct for each community. Conduct which adversely affects MTSU's pursuit of its educational objectives, which violates or shows a disregard for the rights of others in the community, or which endangers citizens of the community or their property is subject to disciplinary sanction. MTSU has developed a student judicial system which emphasizes personal accountability for misconduct but is also fair and consistent with students' rights to due process. In addition,

MTSU offers mediation as an alternative form of conflict resolution that assists individuals in developing their own solutions to conflict situations. More detailed information with regard to student conduct may be found in the *Rights and Responsibilities of Students at MTSU* publication or by contacting the assistant dean for Judicial Affairs and Mediation Services, Keathley University Center, Room 130.

Student Government Association

The Student Government Association (SGA) at Middle Tennessee State University represents the mechanism through which students are afforded the opportunity to participate in University governance by ensuring an exchange of ideas and opinions between the student body and the administration. The purposes of SGA are to promote student welfare, provide training in the general principles of the democratic process, and to prepare students to become responsible citizens. SGA actively seeks to protect the rights of students and to improve the quality of student life. Students are encouraged to become involved in SGA activities and to contact the SGA Office in Keathley University Center, Room 208, with any concerns arising from their enrollment at MTSU.

Student Information

The Keathley University Center Office (KUC 304) maintains an information system on currently enrolled students. Persons seeking assistance locating a particular student should call Student Information at ext. 2782.

Student Insurance

Students are urged to carry health insurance to cover illnesses and accidents that may occur while they are enrolled because coverage is not provided by the university. Information about the Student Accident and Sickness Insurance Plan, available at low cost, can be obtained at registration or in the Keathley University Center Office, Room 304.

Student Organizations

MTSU students with common interests are encouraged to join together and realize the social and professional benefits



to be gained by the exchange of ideas and development of interpersonal relations through participation in student organizations. Registered student organizations have access to University facilities and may apply for funding from the Student Activity Fee Committee. The coordinator of Student Organizations and Community Service, Keathley University Center, Room 306B, is available to answer questions and facilitate formation and registration of new organizations. The Office of Student Organizations and Community Service can provide a complete listing of currently registered student organizations.

Student Programming

Student Programming provides the administrative framework for extracurricular activities promoted by Special Events. The primary purpose of Special Events is to plan and present activities which serve the cultural, educational, and social interests of the student body and, when possible, the general community. Special Events also provides those students who are directly involved in its programs the opportunity to exemplify creative thinking, practice good public relations, develop leadership skills, and gain valuable hands-on experiences.

Special Events functions are run entirely by students through five special interest programming groups. Freshmen and new students are eligible and encouraged to join any one of the groups. Membership continues from year to year as long as the student is at MTSU. The Special Events groups are

1. *Ideas and Issues*, which brings to campus well-known, thought-provoking speakers;
2. *Fine Arts*, which sponsors outstanding performers in the fields of dance, drama, and music;
3. *Films*, which is responsible for selecting, booking, and showing full-length movies;
4. *Concerts*, which brings to MTSU some of the best-known professional entertainers in concert and up-and-coming artists in showcase and noon show series;
5. *Production*, which is responsible for all Special Events technical needs including sound, lights, and staging.

Students who are interested in joining Special Events should come by the Office of Student Programming located in Keathley University Center, Room 308, and complete an application. Additional information may be obtained by coming to the office or by calling (615) 898-2551.

The Ticket Office also is supervised through the Office of Student Programming and is located in the northeast corner of Murphy Center. A satellite office is located off Faulkinberry Drive in the stadium. MTSU students are admitted free to all regularly scheduled home games. More information about all MTSU athletic ticket sales may be obtained by calling (615) 898-2103.

Student Publications

Student Publications publishes the campus newspaper, *Sidelines*; the yearbook, *Midlander*; and the magazine, *Collage*. These publications are staffed by students and provide experiences in writing, editing, design, photography, advertising, and public relations. All students are encouraged to join the

staffs. Publication production is under the general management of the University's standing committee on student publications and the student publications director, but decisions on content are made by student editors.

Sidelines is distributed free on campus three times weekly during the Fall and Spring semesters and once each week during the Summer term. A new editor is chosen by the Student Publications Committee each semester. *Midlander* is the most permanent and complete historical record of the people, events, and environment of MTSU in a given year. Although the yearbook is distributed in the succeeding Fall, the production process goes on year-round. The editor of the yearbook is chosen each Spring and serves for one year. The yearbook is available for purchase at Fall and Spring registration and during the Fall semester through the *Midlander* office, James Union Building, Room 306. *Collage* serves as an outlet for creativity of all varieties. Published each semester, the magazine may include poetry, fiction and non-fiction, original art, and photography by students. An editor is chosen in the Spring and serves for one year.

Many staff members receive a small stipend for their work on the publications in addition to valuable preprofessional experience. Applications for the publications staff are available in the Student Publications Office, James Union Building, Room 306.

Disabled Student Services

Disabled Student Services is the coordinating body which distributes information concerning services available to students with disabilities. The office acts as an advocate for disabled students at the University, surveying the needs of these students and developing programs to meet those needs. Information and assistance can be obtained by calling (615) 898-2783 or visiting the office located in Keathley University Center, Room 120.

MTSU's ADA/504 coordinator is Watson Hannah, 119 Cope Administration Building, (615) 898-5366.

Financial Aid

Financial Aid information is detailed earlier in this catalog.

Student Services

The Student Services unit of the Division of Student Affairs provides services intended to increase students' likelihood of successfully completing their academic programs. These services to meet and support primary student needs include

Adult Services Center

The Adult Services Center serves as an information and referral center for students, especially for those returning to formal studies or beginning college for the first time as adult learners. The center is an advocate for the needs of adult learners. Workshops designed to help the adult learner succeed in re-entering college are offered. Located in Keathley

University Center, Room 320, the center helps make available the services of various other university offices to students on campus for classes at hours other than regular business hours. Students may pick up a variety of forms so that their concerns may be forwarded to the appropriate offices.

The center also provides a place to meet and share ideas with other adult learners. A student organization called OWLS (Older Wiser Learners) is coordinated through the center. Additional information is available by calling (615) 898-5989.

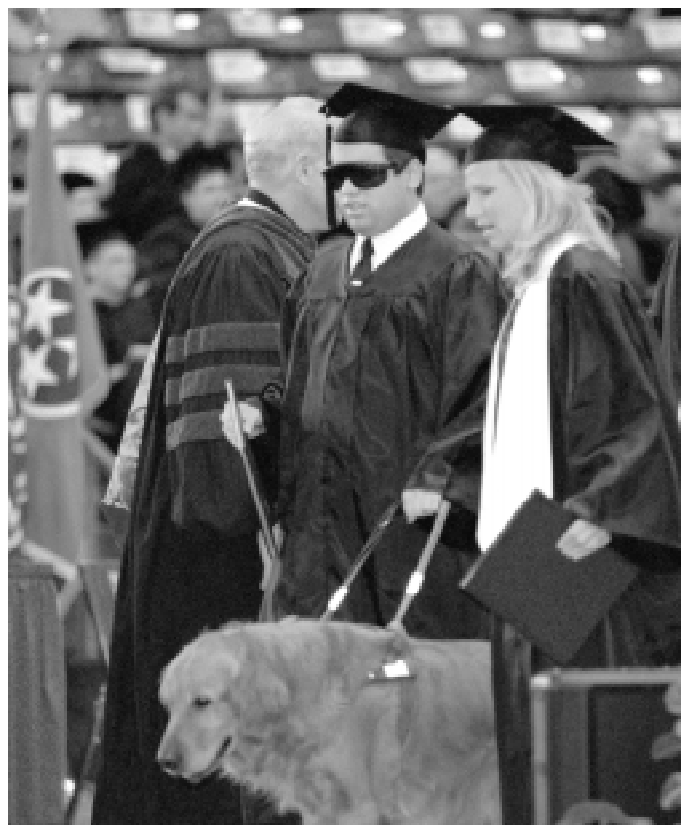
Guidance Services

The three-fold mission of Guidance Services is to provide currently enrolled students with career and vocational testing and counseling, academic counseling for undeclared majors, and personal support counseling.

Career and vocational questions may be addressed through academic testing, career testing, and/or one-on-one counseling for personal insight.

Academic counseling for undeclared majors may include a simple visit with a counselor prior to class registration to review individual progress on core course requirements. It may also include a career counseling plan to explore various career possibilities with a minimal duplication of course hours.

Personal support counseling offers a safe place and support for students who are having difficulties because of personal problems; external pressures; or crisis such as depression, addiction, or grief. Support counseling is a tool for healthy academic functioning. It may simply be a "listening



ear” or include professional assessment and referrals for community support, medical needs, or long-term therapy.

Guidance Services seeks to work with faculty and students to plan and achieve both the educational goals of the institution and the personal and vocational goals of the individual student. Students desiring any of the services are urged to contact the office, Keathley University Center, Room 329, or to call (615) 898-2670.

Absence Notifications

If students know in advance that they will be unable to attend a particular class(es) for **more than one day**, every effort should be made to contact the professor of each class that will be missed. If emergency circumstances prevent contacting the professor or department, the student may contact the coordinator of University Withdrawals in the Withdrawal Office, KUC 120, (615) 898-2080, who will make the notification. An excused absence can only be authorized by the instructor in a particular class.

Withdrawals

Students finding it necessary to withdraw (completely separate) from the University after having selected classes for a future term should use the Telephone Response at Middle (TRAM), (615) 898-2000, or WebMT, <http://www.mtsu.edu>, to drop all classes. A student may also initiate the official withdrawal process in Keathley University Center, Room 120. Consult the class schedule book for each term to determine whether withdrawal should be accomplished by TRAM or WebMT or through the University Withdrawal Office. Once classes have begun for the Summer term, withdrawal for that Summer term cannot be accomplished via TRAM or WebMT. Additional information with regard to this procedure is detailed on page 54 under Academic Regulations.

Multicultural Affairs

The Office of Multicultural Affairs provides a welcoming and supportive environment for minority students. The office also serves as a link between ethnic minority students and the University community. The mission of the Office of Multicultural Affairs is to provide support services for students; to assist in achievement of life goals; and to increase academic, social, cultural, moral, and physical development. In addition, the director of Multicultural Affairs is an advocate for the needs of the ethnic minority student population. Services offered include registration assistance, financial aid, counseling, academic advising, tutoring, mentoring, and programming in multicultural awareness. More information may be obtained by calling (615) 898-2987 or writing to MTSU P.O. Box 88, Murfreesboro, TN 37132.

Career and Employment Center

The University provides a year-round centralized placement service for its students and alumni through the Career and Employment Center located in Keathley University Center, Room 328. The program is designed to assist prospective graduates and alumni in securing career positions. Each year employers from business, industry, government, and educa-

tion conduct on-campus interviews with students in the Career Center. Other placement services include the development of reference files for credentials, career job listings, part-time and summer employment opportunities, and the career library.

Students seeking part-time jobs in the community may apply through the Student Employment Center, 898-2500. Referrals to prospective employers will be made by the center.

Student Health Services

Student Health Services, located in McFarland Health Services Building, accommodates students on an outpatient basis only. Students must be enrolled at the time they seek service to be eligible for care according to the following provisions:

1. Consultation service for individual problems and the treatment of minor illnesses and injuries by the Health Services personnel are available during the periods 8:00 a.m.-4:00 p.m. Monday through Friday.
2. All information resulting from care, treatment, and diagnosis involving Health Services personnel and students is confidential unless the best interests of the individual and/or the campus community are jeopardized.
3. The University will not be responsible for charges for any professional services other than those rendered by University Health Services personnel. If a student seeks the services of the university physician or any other physician in conjunction with the physician's private practice, the University shall have no financial responsibility and the student should expect to pay the usual fee for any services rendered.
4. At no time will medical treatment be given at University expense in private homes or to anyone while off the campus. Professional charges for these services must be borne by the student.
5. Local resources available nearby include the Rutherford County Health Department, Middle Tennessee Medical Center, including Emergency Room services, and walk-in medical clinics.

Women's Center

The June Anderson Women's Center (JAWC) has been serving women at MTSU since 1977. Support groups, workshops, and programs for women are offered during the academic year. A free legal clinic is open the last Thursday of each month during Fall and Spring semesters. The office, located on the main floor of the James Union Building, Room 206, provides a safe space for women to meet together or use the JAWC library. A resource and referral file includes information on financial aid for women, housing, and community legal, health, and mental health services.

The Women's Leadership Conference for college and university women students is coordinated through the JAWC and the Women's Studies Program in the spring. Students are invited to attend and to volunteer for this and other Women's Center activities.

During Spring semester, the Women's Center, working collaboratively with the National Women's History Month

Committee, sponsors events, programs, and films which bring together the campus and community in a celebration of women's contributions to culture and society.

A full-time professional counselor is available at the Women's Center for crisis intervention and personal counseling for students dealing with women-identified issues and concerns. Confidentiality is assured. The counselor may be contacted at (615) 898-5725.

Additional information about the Women's Center's activities or services is available by calling (615) 898-2193 or via the Internet.

Academic Support Services

The Academic Support Services unit is primarily responsible for those programs and services that unite the academic program with the student's daily experience. The Academic Support Services unit welcomes students into the University community and introduces them to the concept of **learning communities**. These programs and services include

Housing and Residential Life

MTSU currently provides living spaces for more than 3,500 students. Students living on campus are part of a vital living-learning community which emphasizes academic excellence; interaction with students, faculty, and staff; and active involvement in the campus community. Each residence hall and apartment complex is staffed with trained student resident assistants who are supervised by professional area coordinators. Many amenities are made available to residents including cable television, computer labs (in selected buildings), and 24-hour desk services (also in selected buildings). Apartments which can accommodate students with families are also located on campus. Students are encouraged to make application for housing as early as possible. More detailed information with regard to fees, regulations, and types of housing can be found on pages 44-47.

Orientation (CUSTOMS)

Orientation for freshmen and undergraduate transfer students is provided during the summer prior to matriculation. Several sessions are offered to accommodate individual schedules. The programs allow new students to meet an academic advisor, participate in pre-selection of courses, and become familiar with campus activities and services. Current topics of special concern to college students are also addressed. All new students and their parents or spouses are encouraged to attend.

Questions concerning orientation should be directed to the director of New Student Orientation (CUSTOMS), Keathley University Center 122, (615) 898-2454.

Student Development

The Office of Student Development provides MTSU students with a variety of services relating to academic success, stu-

dent involvement, and leadership. CUSTOMS, the new student orientation program, helps prepare freshmen and transfer students for a successful transition to the MTSU campus. Student leadership programs, including Lightning Leadership Camp, provide students with opportunities to develop important skills in working with others and to promote service to the university community through active involvement in clubs, organizations, and paraprofessional positions. Student recognition awards acknowledge outstanding achievement in the areas of academics, leadership, and service through the presentation of university awards, induction into honorary societies, and such national programs as Who's Who Among Students in American Colleges and Universities. Other programs coordinated through the Student Development Office include alcohol awareness programming, service learning, the MTSU Parent's Association, the Distinguished Lecture Series, and the Freshman Forum.

Contact the Office of Student Development by visiting the staff in Room 122 of the Keathley University Center or by calling (615) 898-2454.

Service Learning

The Service Learning Initiative at Middle Tennessee State University provides faculty and students with the training, resources, and support necessary to integrate academic instruction with community service experiences. Using the community as an extension of the classroom, service learning classes provide students with opportunities to apply newly acquired skills and knowledge to real-world problems and situations in the Murfreesboro community. Classroom time provides a structured opportunity for students to think, talk, or write about what the student did and saw during the actual service activity. Service learning helps students enhance their critical, reflective thinking as well as a sense of caring for the community. Current service learning opportunities include such projects as an oral history/writing project, offered as a part of the English curriculum, and work with a community project for the aged, offered as a part of the curriculum for Human Sciences. Service learning classes will vary each semester.

For more information about Service Learning, contact the Student Development Office in Room 122 of the Keathley University Center, or call (615) 898-2454.

Raider Learning Communities

The Raider Learning Community Program (RLC) helps to create a small college atmosphere within the large university environment of MTSU. Emphasizing the close relationships between students and faculty that make small private colleges unique, Raider Learning Communities students are able to take advantage of ongoing connections with a smaller learning community, while also being able to access all the resources and programs of the large public university. RLC members belong to small "home" groups of 25 students, who enroll as a group together in at least two courses in the Fall semester and one in the Spring semester. Course blocks usually include University 1010 and English 1010. On-campus RLC students are assigned to shared living space within the Freshman Year Experience Programs in Cummings and Corlew

Halls. RLC participants who live off campus or at home are encouraged to make Cummings and Corlew Halls their “home base” on campus and to enjoy the facilities and services provided in these halls. Many students find the RLC gives them a built-in group of friends and academic colleagues, providing a real enhancement to their first-year experience.

For more information about both on-campus and off-campus participation in the Raider Learning Communities, please contact the Housing and Residential Life Office at (615) 898-2971.

First-Year Experience

Cummings Hall and Corlew Hall, seven-story high-rise buildings on the north side of campus, are the home of MTSU’s First-Year Experience Program. Services and programs offered in these residence halls are geared toward first-year students (29 college credit hours or less) and are designed to enhance students’ academic success at MTSU. The First-Year Experience Program offers a number of unique services for first-year students at MTSU including lower-division classes taught in the Cummings Hall classroom, academic advisors who hold office hours in the halls, tutors who live on each floor of the residence halls and who provide tutoring services in the residence hall tutoring centers, and special workshops and programs designed to assist students with their transition to MTSU.

If you are interested in living in Corlew or Cummings Halls as part of the First-Year Experience Program, please indicate this as the selected option on the application for housing. For more information about the First-Year Experience Program, please contact the Housing and Residential Life Office at (615) 898-2971.

Honors Living/Learning Program

The Wood and Felder residence halls on the east side of campus are the home of MTSU’s Honors Living and Learning Center. Application to this residential facility is limited to students who meet Honors College eligibility requirements. Students who live in the Honors Living and Learning Center must also enroll in at least one Honors class (3 credit hours) each semester. Honors College students living in Wood or Felder Halls have access to special facilities designed to help them make the most of their on-campus experience including taking classes in a classroom located within the residence hall, use of a computer lab, Internet connections in each student room, and access to special Honors College programs and advisement. Wood and Felder Halls are located adjacent to the new library.

Students who live in these halls have the opportunity to interact with their professors outside of class, participate in Honors College seminars, and gain valuable leadership skills. For more information about eligibility requirements for the Honors Living and Learning Center, please contact the Housing and Residential Life Office at (615) 898-2971 or the MTSU Honors College at (615) 898-2152.

Beyond the Classroom

A number of student activities grow out of academic departments and enhance classroom work by providing opportunities for practical experience and training. Interested students should contact the chair of the appropriate department for information on requirements for participation and on the availability of credit through such activities. Included in these activities are

School of Music

The Band of Blue, MTSU’s marching band; Symphonic Band; Wind Ensemble; Chamber Choir; Meister Singers; Schola Cantorum; Women’s Chorus; MTSU Singers; Opera Workshop; MTSU Symphonic Orchestra; String Orchestra; Jazz Ensembles; Percussion Ensembles; Commercial Music Ensemble; University Chorus; Salsa Bands; Jazz Combos; Mixed Chamber Ensembles; Chamber Brass Ensemble; Guitar Chamber Ensemble; Piano Chamber Ensemble; String Chamber Ensemble; and Woodwind Chamber Ensemble are all organizations of student performers. Each ensemble welcomes qualified non-music majors and performs frequently throughout the year. Many travel to perform regionally and nationally.

Department of Speech and Theatre

University Theatre—Four theatrical productions provide an opportunity to experience all aspects of theatre—performance, design, technology, children’s theatre, and theatre in education.



University Dance—The Dance minor is now housed in the Department of Speech and Theatre. Each year the Department produces an “An Evening of Dance” and one or more studio showcases. All students are invited to audition for “An Evening of Dance.” The department also has a newly created Ballet Association for students interested in the art of ballet.

Debate—Numerous competitive tournaments are scheduled with universities throughout the nation from September through March. Annual on-campus public debates are also sponsored by MTSU Debate. The MTSU Debate program is open to all students. No previous debate experience is required.

College of Mass Communication

Two radio stations and a community cable television channel provide opportunities for students to gain experience and knowledge about the mass media and communications:

WMOT, the University’s National Public Radio affiliate, is a professionally managed public service radio station featuring jazz, news, and information programming. Located at 89.5 on the FM dial, WMOT-FM also provides enrichment opportunities for selected students majoring in Mass Communication.

WMTS is a student-operated alternative radio station, located at 88.3 on the FM dial, which carries an eclectic mix of music, news, and student information.

Channel 10, the University student-operated cable channel, carries sports, news, instructional, and entertainment programming.

Alumni Association

The MTSU National Alumni Association encourages interaction between Middle Tennessee State University and the extended University family of alumni, students, parents, and friends through a variety of activities and programs. Through the promotion and development of geographical alumni chapters and reunion programs, the Alumni Association stimulates and enhances communication for MTSU. Events and activities in conjunction with University athletic and fine arts programs, especially at Homecoming, are held to offer continuing support and interaction. Establishing and promoting scholarships is an on-going endeavor of the Alumni Association as well as the maintenance of the alumni information database and development of periodic alumni directories. The Alumni Relations Office is located in the Alumni Center, one of the four original buildings on campus.

Athletics

The MTSU Athletics Program strives for excellence in the development of its student-athletes and the quality of its several sports teams. The program supports the academic, athletic, and social education of its student-athletes by encouraging them to develop the values of respect for themselves and others and to take pride in achievement and making positive contributions to the communities in which they live.

MTSU is committed to quality athletic programs that bring the campus community together and promote a sense of pride and tradition in academic and athletic excellence. Athletics also brings the University regional and national recognition and provides a link among the university, its alumni, and the community at large. It helps to generate alumni and public support for all aspects of the University. The athletics program provides quality faculty and leadership to campus programs. It gives students, faculty, and alumni opportunities for innovative public service activities, such as the “Reading Raider” program which has worked with area elementary schools to promote students’ reading skills. It uses athletic, financial, and physical resources to maintain and develop athletic programs to accomplish the mission of the University.

The University is a member of the Sun Belt Conference and National Collegiate Athletic Association, competing in NCAA Division I in all sports. MTSU is represented annually in baseball, basketball, cross country, football, golf, tennis, indoor track, and outdoor track for men and by basketball, cross-country, golf, soccer, softball, tennis, indoor track, outdoor track, and volleyball for women.

Both full-time and part-time students are admitted to all home football, basketball, and baseball games by presenting their valid ID cards at the gate. Athletic events in other sports require no admission and are open to the public and campus community. There are two ticket office locations; one is in Murphy Center on the track level and the other is at Floyd Stadium Gate IA. Additional ticket information can be obtained by phoning (615) 898-2103 or 1-888-YES-MTSU.

MTSU’s Title IX coordinator is Forrestine Williams, 220 Cope Administration Building, (615) 898-2185.

