

**MINUTES**  
**2019-2020 Undergraduate Curriculum Committee**  
**September 20, 2019**  
**Walker Library, Room 475 at 1:00 p.m.**

**Call to Order:** The September meeting of the University Curriculum Committee was called to order at 1:00 p.m. by Cathy Cooper, Chair (AY 2019-2020).

**Members Present:** Cathy Cooper, Peter Cunningham, Mitzi Brandon, Lauren Rudd, Chris Quarto, Phillip Seagraves, Todd O'Neill, Terrence Lee, Sherri Stevens, Tiffany Wilson, Kari Neely, Kelsie Roberts, and Teresa Thomas

**Members Absent:** Louis Haas, Misty Jones Simpson, Susan Myers-Shirk, Susan Fieldhouse, and Abigail Williams

**Guests Present:** Michelle Crudup, Lee Wade, Brandon Wallace, Meredith Dye, Wendy Beckman, Leah Lyons, Barbara Turnage, Sondra Stevenson, and Ann McCullough.

**Committee Charge:** Dr. Peter Cunningham, Vice Provost for Academic Programs, charged the committee with a description of their duties for this academic year and allowed all members to introduce themselves and the area they represented.

**Announcements:** A Vice-Chair and Secretary were elected. Todd O'Neill will serve as Secretary for this year. A motion was made to elect Terrence Lee as Vice-Chair for this year, and he will become Chair of the University Curriculum Committee for AY 2020-2021. Approved unanimously.

**Approval of Consent Agenda:**

ACSI 4220: Mathematics of Pricing Theory was tabled and removed from the consent agenda. Corrections will be made to the course description and resubmitted to the committee at a later date. TXMD 3170: Fashion Branding was tabled and removed from the consent agenda. Consultation will be made with the Department of Management before the new name can be considered. MUEN 3210: Meister Singers and MUEN 3240: MTSU Singers were removed from the consent agenda and placed on the regular agenda.

**Committee Actions:**

A motion was made to approve the consent agenda with these changes. Motion was seconded. Approved unanimously.

**Approval of Minutes from April 20, 2019:** A motion was made to approve the minutes. That motion was seconded. Approved unanimously.

**Previously Tabled Proposals:** n/a

**Old Business:** n/a

**New Business:**

	<b>Proposed Action</b>	<b>Detailed Explanation</b>	<b>Ref #</b>
<u><b>College of Basic and Applied Sciences</b></u>			
Aerospace			
Aerospace, All Concentrations, B.S. Effective Summer 2020	Change to admission, retention, progression, or graduation policy	The Aerospace Department voted to approve a change to all six concentrations to require that all major courses and program accreditation and/or Federal Aviation Administration (FAA) related coursework (physics, mathematics, and selected engineering technology courses) be completed with a grade of C or better in order to graduate. In addition to this change, the Mathematics and Natural Sciences general education courses were updated on the upper division forms to align with the approved general education courses.	<b>1</b>
<b>Discussion:</b> Discussions were made. Edit upper-division forms to reflect 2.0 GPA.			
<b>Committee Action:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			

Professional Pilot Concentration Effective Summer 2020	Change to admission, retention, progression, or graduation policy	In the current catalog, under "Additional Requirements" for the Professional Pilot concentration, the following is stated with regards to eligibility for flight labs: "Flight Lab Request Forms submitted after the deadline will not be considered. Enrollment in flight labs is limited and selection is made from eligible candidates who are best qualified based on cumulative GPA. Incoming freshmen typically do not receive a flight lab for their first semester." A later statement indicates a "college GPA requirement" in order to be eligible for flight training, and this has been interpreted to mean a single college class in the past. So, students have been using one dual enrollment class taken at their high school to satisfy this requirement, which was never the intention. This proposal is to change the credit hour requirement to 12 credits completed after high school graduation to be eligible for a lab.	<b>17</b>
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**Discussion:** Amend description to include post high school. Proposed wording: Effective with the Fall 2020 catalog, students will be required to  
**Committee Action:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

**Agriculture**

Agribusiness, B.S. Effective Summer 2020	Change to curriculum of existing major (including concentrations), minor, or certificate	Proposal to add ANSC 3550 - Animal Feeds and Feeding - to the programmed courses that will count in the ANSC Elective area on the upper division form for Agribusiness major (see attached UD form).	<b>2</b>
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**Discussion:** n/a  
**Committee Action:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

**Engineering Technology**

Pre-Engineering Effective Summer 2020	Termination of an academic program or concentration	Terminate program. Program no longer needed since we have mechatronics engineering.	<b>16</b>
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**Discussion:** Students left in the program will be allowed time to complete. Department will need a plan in place for this.  
**Committee Action:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

**College of Behavioral and Health Sciences**

**Criminal Justice Administration**

CJA-4360-Crime Scene Photography and Documentation Effective Summer 2020	New Course	This course provides the student with a foundation of crime scene photography to include basic functions of the camera, techniques of using methods to enhance images of evidentiary value, and special considerations of evidence photography. The course also exposes the student to documentation techniques and reporting practices best suited for documentation of crime scenes. The course is a split lecture/hands-on experiential learning process intended for students who seek employment at a crime lab or in law enforcement. 3 hours. Cross list with FSCJ 4360.	<b>3</b>
<b>Discussion:</b> n/a			
<b>Committee Action:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			

FSCJ-4360-Crime Scene Photography and Documentation Effective Summer 2020	New Course	This course provides the student with a foundation of crime scene photography to include basic functions of the camera, techniques of using methods to enhance images of evidentiary value, and special considerations of evidence photography. The course also exposes the student to documentation techniques and reporting practices best suited for documentation of crime scenes. The course is a split lecture/hands-on experiential learning process intended for students who seek employment at a crime lab or in law enforcement. Cross list with CJA 4360.	<b>12</b>
<b>Discussion:</b> N/A			
<b>Committee Action:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			

Criminal Investigation Minor Effective Summer 2020	Change to curriculum of existing major (including concentrations), minor, or certificate	This program change is due to the new course proposal of CJA 4360 Crime Scene Photography and Documentation. This would add an upper-division elective to the Criminal Investigation minor as a guided elective.	4
<b>Discussion:</b> n/a			
<b>Committee Action:</b> Motion was made to approve this amended proposal. Motion was seconded. Approved unanimously.			

Criminal Justice Administration, B.S. Effective Summer 2020	Change to curriculum of existing major (including concentrations), minor, or certificate	This program change is due to the new course proposal of CJA 4360 Crime Scene Photography and Documentation. This would add an upper-division elective to the Bachelor of Science in Criminal Justice Administration, and it would also be added to the Law Enforcement concentration of the same major.	5
<b>Discussion:</b> n/a			
<b>Committee Action:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			

Criminal Justice Administration, Homeland Security Concentration, B.S. Effective Summer 2020	Change to curriculum of existing major (including concentrations), minor, or certificate	This curriculum change is to add CJA 4360 Crime Scene Photography & Documentation (a proposed course) to the upper-division electives.	6
<b>Discussion:</b> n/a			
<b>Committee Action:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			

Criminal Justice Administration, Law Enforcement Concentration, B.S. Effective Summer 2020	Change to curriculum of existing major (including concentrations), minor, or certificate	This program change is due to the new course proposal of CJA 4360 Crime Scene Photography and Documentation. This would add an upper-division elective to the Bachelor of Science in Criminal Justice Administration, and it would also be added to the Law Enforcement concentration of the same major.	7
<b>Discussion:</b> n/a			
<b>Committee Action:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			

## Health and Human Performance

Leisure and Sport Management Minor Effective Summer 2020	Name change of minor	Removing the "T" from LSTS (Leisure, Sport and Tourism Studies) as we now have a separate major (and soon minor) in Tourism and Hospitality Management (THM) effective summer 19. Changing Studies to "Management" to be consistent with our MS in Leisure and Sport Management. Required 6 hours: LSTS 3010-Introduction to Leisure, Sport, and Tourism Studies and LSTS 3530-Program Planning in Leisure, Sport, and Tourism and 9 hours electives.	<b>13</b>
<b>Discussion:</b> Notification should be made to all students and advisors to confirm this name change. Includes all valid catalogs. <b>Committee Actions:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			

Leisure and Sport Management, B.S. Effective Summer 2020	Name change of an existing academic major	The undergraduate major in Leisure and Sport Management (LSM) requires 64 hours and provides knowledge, skills, and experiences for students interested in preparing for positions in the leisure and sport management professions. The major requires a general core accredited by NRPA. Specializations in LSM include sport management, outdoor recreation and recreation administration. A minor or advised electives of approximately 15 credit hours may also be chosen.	<b>14</b>
<b>Discussion:</b> Notification should be made to all students and advisors to confirm this name change. Includes all valid catalogs. <b>Committee Actions:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			

## Nursing

Nursing, B.S.N. Effective Summer 2020	Change to admission, retention, progression, or graduation policy	Admission - Current Language: Grade of 'B' (3.00) or better in Biology 2010 (Anatomy & Physiology I), Biology 2020 (Anatomy & Physiology II) and Biology 2100 (Microbiology in Disease). •One (1) Biology repeat is permitted. •All biology courses must be completed and posted in the last seven years. The current language is approved as a program requirement. (Cannot be coded in Degree Works) Proposed Language: Grade of 'B' (3.00) or better in Biology 2010 (Anatomy & Physiology I), Biology 2020 (Anatomy & Physiology II) and Biology 2100 (Microbiology in Disease). •One (1) Biology repeat is permitted. •All biology courses must be completed and posted in the last seven years. We would like the same language approved as a degree requirement. (Can be coded in Degree Works).	15
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**Discussion:** This item was withdrawn from the agenda. Repeats could be made numerous times.

**Committee Action:** Not approved.

## College of Liberal Arts

### English

English, Secondary English Teacher Licensure Concentration, B.S. Effective Summer 2020	Change to curriculum of existing major (including concentrations), minor, or certificate	Make ENGL 4605 (Advanced Composition) and a choice of ENGL 3570 (Introduction to Linguistics) or ENGL 4520 (Structure of English) required for all Licensure majors. ENGL 3505 (Writing Workshop Methodologies) will then become part of a "choose one" guided elective category along with ENGL 3510 (Grammar and Usage for English Educators), ENGL 4540 (Teaching ESL Grammar and Usage--to be renamed Second Language Writing), and ENGL 3550 (Tutoring Writing: Theories and Methods).	8
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**Discussion:** n/a

**Committee Actions:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

## Music

MUEN-3210-Meister Singers Effective Summer 2020	Course credit hour change	We propose that a 0-credit section of the ensemble be offered and granted by <b>DEPARTMENTAL PERMISSION ONLY.</b>	<b>4</b> <b>(Consent Agenda)</b>
<b>Discussion:</b> Course moved from Consent Agenda to Regular Agenda <b>Committee Actions:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			

MUEN-3240-MTSU Singers Effective Summer 2020	Course credit hour change	We propose that a 0-credit section of the ensemble be created and granted by <b>DEPARTMENTAL PERMISSION ONLY</b>	<b>5</b> <b>(Consent Agenda)</b>
<b>Discussion:</b> Course moved from Consent Agenda to Regular Agenda <b>Committee Actions:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			

## Philosophy and Religious Studies

Religious Studies, B.A. and B.S. Effective Summer 2020	Change to curriculum of existing major (including concentrations), minor, or certificate	Race and Religion (RS 3500) is a new course intended to fulfill the one the RS major's areas of competency: Description. This course is currently in curriculum and if approved, will fulfill the major's "Description" requirement.	<b>19</b>
<b>Discussion:</b> n/a <b>Committee Action:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			

## Political Science and International Relations

Public Policy and Management Minor Effective Summer 2020	Name change of minor; Change to curriculum of existing major (including concentrations), minor, or certificate	The Department of Political Science and IR recently revised its Public Administration concentration to Public Policy and Management concentration. This proposal synchronizes the minor with the new major concentration.	<b>18</b>
<b>Discussion:</b> Notification should be made to all students and advisors to confirm this name change. Includes all valid catalogs. <b>Committee Actions:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.			



**Sociology and Anthropology**

SOC-2980-Sociology as a Profession Effective Summer 2020	New Course	Introduces students to the profession of sociology via lectures, readings, guest speakers, hands-on activities, small group projects, and writing assignments.	<b>20</b>
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**Discussion:** n/a  
**Committee Action:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

SOC-3511-Social Justice Effective Summer 2020	New Course	This course analyzes social justice from a sociological perspective. It is a three hour course that examines social justice from Marxist and feminist perspectives, critical race theory, theories of democracy, and action oriented solutions. The course engages social justice in housing, the criminal justice system, the media, the environment, and government.	<b>21</b>
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**Discussion:** n/a  
**Committee Action:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

SOC-4151-Topics in Social Justice Effective Summer 2020	New Course	An indepth study of a special topic in the sociology of Social Justice. Interested students should contact the instructor for specifics.	<b>22</b>
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**Discussion:** Proposal indicated to dual list with SOC 5150; this was removed at department request  
**Committee Action:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

SOC-4152-Topics in Criminology Effective Summer 2020	New Course	An in-depth study of a special topic in Criminology. Interested students should contact the instructor for specifics.	<b>23</b>
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**Discussion:** Proposal indicated to dual list with SOC 5150; this was removed at department request  
**Committee Action:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

SOC-4153-Topics in Work and Family Effective Summer 2020	New Course	An in-depth study of a special topic in the sociology of Work and Family. Interested students should contact the instructor for specifics.	<b>24</b>
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**Discussion:** Proposal indicated to dual list with SOC 5150; this was removed at department request  
**Committee Action:** Motion was made to approve this proposal with the amendment. Motion was seconded. Approved unanimously.

Sociology, B.A.  
Summer 2020

Effective Change in the number of hours of an existing academic program; Change to curriculum of existing major (including concentrations), minor, or certificate

The changes to the Sociology, B.A. include:

- 1) increase in the number of hours from 34 to 35
- 2) add a 1-hour required course, Sociology as a Profession, SOC 2980
- 3) delete 3 hour course requirement for "Sociological Imaginations and Institutions"
- 4) delete 3 hour course requirement for "Critical Perspectives"
- 5) add list of "guided electives" to include the following existing courses (students must choose 3 courses from this list):
  - SOC 3400 Gender and Society
  - SOC 4011 Social Inequality
  - SOC 4020 Sociology of Aging
  - SOC 4050 Sociology of Family
  - SOC 4100 Work in the 21st Century
  - SOC 4240 Race and Ethnicity
  - SOC 4360 Medical Sociology
  - SOC 4450 Sociology of Emotions
  - SOC 4500 Social Interaction and Identities
  - SOC 4511 Social Movements
  - SOC 4520 Population and Society
  - SOC 4550 Sociology of Religion
  - SOC 4650 Sociology of Law
- 6) change number of remaining sociology elective courses from 12 hours to 9 hours; 3 of these hours must be upper division.

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**Discussion:** n/a

**Committee Action:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

Sociology, B.S.  
Effective Summer 2020

Change in the number of hours of an existing academic program; Change to curriculum of existing major (including concentrations), minor, or certificate

The changes to the Sociology, B.S. include:

- 1) increase in the number of hours from 34 to 35
- 2) add a 1-hour required course, Sociology as a Profession, SOC 2980
- 3) delete 3 hour course requirement for "Sociological Imaginations and Institutions"
- 4) delete 3 hour course requirement for "Critical Perspectives"
- 5) add list of "guided electives" (9 hours) to include the following existing courses (students must choose 3 courses from this list):
  - SOC 3400 Gender and Society
  - SOC 4011 Social Inequality
  - SOC 4020 Sociology of Aging
  - SOC 4050 Sociology of Family
  - SOC 4100 Work in the 21st Century
  - SOC 4240 Race and Ethnicity
  - SOC 4360 Medical Sociology
  - SOC 4450 Sociology of Emotions
  - SOC 4500 Social Interaction and Identities
  - SOC 4511 Social Movements
  - SOC 4520 Population and Society
  - SOC 4550 Sociology of Religion
  - SOC 4650 Sociology of Law
- 6) change number of remaining sociology elective courses from 12 hours to 9 hours; 3 of these hours must be upper division.

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**Discussion:** n/a

**Committee Action:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

<p>Sociology, B.S. Criminology Concentration Effective Summer 2020</p>	<p>Establish a new concentration within an existing academic program</p>	<p>The Criminology concentration consists of 47 semester hours of course work. Students must complete 17 credit hours of core sociology courses with at least a C. Ideally students should take SOC 2980 as soon as possible after declaring the major and SOC 3040, 3050, and 3060 early in the academic program, but no later than the junior year and prior to enrolling in Senior Seminar (SOC 4980). Senior Seminar should be completed during the senior year.</p> <p>Students must complete 21 credit hours of criminology courses including two required courses (SOC 4300 and SOC 4540) and the remaining hours as guided electives. A single minor is required for the Criminology concentration.</p>	<p><b>27</b></p>
<p><b>Discussion:</b> n/a <b>Committee Action:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.</p>			

<p>Sociology, B.S., Social Justice Concentration Effective Summer 2020</p>	<p>Establish a new concentration within an existing academic program</p>	<p>The Social Justice concentration consists of 47 semester hours of course work. Students must complete 17 credit hours of core sociology courses with at least a C. Ideally students should take SOC 2980 as soon as possible after declaring the major and SOC 3040, 3050, and 3060 early in the academic program, but no later than the junior year and prior to enrolling in Senior Seminar (SOC 4980). Senior Seminar should be completed during the senior year.</p> <p>Students must complete 21 credit hours of courses related to social justice including three required courses (SOC 2010, SOC 3511 (new course), and SOC 4511) and the remaining hours as guided electives. A single minor is required for the Social Justice concentration.</p>	<p><b>28</b></p>
<p><b>Discussion:</b> n/a <b>Committee Action:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.</p>			

Sociology, B.S., Work and Family Concentration Effective Summer 2020	Establish a new concentration within an existing academic program	The Work and Family concentration consists of 47 semester hours of course work. Students must complete 17 credit hours of core sociology courses with at least a C. Ideally students should take SOC 2980 as soon as possible after declaring the major and SOC 3040, 3050, and 3060 early in the academic program, but no later than the junior year and prior to enrolling in Senior Seminar (SOC 4980). Senior Seminar should be completed during the senior year. Students must complete 21 credit hours of courses related to the sociology of work and family including three required courses (SOC 3400, SOC 4050, and SOC 4100) and the remaining hours as guided electives.  A single minor is required for the Criminology concentration.	<b>29</b>
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**Discussion:** n/a

**Committee Action:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

**World Languages, Literatures, and Cultures**

FL-1000-Intersections of Language and Culture Effective Spring 2020	New Course	FL 1000: Intersections of Language and Culture. Course explores how languages shape and are shaped by the cultures that speak it. Taught in English.	<b>9</b>
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**Discussion:** This course is being proposed as a general education course as well. Send new attachment to Mitzi Brandon for proposal completion.

**Committee Action:** Motion was made to approve this proposal. Motion was seconded. Approved unanimously.

Foreign Languages, All Concentrations, B.A. and B.S. Summer 2020	Change to curriculum of existing major (including concentrations), minor, or certificate	The newly proposed course, FL 3000: Career and Professional Development for World Language majors, will be required for all students receiving either the BA or the BS in Foreign Languages. This course is required in all concentrations: French, German, Japanese, and Spanish. The BA and the BS in Foreign Languages currently requires the following number of credit hours in courses toward the major (excludes FREN / GERM / JAPN / SPAN 1010): French - 35 credit hours, German - 35 credit hours, Japanese - 36 credit hours, Spanish - 35 credit hours. Addition of the newly proposed course "FL 3000: Career and Professional Development for World Language Majors" will increase this requirement by one hour: French - 36 credit hours, German - 36 credit hours, Japanese - 37 credit hours, Spanish - 36 credit hours	<b>10</b>
<p><b>Discussion:</b> n/a</p> <p><b>Committee Action:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.</p>			

Foreign Languages, French and Francophone Studies Concentration, B.A. and B.S. Effective Summer 2020	Name change of an existing concentration	The Major in Foreign Languages BA / BS has 4 concentrations: French, German, Japanese, and Spanish. This proposal for name change affects only the French concentration.	<b>11</b>
<p><b>Discussion:</b> Notification should be made to all students and advisors to confirm this name change. Includes all valid catalogs.</p> <p><b>Committee Actions:</b> Motion was made to approve this proposal. Motion was seconded. Approved unanimously.</p>			

**Other New Business:** n/a

**Adjournment:** A motion was made to adjourn at 2:55 p.m. That motion was seconded. The meeting was adjourned.

**Consent Agenda  
University Curriculum Committee  
September 20, 2019**

Current Prefix and Number	Current Course Title	Cross-list	Course # change	New Course Title	Course Prefix Change	Catalog Description Change	Contact Hours Change	Change of Schedule Type	Other
ACSI 4220	Mathematics of Pricing Theory			Mathematics of Corporate Finance					Effective Summer 2020 NOTE: Proposal not considered; returned to department for changes
FL 4220	International Tourism	Crosslist with THM 4220							Effective Summer 2020
LSTS 4903	Internship in Sport Studies			Internship in Sport Management					CIP code changed; effective Summer 2020
MUEN 3210	Meister Singers								Credit hour change; effective Summer 2020 – moved to regular agenda
MUEN 3240	MTSU Singers								Credit hour change; effective Summer 2020 – moved to regular agenda
PSY 4060	Sport Psychology	Remove crosslisting with ATHC 4060							Effective Summer 2020
PSY 4720	Multicultural Perspectives in Psychology and Education			Cross-Cultural Psychology					Effective Summer 2020
THM 4220	International Tourism	Crosslist with FL 4220							Update course content; effective Summer 2020
				Fashion Branding and					Effective Summer 2020 – Tabled