Faculty addresses the needs of the department or program to determine if courses are needed. Then, begin paperwork and approval process for new course development.

MTSU Online IDs to discuss course and receive training on necessary topics – Curriculum mapping, content development, D2L, etc.

Faculty member develops content in conjunction with instructional designers and OFMs as needed.

Working with MTSU Online instructional designers to integrate course content into D2L shell utilizing best practices in online teaching and learning.

Communication between instructional designers and faculty on opportunities and successes after first course offering.

Course review by OFM, Department Chair, and others as required before course is offered in the upcoming semester.

Working with MTSU Online instructional designers for first course offering.