

# Graduate Assistantship Application for the Literacy Studies Ph.D. Program

At the beginning of the assistantship contract, a graduate assistant must have completed all graduate admission procedures and have been accepted unconditionally by the department and the College of Graduate Studies, be enrolled in a graduate degree program, and, once taking courses, is maintaining a 3.00 (master's) or 3.25 (doctoral) cumulative GPA. A graduate assistant must be enrolled for a minimum of six (6) semester hours of graduate work each semester. (See Policy IV:07:12)

MTSU Identification Number: \_\_\_\_\_

Name (As listed on Social Security Card): \_\_\_\_\_

*(Employers are required to enter the name as it appears on the Social Security Card. Stipends cannot be paid if Banner name and SSN name are different.)*

E-mail address: \_\_\_\_\_ Phone: \_\_\_\_\_

U.S. Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, what visa type do you hold? \_\_\_\_\_

*Pursuant to Senate Joint Resolution 211 adopted by the 1984 General Assembly, the accreditation standards of the Southern Association of Colleges and Schools (4.4.1), and the Tennessee Board of Regents (Policy No. 5:02:01:03) MTSU requires all graduate teaching assistants to demonstrate competency in spoken English. The appropriate level of fluency can be found at [enter website address].*

Are you currently employed by MTSU? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, for which department(s) and for how many hours: \_\_\_\_\_

Academic Year: \_\_\_\_\_ GA Position: 20-hour ( ) 10-hour ( )

1. Daytime Availability (9:00 a.m. – 5:00 p.m.) on-Campus. Specify time intervals (e.g., 2 – 5 p.m.)

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Saturday:

Total Available Daytime on-Campus Hours (9:00 a.m. – 5:00 p.m.): \_\_\_\_\_

A 20-hour GA should be available at least 10 hours on campus during daytime.

A 10-hour GA should be available at least 5 hours on campus during daytime.

2. Research and other Skills (Please check as many boxes as they apply to you.)

Familiar with SAS or SPSS (    )    English Grammar (    )    Web Skills (    )  
Online Teaching (    )    Organization Skills (    )    Multi-Task Skills (    )

Other Skills (Specify): \_\_\_\_\_

3. Please review faculty research interests on the website (<http://www.mtsu.edu/literacy/faculty.php>) and mark any preferences below. (Check as many as you would like.)

A. Elleman	J. McClain	K. Schrodt
S. Lee	E. Oslund	Any faculty member
C. Magne	T. Odegard	

4. Other Employment.

Are you currently employed outside MTSU? \_\_\_\_\_

If yes: Employer: \_\_\_\_\_ # of hours: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Send application to Angela Morrell, Executive Aide  
Literacy Studies Ph.D. Program by March 31.**