

2023-24

BLUE RAIDER

— PLANNER AND HANDBOOK —



MIDDLE
TENNESSEE
STATE UNIVERSITY.

I AM *true*
BLUE

BLUE RAIDER PLANNER/HANDBOOK

RESOURCES

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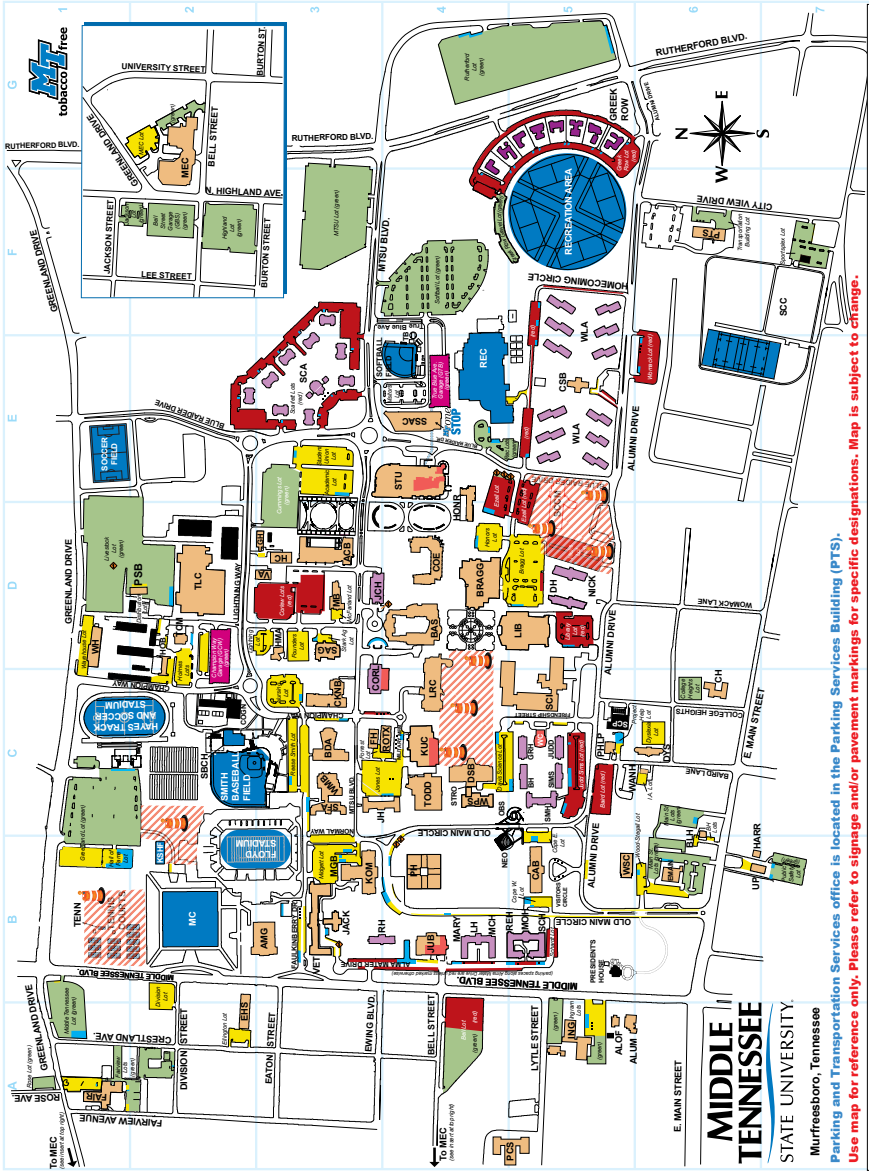
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The information in this book was the best available at press time. Consult mtsu.edu for additional information.

Produced by MTSU Creative Services.



MIDDLE TENNESSEE STATE UNIVERSITY

Murfreesboro, Tennessee

Use map for reference only. Please refer to signage and/or pavement markings for specific designations. Map is subject to change.

- Color code for parking designation**
- Faculty, Staff, Administration (white permit)
 - Green Permit Parking
 - Disabled Parking (blue permit)
 - Red Permit Parking (MTSU Housing residents only)
 - Open to currently enrolled students.
 - A green, red, or handicap pass is required
 - Metered parking

- Color code for buildings/sports areas**
- Athletics/Recreation
 - Residence Halls
 - Academic/Administrative
 - Dining
 - Construction Zones
 - Seek Alternative Routes

- Color code for buildings/sports areas**
- Athletics/Recreation
 - Greek Housing
 - Student Center
 - Dining
 - Seek Alternative Routes

I AM trueBLUE

Blue is the color of trust, loyalty, and reliability. It is the color of the sky, the sea, and the earth. It is the color of peace, hope, and love. It is the color of the future.

CAMPUS MAP LEGEND

ACB	Academic Classroom Building, 1751 MTSU Boulevard, D3	JCH	Jim Cummings Hall, 1744 MTSU Boulevard, D3	SCA	Scarlett Commons Apartments 1-9, 1858 MTSU Boulevard, E3
ALOF	Alumni Office, 2263 Middle Tennessee Boulevard, A5	JH	Jones Hall, 624 Old Main Circle, C3	SCC	Sports Club Complex, 2111 East Main Street, F7
ALUM	Alumni House, 2259 Middle Tennessee Boulevard, A5	JUB	James Union Building, 516 Alma Mater Drive, B4	SCCM	School of Concrete and Construction Management, 1723 Blue Raider Drive, F7
AMG	Alumni Memorial Gym, 2610 Middle Tennessee Boulevard, B3	JUDD	Judd Hall, 217 Friendship Street, C5	SCH	Schardt Hall, 312 Alma Mater Drive, B5
BAS	Business and Aerospace Building, 1642 MTSU Boulevard, D4	KOM	Kirksey Old Main, 612 Old Main Circle, B3	SCI	Science Building, 440 Friendship Street, C5
BDA	Boutwell Dramatic Arts Building, 615 Champion Way, C3	KSHF	Emmett and Rose Kennon Sports Hall of Fame, 1320 Greenland Drive, B2	SCP	Satellite Chiller Plant, 215 College Heights, C5
BH	Beasley Hall, 323 Friendship Street, C5	KUC	Keathley University Center, 1524 Military Memorial, C4	SFA	Saunders Fine Arts Building, 629 Normal Way, C3
BLH	TOWN-HA (Black House), 1417 East Main Street, C5	LH	Lyon Hall, 414 Alma Mater Drive, B4	SIMS	Sims Hall, 215 Friendship Street, C5
BRAGG	John Bragg Media and Entertainment Building, 1735 Blue Raider Drive, D4	LIB	James E. Walker Library, 1611 Alumni Drive, D5	SL	Soils Lab, C6
CAB	Cope Administration Building, 315 Visitor's Circle, B5	LRC	Ned McWhetter Learning Resources Center, 1558 Military Memorial, C4	SMH	Smith Hall 318 Old Main Circle, C5
CH	College Heights Building, 1607 East Main Street, C6	MARY	Miss Mary Hall, 414 Alma Mater Drive, B4	SSAC	Student Services and Admissions Center, 1860 Blue Raider Drive, E4
CKNB	Cason-Kennedy Nursing Building, 610 Champion Way, C3	MC	McFarland Building, 654 Founders Lane, D3	STRO	Strobel Lobby, C4
COE	College of Education Building, 1756 MTSU Boulevard, D4	MB	Murphy Center, 2650 Middle Tennessee Boulevard, B2	STU	Student Union Building, 1768 MTSU Boulevard, E4
COGN	Central Utility Plant/Cogeneration Plant, 729 Champion Way, C2	MCH	McHenry Hall, 414 Alma Mater Drive, B4	TB	Telescope Building, 1852 MTSU Boulevard, F4
CORL	Corlew Hall, 1634 MTSU Boulevard, C3	MEC	Andrew Woodfin Miller, Sr. Education Center, 503-509 Bell Street, (See inset at top right)	TENN	Buck Bouldin Tennis Center, 1210 Greenland Drive, B1
CSB	Central Services Building (Day Care Center), 1835 Alumni Drive, E5	MGB	Midgett Building, 612 Old Main Circle, B3	TCM	Telecommunications Building, 732 Champion Way, D2
DH	Deere Hall, 1619 Alumni Drive, D5	MOH	Monohan Hall, 312 Alma Mater Drive, B5	TLC	Tennessee Livestock Center, 1720 Greenland Drive, D2
DSB	Davis Science Building, 422 Old Main Circle, C4	NEO	Naked Eye Observatory, 346 Old Main Circle, B4	TODD	Andrew L. Todd Hall, 542 Old Main Circle, C4
DYS	Tennessee Center for the Study and Treatment of Dyslexia, 200 North Baird Lane, C6	NICK	Nicks Hall, 1715 Alumni Drive, D5	UP	University Police, 1412 East Main Street, B6
EHS	Ellington Human Sciences Building, 2623 Middle Tennessee Boulevard, A2	OBS	Observatory, 346 Old Main Circle, C5	VET	Vocational Agriculture, 1704 Lightning Way, D3
EMAN	1403 East Main Street, B6	PCS	Homer Piltard Campus School, 923 East Lyle Street, A4	WANH	Woodmire (featuring Chris Young Café), 319 Friendship Internal Audit (Wansley House), 209 North Baird Lane, C6
FAIR	Fairview Building, 820 Fairview Avenue, A1	PH	Peck Hall, 537 Old Main Circle, B4	WC	Woodmore (featuring Chris Young Café), 319 Friendship Street, C5
FH	Forest Hall, 543 Champion Way, C3	PHLP	Project Hall, 206 North Baird Lane, C5	WH	Warehouse (Maintenance Complex), 1672 Greenland Drive, D1
GH	Greenhouse, 1724 Lightning Way, D3	PSB	Printing Services Building, 1756 Greenland Drive, D2	WLA	Wornack Lane Apartments A-1, 1815 Alumni Drive, E5
GRH	Gracy Hall, 321 Friendship Street, C5	PTS	Parking and Transportation Services, 205 City View Drive, F6	WMB	Wright Music Building, 1439 Faulkberry Drive, C3
HARR	Center for Historic Preservation (Harrison House), 1416 East Main Street, B6	REC	(Health, Wellness, and Recreation Center (Health Services located inside the HWRC), 1848 Blue Raider Drive, E4)	WPS	Wiser-Patten Science Hall, 422 Old Main Circle, C4
HC	Horticulture Facility, 1714 Lightning Way, D3	REH	Reynolds Hall, 312 Alma Mater Drive, B5	WSC	Wood-Stegall Center (Development and University Advancement), 120 Old Main Circle, B5
HMA	Housing Maintenance Annex, 657 Founders Lane, D3	RH	Rutledge Hall, 526 Alma Mater Drive, B3		
HOB	Holmes Building (Maintenance Complex), 836 Champion Way, D2	ROTX	ROTC Annex, 531 Champion Way, C4		
HONR	Paul W. Martin Sr. Honors Building, 1737 Blue Raider Drive, D4	SAG	Stark Agriculture Center, 651 Founders Lane, D3		
ING	Sam H. Ingram Building, 2269 Middle Tennessee Boulevard, A5	SBCH	Stephen B. Smith Baseball Clubhouse, 641 Champion Way, C2		
JACK	Tom H. Jackson Building, 628 Alma Mater Drive, B3				

PRESIDENT'S WELCOME



Welcome to MTSU!

Middle Tennessee State University is devoted to student success. We are developing and nurturing a community focused on learning, growth, and service. We hold these values dear and often convey them in a simple phrase: I am True Blue.

As you learn more about MTSU, you will also express these expectations in an affirmation we call the True Blue Pledge. In it, we ask each person who affiliates with us to practice the core values of honesty and integrity, respect for diversity, engagement in the community, and commitment to reason, not violence.

MTSU, now more than a century old, is the No. 1 choice of undergraduates among Tennessee's regional universities and ranks among the nation's top colleges in The Princeton Review's renowned "Best Colleges" guide. Why do so many people choose MTSU? I believe it is because we offer the amenities and opportunities of a major, comprehensive institution; yet, we have not forgotten our small-college roots in how we care for and treat our students. We offer terrific opportunities, exceptional value, and a beautiful campus. All of which are located in one of the best college towns in America!

You'll see examples of our student-first commitment in such facilities as MT One Stop, where dedicated enrollment counselors will help you navigate financial aid, scheduling, and other administrative processes related to your enrollment. Our state-of-the-art Science Building also was designed and built with student learning in mind; more than 13,000 students take biology, chemistry, and other science courses within its walls each year. We opened the Academic Classroom Building, which houses three of our "helping disciplines": Criminal Justice Administration, Psychology, and Social Work. And we're building a new home for the School of Concrete and Construction Management, with 54,000 square feet that will include exposed structural systems for use as a teaching tool for our students.

As you explore our University, you will find a variety of nationally recognized academic degree programs available for your consideration. We offer degree programs at the baccalaureate, master's, and doctoral levels. In addition, the University provides many cocurricular programs and cultural and artistic activities for students and community members. Also, please visit our main website, mtsu.edu, and mtsunews.com to keep up on the latest developments at the University.

We are extremely grateful and honored to be entrusted with something as important as your education. And we are pleased to welcome you as new members of our True Blue community.

Sincerely,

A handwritten signature in black ink that reads "Sidney A. McPhee". The signature is written in a cursive style and is positioned above the printed name.

Sidney A. McPhee, President

WELCOME FROM STUDENT AFFAIRS



Welcome to Middle Tennessee State University!

Becoming True Blue is about more than simply wearing your MTSU T-shirt on football game days. Being True Blue is about involvement both inside and outside the classroom. This planner, coupled with the words of the True Blue Pledge, will show you how you, too, can say, "I am True Blue!"

Successful Blue Raiders are learners, now and forever. Being True Blue means attending every class and being prepared by having completed all readings and assignments. It is much easier to stay caught up than to let your coursework slide with the hope of catching up later.

Even though you may be nervous, ask questions in class and participate in discussions. Blue Raiders are both listeners and speakers! Visit with your professors during their office hours to check on your class progress and to get help if you're unsure about assignments. And be sure to speak with your academic advisor at least once or twice each semester. Your academic advisor will help you select the right classes to get through the curriculum on time and without costly delays. Taking the wrong class at the wrong time can set back your whole program or make it much more difficult to be admitted to your upper-division program.

Finally, Blue Raiders are valuable contributors to the progress and success of our community. Being True Blue is about being both a recipient and a giver. Finding an out-of-class activity that you love, doing some volunteer work, or joining a club or organization will make all the difference in your college career. At MTSU, we expect that all new students will be involved with the Connection Point program and will participate in campus activities during the first few weeks of the semester. If you do this, you'll be well on your way to getting involved and establishing a group of friends who will help you keep some balance and perspective when you hit the inevitable rough patch in the road.

The True Blue Pledge commits us to using reason instead of violence, to respecting diversity, and to being honest in word and deed. As a Blue Raider, you are going to be changed by becoming a part of this vibrant community, and MTSU will, in turn, be changed by you. I hope the information contained in this planner will help you learn more about the opportunities and services available to support you in pursuit of your goal of completing your degree. I look forward to meeting you soon.

Sincerely yours,

A handwritten signature in dark ink that reads "Danny Kelley". The signature is fluid and cursive, written in a professional style.

Danny Kelley, Ph.D.
Assistant Vice President
for Student Affairs

MISSION STATEMENT

Middle Tennessee State University, a comprehensive, innovative institution, Middle Tennessee State University embraces its role as a comprehensive, innovative institution whose distinctive bachelor's, master's, specialist, and doctoral programs prepare graduates to thrive in their chosen professions and a changing global society. Students, faculty, and staff generate, preserve, and disseminate knowledge and collaboratively promote excellence through teaching and learning, research, creative activity, and public engagement.
Approved April 5, 2022, by the MTSU Board of Trustees.

PURPOSE

To fulfill its mission, Middle Tennessee State University

- fosters a student-centered environment conducive to lifelong learning, personal development, and success;
- educates and challenges students through a broad array of high-quality, affordable academic programs grounded in a common core of arts and sciences;
- enhances access through unique programs, distance learning, and advising to meet the needs of a diverse student population;
- supports student learning through effective teaching methods, emerging technologies, experiential and integrative learning, research, and co-curricular and extracurricular activities;
- attracts and retains exceptional faculty and staff and develops resources to support excellence in instruction, research, creative activity, and public and professional service;
- develops and sustains academic partnerships, entrepreneurial activities, and public service that support instruction, research, and communities throughout the region;
- promotes ongoing engagement with its alumni, partners, and friends; and
- serves as an emerging center for international study, understanding, and exchange.

Middle Tennessee State University educates students to

- think logically, critically, and creatively;
- make sound judgments with an awareness of ethical, moral, and aesthetic values;
- acquire a working knowledge of a discipline or a group of related disciplines;
- examine, analyze, and shape the contemporary world through scientific knowledge, creative undertakings, and an understanding of culture and history;
- communicate clearly and precisely and understand the proper role of free expression in our society; and
- demonstrate the effective and adaptive use of current and emerging technologies.

VISION

Faculty, staff, and students of Middle Tennessee State University will work together as a community of scholars to create and share knowledge. Our efforts will result in the highest quality education and student experience in the state, preparing citizens who thrive as professionals and engage with and contribute to their communities.

ACADEMIC MASTER PLAN

Middle Tennessee State University's *The Reach to Distinction: Academic Master Plan, 2015–2025* renews the University's commitment to three goals:

Goal I: advance academic quality through excellence in teaching, scholarship, and service, and the celebration of MTSU's strengths

Goal II: promote student success and individual responsibility for accomplishments through a community dedicated to student-centered learning

Goal III: develop purposeful and sustainable partnering relationships and outreach

The plan also identifies strategic directions and strategies to guide the University as it achieves these goals over the decade. With a focus on initiatives intended to promote collaborations and partnerships based on the University's distinctive strengths, it sets priorities in alignment with former Gov. Bill Haslam's Drive to 55 initiative and the Complete College Tennessee Act of 2010—the first designed to increase the number of Tennessee citizens with a postsecondary certificate or degree, and the second mandating that state appropriations be based on success in retention and graduation rates rather than enrollment.

The Reach to Distinction emphasizes people and programs. It asserts the University's commitment to **promote engagement**, foster **academic community**, and innovate for **effectiveness and efficiency** in pursuit of its goals to advance **academic quality**, promote **student success and individual responsibility**, and develop **partnering relationships and outreach**.

The Reach to Distinction advances MTSU's academic mission and reinforces and supports the University's Quest for Student Success initiative, now in progress, and MT Engage, a student-learning initiative.

A full-text version of the *2015–2025 Academic Master Plan* is available online at mtsu.edu/AMP/docs/MTSUAcademicMasterPlan.pdf.

HISTORY OF MTSU

Middle Tennessee State University began as Middle Tennessee State Normal School, opening its doors on Monday, Sept. 11, 1911.

In 1909, the Tennessee General Assembly passed legislation to improve the system of public education by establishing a General Education Fund and creating three normal schools, one in each of the three grand divisions of the state. These institutions were to establish teaching standards or “norms,” hence the name. The Murfreesboro school began with four buildings on a dusty site that just a year earlier had been farmland.

Opening with a two-year program for training teachers, Middle Tennessee State Normal School evolved into a four-year teachers college in 1925 with the power of granting the Bachelor of Science degree. In 1943, the General Assembly designated the institution a state college. This new status marked a sharp departure from the founding purpose and opened the way for expanding curricular offerings and programs. In 1965, the institution advanced to university status.

Several significant milestones chart the progress from normal school to university and beyond. During the progressive movement from a two-year normal to a university, there were several important changes. Responding to the expressed needs of the institution’s service area, the graduate school was established in 1951. The Bachelor of Arts program was added that same year. To effect better communication and improve administrative supervision, the schools concept was introduced in 1962.

As MTSU developed and grew, new degree programs included the Doctor of Arts in 1970 and the Specialist in Education in 1974. Library resources dramatically increased, and sophisticated computer services aided instruction and administration. A highly trained faculty enabled the University to continue growth in program offerings. In 1991, the University’s six schools—five undergraduate and the graduate school—became colleges. In 1998, MTSU’s Honors Program transformed into the Honors College, the first in the state. In 2006, the Division of Continuing Studies and Public Service changed to the College of Continuing Education and Distance Learning. In 2002, approval was granted to redesignate three D.A. programs to Doctor of Philosophy programs, and subsequently five others have been approved. In the 2010 reorganization, Continuing Education and Distance Learning became the University College, and the College of Education and Behavioral Sciences were split into two colleges: the College of Education and the College of Behavioral and Health Sciences.

Since 1911, MTSU has awarded more than 173,000 degrees. Despite the University’s growth from a campus of 100 acres, 125 students, and a faculty of 18 to an academic city of over 500 acres, almost 22,000 students, and a faculty of over 1,000, the institution is still essentially a “people’s university” with a concern for the diverse needs of the area that it serves.

In 1986, James McGill Buchanan (’40) became the first MTSU alumnus to be awarded the Nobel Prize. Buchanan received the Nobel Memorial Prize in Economic Sciences for his development of the theory of public choice, a way of studying the expenditure of public funds.

PHONE NUMBERS

Numbers are Area Code 615 and 898- prefix unless otherwise noted.

Information Needed	Office or Person	Location	Ext.
Absences	MT One Stop	SSAC 210	2111
Academic Appeals	MT One Stop	SSAC 210	2111
Academic Integrity	Dir. of Academic Integrity	CAB 111	2715
ADA/504 Coordinator	Lance Alexis	CAB 116	2185
Adding/Dropping a Course	Your advisor		
	MT One Stop	SSAC 210	2111
Address Changes	MT One Stop	SSAC 210	2111
Adult Services (see June Anderson Center for Women and Nontraditional Students)		STU 330	5812
Advising Centers			
Basic and Applied Sciences		DSB 120	2495
Behavioral and Health Sciences		ACB 140	4803
Business, Jennings A. Jones		BAS N216	904-8063
Education		COE 315	2344
Liberal Arts		Peck Hall 134	904-8567
Media and Entertainment		BRAGG 230	494-7998
Nursing and Health & Human Performance		CKNB 251	4803
University Honors College		HONR 227	5464
University College		503 E. Bell St. (MEC) Suite 2100	494-7714
Alcohol Awareness		REC (HWRC)	494-8704
Alumni Relations	Ginger Freeman	ALUM	2922
Athletics	Chris Massaro	MC 150	2450
Athletic Tickets	James Kentfield	MC Gate 1A	2103
Bands			
Concert	Reed Thomas	WMB 155	2993
Marching	Craig Cornish	WMB 155	2993
Bicycle Registration		1412 E. Main (PS)	2424
Bicycle Repair and Rentals	Josh Stone	REC (HWRC)	904-8484
Blue ID Office	Information Technology	SSAC 112	5523
Blue Print	Kristy O'Neal	Student Union	2100
Books and Supplies	Phillips Bookstore	STU 1st Floor	2700
Buses	Parking and Trans. Svcs.	205 City View Dr.	2415
Business Office	Business Office	SSAC 290	8476
Cable TV	ITD	KUC 320	2991
Campus Phone Numbers	Switchboard	TCM	0
Campus Recreation	Charlie Gregory	REC (HWRC)	2104
Car Registration	Parking and Trans. Svcs.	205 City View Dr.	2850
Car Trouble	University Police	1412 E. Main (PS)	2424
Career Development Center	Beka Crocket	KUC 328	2500
Catalogs, Undergraduate/ Graduate	Mitzi Brandon	JH 311	904-8210
Center for Popular Music	Gregory Reish	BRAGG 140	2449
Center for Innovation in Media	Val Hoepfner	BRAGG 107	2337
Center for Student Involvement	Dan Kelley	STU 330	5812

Information Needed	Office or Person	Location	Ext.
and Leadership			
Change of Major	See Advisor		
Cheerleading	Dante Tennant	REC (HWRC)	8907
Child Care			
ACE Learning Ctr.	Charlotte Scott-Moore	206 N. Baird Ln.	2458
Child Development Ctr.	Stephanie Bourgault	820 Fairview Ave. Suites 113–120	2198
Choirs	School of Music	WMB 150	2849
Colleges of the University			
Basic and Applied Sciences	Greg Van Patten*	SCI 1020	2613
Behavioral and Health Sciences	Barbara Turnage*	CKNB N251	2900
Business	David Urban	BAS N217A	2764
Education	Rick Vanosdall*	COE 202	2874
Graduate Studies	David Butler	ING 121	5897
Honors College, University	John Vile	HONR 205	2152
Liberal Arts	Leah Lyons	TODD 231	2534
Media and Entertainment	Beverly Keel	BRAGG 0231B	5150
University College	Rick Sluder	503 E. Bell St. (MEC) Suite 2100	2324
Computer Facilities		KOM 252, 352, 204, 267, 350, 351, 360; LRC 101A; BAS S137	
Concert Tickets	University Ticket Office	Floyd Stadium	2103
Counseling, academic	Faculty advisor, division/department chair of major field		
Counseling Services	Mary Kaye Anderson	KUC 326S	2670
Creative and Visual Services	Kara Hooper	FAIR 130	2744
Credit by Examination (CLEP)	Testing Services	KUC 107	2863
CUSTOMS/New Student Orientation	Gina Poff	KUC 312	2273
Dance (See Theatre)			
Debate	Patrick Richey	KUC 312	5607
Debts	Business Office	SSAC 290	8476
Directory Assistance and Operator Services	Telecomm. Svcs.	TCM 200	2300
Disability and Access Center	Kevin States	KUC 107	2783
Discrimination and Harassment	Christy Sigler	CAB 116	2185
Drop/Add Procedure	MT One Stop	SSAC 210	2111
Drama Tickets	Theatre Box Office	BDA lobby	494-8810
Email	Information Technology	KUC 320	5345
Employment, Student (see Career Development Center)			
Entertainment	Student Programming	STU 340	2551
Experiential Learning (EXL Scholars Program)	Carol Swayze	MGB 103	5542
Facilities Use (JUB)	Jennie Bryan	STU 113	2689
Facilities Use (KUC)		KUC 201B	7887
Facility Use (STU)	Justin Reed	STU 216	2591
Family Housing	Alonzo Bouldin	KUC 300	2971

*Interim

Information Needed	Office or Person	Location	Ext.
Housing Assignments Office	Alonzo Bouldin	KUC 300	2971
Fee Statements and Payment	Business Office	SSAC 290	8476
Financial Aid	MT One Stop	SSAC 210	2111
Firearms	University Police	1412 E. Main (PS)	2424
Food Service	MT Dining/Aramark	KUC 202	2675
Fraternities		STU 330	5812
General Education	Susan Myers-Shirk	PH 216	5624
Grades	MT One Stop	SSAC	2111
Graduate Assistantships	Renee Aydelott	ING 121	5897
Graduate Studies	David Butler	ING 121	5897
Health Insurance	Health Services	REC (HWRC)	2988
Health Services	Richard Chapman	REC (HWRC)	2988
Honors College, University	John Vile	HONR 205	2152
Housing and Residential Life	Michelle Safewright	KUC 303	2860
Immunization Records	Health Services	REC (HWRC)	2988
Incomplete Grades	MT One Stop	SSAC 210	2111
Information Technology Help Desk	ITD	KUC 320	5345
Insurance, Student	Health Services	REC (HWRC)	2988
Intercultural and Diversity Affairs	Danielle Rochelle	STU 330	5812
International Student Admissions	Caroline Clasby	JH 114	8190
Internships and Field Learning	By specific department		
June Anderson Center for Women and Nontraditional Students	Maigan Wipfli	STU 330	5812
Library, Walker			
Library Information	Kathleen Schmand	LIB	904-8378
Lost and Found	Justin Reed	STU 107	5121
Loudspeaker System	Student Programming	STU 340	2551
Mascot (Lightning)	Dante Tennant	REC (HWRC)	8907
Math Lab	Mathematical Sciences	KOM 223D	2669
Meal Plans	MT Dining/ARAMARK	KUC 202	2675
Mock Trial	John Vile	HONR 205	2596
Murphy Center	Boniface Amuzu	MC G100	2572
Off-Campus Student Services	(See June Anderson Center for Women and Nontraditional Students)		
Orientation Activities (see CUSTOMS)	Gina Poff	KUC 326	2454
Outdoor Equipment Rental	Blake Osborne	REC (HWRC)	5492
Parking	Parking and Trans. Svcs.	205 City View Dr.	2850
Pharmacy	Tabby Ragland	REC (HWRC)	494-8888
Police	University Police	1412 E. Main (PS)	2424
Post Office	Lori Sultzter	KUC	2133
President	Sidney A. McPhee	CAB 110	2622
Probation, Academic	MT One Stop	SSAC 210	2111
Problems	Student Affairs	KUC 212	2440
Raider Funds	Business Office	SSAC 290	5079
Raider Xpress	Parking and Trans. Svcs.	205 City View Dr.	2850
Records, Academic	MT One Stop	SSAC 210	2111
Recreation Center	Charlie Gregory	REC (HWRC)	5157/5568

Information Needed	Office or Person	Location	Ext.
Recycling	Center for Energy Efficiency	Haynes Turner Building 127	2822
Refunds	Business Office	SSAC 290	8476
Registrar	MT One Stop	SSAC 150	5814
Registration	MT One Stop	SSAC 210	2111
Release of Directory Information	MT One Stop	SSAC 210	2111
Religious Fellowship	Jackie Victory	STU 330	5812
Residency Classification	MT One Stop	SSAC 210	2111
ROTC	Admissions Officer	FH	2470
Scholarships	MT One Stop	SSAC 210	2111
Security (see Police)			
Sexual Assault Programs	June Anderson Center for Women and Nontraditional Students	STU 330	5812
Sexual Misconduct	Christy Sigler	CAB 116	2185
<i>Sidelines</i> Newspaper	Leon Alligood	BRAGG 107	5111
Sirens and Loudspeakers	Danny Kelley	STU 330	5812
Sororities		STU 330	5812
Speech-Language-Hearing Clinic	Elizabeth Smith	AMG 119	2661
Sports Clubs	Campus Recreation	REC (HWRC)	2104
Student Affairs		KUC 212	2440
Student Conduct	Laura Sosh-Lightsy	KUC 208	2750
Student Employment (see Career Development Center)			
Student Government	SGA	STU 306	2464
Student Life	Sarah Sudak	KUC 212	5342
Student Organizations and Service	Jackie Victory	STU 330	5812
Student Patrol Escort	University Police	1412 E. Main (PS)	2424
Student Programming	Richard Kershaw	STU 340	2551
Student Records	MT One Stop	SSAC 210	2111
Student Support Services	Melissa Towe	KUC 308	5443
Student Union Building	Justin Reed	STU 142	5121
Study Abroad and Office of Education Abroad		JH 153	5179
Suspension, Academic	MT One Stop	SSAC 210	2111
Swimming Pools	Charlie Gregory	REC (HWRC)	2104
Testing Program	Mark Templeton	KUC 107	2863
Theatre and Dance		BDA 205	2640
Dance	Jade Treadwell	MC G040	5023
Theatre Clubs		BDA 205	2640
Theft	Student Conduct	KUC 208	2750
	University Police	1412 E. Main (PS)	2424
Tickets, Athletic and Other Events	Univ. Ticket Office	Floyd Stadium	2103
Tickets, Traffic	SGA	STU 306	2464
Transfer Students			
Admission	MT One Stop	SSAC 210	2111
Orientation	Gina Poff	KUC 326	2454

Information Needed	Office or Person	Location	Ext.
Transportation	Parking and Trans. Svcs.	205 City View Dr.	2850
Title IX Coordinator	Christy Sigler	CAB 116	2185
Transcripts	MT One Stop	SSAC 210	2111
Tuition and Fees	Business Office	SSAC 290	8476
Tutoring	Cornelia Wills	PH 142	8650
Undecided Majors	Emily Vogt	PH 142	494-8706
University Center, Keathley	Justin Reed	STU 216	2590
University Holidays (see Registration Guide)			
University Police	Edwin Kaup	1412 E. Main (PS)	2424
Upper-Division Form (see your advisor)			
Veterans and Military Family Ctr.	Hilary Miller	KUC 124	904-8347
	Ray Howell	KUC 124	2601
Volunteering	Jackie Victory	STU 330	5812
Withdrawal Procedure	MT One Stop	SSAC 210	2111
WMOT	Val Hoepfner	BRAGG 107	2800
Women and Nontraditional Students, June Anderson Center for	Maigan Wipfli	STU 330	5812
Writing Center	Erica Cirillo-McCarthy	LIB 362	904-8237

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ACADEMIC ADVISING

Middle Tennessee State University has employed a team of college and faculty advisors to assist you through the completion of your degree. Every undergraduate student is assigned a college advisor, whose office is located in the college of the student's major area of study. Your college advisor is there to assist you in selecting courses, planning a schedule, and navigating the logistical issues that arise throughout your college career. Your college advisor will monitor your progress throughout each semester and will reach out if you get off track. It is important to maintain contact and establish an excellent relationship with your college advisor throughout your studies at MTSU. Our college advisors excel in working with students to ensure their success, and you should feel free to call on them for assistance.

Most programs at MTSU also assign a faculty advisor/mentor for every student. Faculty advisors have special expertise in their content areas and provide professional, scholarly, and career advice. Faculty advisors play a crucial role in developing the intellectual acumen of students and in preparing them for lifelong success.

One of the best ways to ensure a successful academic career is to make full use of the academic advising process. During academic advising, you and your advisor will discuss academic goals, schedules for the upcoming semester, and campus resources beneficial to you. You should plan on seeing your college advisor at least once each semester.

MTSU uses state-of-the-art technology to ensure your success. For instance, you can access the Navigate platform at mtsu.campus.eab.com (using your MTSU login credentials) to make an appointment with your academic advisor. In addition, DegreeWorks is a degree audit platform (mtsu.edu/degreeworks) where you can view and assess your progress toward earning your degree. This tool provides real-time degree requirements; displays unmet requirements; provides links to course descriptions and other scheduling information; and offers useful "look-ahead" and "what-if" features to help you best plan for completing your degree. Please remember, however, that MTSU technology is not intended to replace academic advising, and you will need to consult with your advisor on all matters related to course selection, degree requirements, and other key MTSU information.

To find the name and contact information for your college and faculty advisors, check your PipelineMT account.

How to Prepare for an Advising Appointment

1. Make your appointment EARLY in the semester.
2. Keep your appointment or call in advance to cancel so that someone else may have the time slot.
3. Be on time and be prepared to discuss your academic work (as described below).
4. Review materials that you received at orientation or during previous appointments before you go to your appointment.
5. Before your appointment, write down any questions you wish to ask your advisor.
6. Take appropriate materials to the advising appointment (pen/pencil, upper-division form, transcript, academic map, transfer evaluation, etc.). If your college has an advising guide/handbook, please take it with you for your advising appointment. This is a good tool for both you and your faculty advisor to use to chart your academic progress.

7. Follow through on referrals and recommendations that are made during the advising sessions.

Each undergraduate college has an advising center to serve majors in that college.

Basic and Applied Sciences

Davis Science Building, Room 120
615-898-2495

Behavioral and Health Sciences

Academic Classroom Building, Room 340
615-898-4803

Business, Jennings A. Jon

Business and Aerospace Building,
Room N216
615-904-8063

Education

College of Education Building, Room 315
615-898-2874

Liberal Arts

Peck Hall, Room 134
615-904-8567

Media and Entertainment

John Bragg Media and Entertainment
Building, Room 230
615-494-7998

University College

503 East Bell Street
Miller Education Center,
Suite 2100
615-494-7714

Advising Tools

The following resources are available to help you in the advising process. Collect this information and keep it on file and available when you meet with your advisor.

Undergraduate Catalog

The electronic [University Catalog](#) contains information about academic policies and regulations, academic maps, the curriculum for each academic program, and course descriptions for each course offered. The course descriptions show prerequisites or corequisites or any special restrictions. Students should read all pertinent course descriptions and discuss options with their advisors before registering each semester. Courses that are offered only during certain semesters or on a limited basis and how this affects prerequisites should also be discussed.

Registration Guide

The online registration guide provides the following:

1. Important dates and deadlines for registration and fee payment
2. Directions and procedures for using PipelineMT for registration and fee payment
3. Academic calendar for each term
4. Dates for drop/add and refunds

Internet Tools

There is a wealth of information at the MTSU website, [mtsu.edu](https://www.mtsu.edu). Included are:

MTSU Undergraduate Catalog

catalog.mtsu.edu

PipelineMT

pipeline.mtsu.edu

Programs of Study

mtsu.edu/programs

Course Program of Study

mtsu.edu/cpos/index.php

TUTORING SERVICES

We invite you to take advantage of our free campus tutoring

To be successful, do not wait until it is too late to get help! Whether having difficulty or simply wanting to improve your grade in a course, explore the free tutoring that is available at MTSU. Tutoring is offered for over 180 courses in subjects such as biology, history, computer science, physics, math, economics, recording industry, study skills and learning strategies, and many more.

Most students see tutoring as an ordinary but important part of the learning experience at MTSU. . It continues to greatly benefit and make a positive impact in the success of MTSU students.

As we continuously *elevate profile* and *increase awareness*, utilization increases as more students use our free tutoring service. During fall 2022, tutoring usage (6,517) had a tremendous increase of forty seven percent (47%) compared to the previous fall 2021 semester.

We know that TUTORING WORKS! According to the most recent data, the persistence rate of students that go for tutoring is an impressive 90%, positively impacting the overall university retention and graduation rates. We, also, know that nearly 100% of students that go for tutoring pass the course.

Summer school tutoring was launched in summer 2022 and yielded a 94% persistence rate for students that went for tutoring! This impactful initiative was piloted with a limited number of courses including physics, accounting, recording industry, media arts and computer science.

Benefits of Tutoring

- I. Better test grades
- II. Higher persistence/retention rates
- III. GPA improvement
- IV. Understanding difficult course material
- V. Help when struggling in a course

Study skills tutoring helps develop the foundational skills needed to be a successful student. Through the tutoring sessions, emphasis is placed on when and where to study, time management, notetaking, and how to prepare for tests. Data consistently show that students who go for study skills tutoring (as well as other tutoring courses) at MTSU make better grades, persist, and are retained at higher rates. As an example, during a recent fall semester, a prescribed class went for three sessions of study skills tutoring—when and where to study, notetaking, and how to prepare for tests. Of the 25 students in the class, nearly half (12) made the Dean's List; of the students who made the Dean's List, four did so with a 4.0 grade point average. These amazing results have been consistent in prior fall semesters since the inception of study skills tutoring in fall 2016. **COME EARLY, AND COME OFTEN!!!**

How Can I Get Free Tutoring?

With the safety of our students and employees in mind, a hybrid tutoring delivery approach is offered—both remote and in-person. For in-person sessions, the central location is the Tutoring Spot, located on the first floor of Walker Library. Tutoring also is conducted at various other campus sites.

Bring your mobile device to scan the QR code needed for each tutoring session. Check out available tutoring opportunities at mtsu.edu/studentssuccess/tutoring.php

For more information: Dr. Cornelia Wills, Office of Student Success
cornelia.wills@mtsu.edu

First-Year Experience Halls: Cummings Hall, Corlew Hall, and Smith Hall

- Learning Community Assistants living on floors
- Additional subject matter tutoring upon request and availability

Margaret H. Ordoubadian University Writing Center

- James E. Walker Library, Room 362; see mtsu.edu/writing-center
- Works with students in any discipline on any writing project, at any stage of the writing process
- Open to all students Monday–Friday and on Sunday (check mtsu.edu/writing-center for hours); make appointments online or in person
- Offers 45-minute sessions in person or online
- Also offers a “document drop” service where students upload a paper and receive feedback through email
- Offers individual, small group, and online tutoring
- Provides long-term tutoring, through a partnership program, to students who have specific writing goals or longer projects
- Sponsors special groups and events such as creative writing groups, intercultural conversation groups, and professional writing groups
- Offers support for writers making ePortfolios
- Provides workshops across campus on a variety of writing-related topics



RESOURCES: A TO Z

Absences

If you know in advance that you will be unable to attend a particular class(es) for **an extended period of time**, you should make every effort to contact the professor of each class that will be missed. If emergency circumstances prevent you from contacting the professor or department, you may contact MT One Stop at withdraw@mtsu to have them send instructor notification on your behalf. It is your responsibility to provide any documentation concerning the absence. An excused absence can be authorized only by the instructor in a particular class. Consult your professor or the class syllabus for additional information. (See also Attendance)

Academic Integrity

Middle Tennessee State University strives to promote values and attitudes that are reflective of solid academic character and integrity. For this reason, MTSU expects each student to complete assignments that are original and reflective of that individual student. Academic integrity is an essential component of a quality education. When students participate in behavior that is considered to be conflicting with academic integrity, the scholarly value of their education is lessened and their academic careers are jeopardized. Academic integrity issues include, but are not limited to, plagiarism, cheating, and fabrication.

1. **Plagiarism:** The adoption or reproduction of ideas, words, statements, images, or works of another person as one's own without proper attribution. This includes self-plagiarism, which occurs when an author submits material or research from a previous academic exercise to satisfy the requirements of another exercise and uses it without proper citation of its reuse.
2. **Cheating:** Using or attempting to use unauthorized materials, information, or study aids in any academic exercise. This includes unapproved collaboration, which occurs when a student works with others on an academic exercise without the express permission of the professor. The term academic exercise includes all forms of work submitted for credit or hours.
3. **Fabrication:** Unauthorized falsification or invention of any information or citation in an academic exercise.

If you have a question about an assignment, please ask your professor. Any cases of issues with academic integrity will be reported to the director of academic integrity.

If you are reported for a possible academic integrity issue, an email will be sent to your MTSU email with the following message:

THIS IS AN OFFICIAL CORRESPONDENCE FROM THE DIRECTOR OF ACADEMIC INTEGRITY AT MIDDLE TENNESSEE STATE UNIVERSITY.

A letter has been issued to you electronically by our office. Upon clicking the link below, you will be taken to a screen requesting you log in with your campus username and password to securely access this correspondence.

If you are receiving this notice in your capacity as a leader of a campus organization, you should contact our office immediately to request the appropriate access code for your organization.

Your letter will appear in PDF format and should be printed or saved for your records. If the letter fails to appear, you may need to use a different computer or install the free Adobe Acrobat Reader. If you continue to experience difficulty accessing your letter or wish to confirm the legitimacy of this message, please contact our office at 615-898-2715.

For more information: Director of Academic Integrity

Michael.Baily@mtsu.edu, 615-898-2715
mtsu.edu/provost/academic-integrity.php

Academic Standing and Grades

Undergraduate

Students may view their grades and academic standing online each semester by selecting the appropriate option on PipelineMT. Grades and academic standing for the current term and the two previous terms are displayed. Students may also request a transcript for a complete record of grades. No student may view grades on PipelineMT until all debts or obligations owed to MTSU have been satisfied. Students with holds may come to MT One Stop with a photo ID to be informed of their grades.

It is the student's responsibility to be aware of grades and academic standing. Academic standing could be good standing, probation, or suspension; it is calculated at the end of each term after grades are received, repeats marked, and GPA calculated. Grade changes are processed daily, and email notifications of the grade changes are sent to the student's and faculty's MTSU email addresses. Once the next semester begins, academic standing is not recalculated, even if grade changes are received, unless a University error was made.

1. An email is sent to the student's MTSU email address if he or she is placed on probation or suspension, but a student is responsible for checking his/her academic standing on PipelineMT after each semester. If a student is placed on probation, the student must attain a 2.00 GPA in the next term or increase the cumulative GPA to one of the following retention standards:

0–29.99 GPA hours	1.50 overall combined GPA
30–49.99 GPA hours	1.80 overall combined GPA
50 or more GPA hours	2.00 overall combined GPA
2. A student on academic probation who does not meet **either** the current term GPA **or** overall GPA in the above standards during the next term enrolled will be suspended.
3. If a student is suspended, any future registration is purged, and the student cannot attend MTSU for the length of the suspension. A student can appeal a suspension (see the Academic Suspension Appeals section for more details). Students should also be aware of the **difference** between a **financial aid suspension** due to unsatisfactory progress and an **academic suspension** based on grades and GPA. A financial aid suspension means the student can still attend MTSU; however, the student will not receive financial aid. An academic suspension means the student cannot attend MTSU for the length of the suspension even if eligible for financial aid. These are two different suspensions, and there are two different appeal processes that are independent of each other.
4. If a transfer student is admitted on probation or has been previously suspended from another school, then the above standards must be met.

5. Students previously suspended from MTSU or a previous institution are not eligible for probationary status.

For more information: mtsu.edu/academicstanding

Your advisor

MT One Stop, SSAC 210

Academic Suspension Appeals

Undergraduate

MTSU is committed to helping students achieve their academic goals. However, some students fail to maintain an adequate grade point average and are academically suspended.

1. Emails regarding academic suspension and probation are sent to students' MTSU email addresses (mtsu.edu/email). Students should check their MTSU email and academic standing on PipelineMT after all grades are posted and the GPA is calculated. Students are responsible for being aware of their academic standing.
2. Students who wish to appeal an academic suspension must complete the current Academic Suspension Appeals Form and submit the required packet by the published deadline.
3. There is a filing deadline for appeals before the beginning of classes each semester. Students appealing for fall term can appeal at the summer or fall meeting (not both). Appealing for the fall term at the May meeting allows students to receive the committee's decision in May rather than having to wait until August. Students should contact MT One Stop for the deadline date applicable to each semester, refer to the current registration guide, or access the home page at mtsu.edu/academicstanding. Students are responsible for being aware of their academic standing.
4. Academic appeals for undergraduate students will be reviewed by the Academic Appeals Committee and consideration will be given for readmissions if the student presents adequate evidence of ability, maturity, and motivation.

The Academic Appeals Committee decides if the suspension stands or if students can be readmitted. Conditions that this committee might impose, if students are readmitted, could be limiting credit hours to 8 or 14 for the semester and/or requiring them to see their college advisor. **This committee's decision is final and only applies to the semester for which the student appealed.** Readmission by the Academic Appeals Committee does not imply reinstatement of financial aid, if applicable. The Academic Suspension Appeals Form may be obtained at MT One Stop or on the web at mtsu.edu/academicstanding.

For more information: MT One Stop, SSAC 210, mtonestop@mtsu.edu

Adding and Dropping Classes (How to Register)

1. Log in to **PipelineMT**, click on **Registration & Student Records** in the left menu.
2. Click on **Add or Drop Classes** and select desired term.
3. If it is not your assigned registration time or you have a hold, you will not be able to access this screen.

4. On the **Add or Drop Classes** page, scroll down and enter your course reference numbers (CRNs) in the boxes, starting from the left. You can enter one CRN at a time or multiple. If a course requires a prerequisite, both CRNs must be entered before clicking **Submit Changes**.
5. Errors in your schedule will appear immediately. If needed, find an alternate section of a class to take and enter that CRN instead. Contact your advisor if you're having trouble getting into a class you discussed taking for that semester.
6. Read how to resolve specific registration error messages by clicking on **Registration Errors—Click here for assistance**. Contact the department offering the course for any needed overrides.
7. To drop a course, scroll down to current schedule and click on drop-down arrow and choose the available Drop option. Then click the **Submit Changes**.

For more information: MT One Stop, SSAC 210, mtonestop@mtsu.edu

Address or Name Change

Students are encouraged to review their addresses every semester before priority registration. Students should always immediately update addresses or other information if they move or their information changes, but it is a good idea to review and correct before priority registration to be sure everything is current. After logging in to **PipelineMT**, select Addresses and Phones under Personal Information to review and correct addresses, phone numbers, email addresses, and emergency contacts. A forwarding address should be left with the U.S. Post Office in addition to a change of address with the University. Students cannot update permanent addresses on PipelineMT because the permanent address serves several purposes and must be monitored. For example, residency for tuition purposes (in-state or out-of-state) is monitored in conjunction with the permanent address. A permanent address change request that conflicts with residency might require documentation. Requests to update the permanent address must be made at MT One Stop, by completing the online form at mtsu.edu/mtosforms.

Name changes will be processed upon receipt of a completed name change form and supporting documentation. A name change form, found at mtsu.edu/mtosforms, can be completed online or submitted to MT One Stop, SSAC 210. Legal documentation will be required. It is the student's responsibility to inform instructors and/or advisors of name changes that occur during the semester. **Important:** *All name and/or address changes should be made early in the term to ensure they are processed in time for the student to receive mail on a timely basis.*

Adult Degree Completion

See University College.

Adult Student Services

See June Anderson Center for Women and Nontraditional Students.

Alternative Break Program

Every year, students at MTSU have the opportunity to take an “alternative” break. Some of the volunteer opportunities include indoor/outdoor construction, home repairs, child services, and serving food for local soup kitchens. Alternative Break is designed to provide students an opportunity to interact with people in an environment different from ordinary college life.

For more information: Student Organizations and Service, 615-898-5812

Army Reserve Officers Training Corps (ROTC)

Military Science Department

The MTSU Army Reserve Officers Training Corps (ROTC) program provides college-trained officers for the United States Army, whether for service on active duty, in the Army National Guard, or in the Army Reserve. Army ROTC enhances a student’s education. It provides unique educational opportunities by combining leadership and management theory with actual hands-on experience. Army ROTC helps the student to develop self-discipline, physical stamina, and poise—qualities basic to success in any worthwhile career. Army ROTC is an available course of study for students pursuing undergraduate or graduate degrees in any available major at MTSU.

Program Description

The Army ROTC program consists of a two-year Basic Course and a two-year Advanced Course. The Basic Course is normally taken during the freshman and sophomore years. During these two years, there is no military obligation for non-contracted cadets, and a student may withdraw at any time. Students who have taken Junior ROTC (Army, Navy, Air Force, or Marines), have prior military service, or are currently a member of an Army National Guard or Army Reserve unit may receive advance placement credit for the Basic Course.

ROTC classroom instruction covers opportunities in the various branches of the Army, orienteering, basic first aid, pistol or rifle marksmanship, and leadership/management training. In the leadership laboratories, cadets participate in rope bridging, drill and ceremonies, rappelling, weapons training, camouflage techniques, military leadership, and land navigation.

Students who decide to enter ROTC later in their college careers or as graduate students may attend ROTC’s 31-day Basic Camp course at Fort Knox, Kentucky, to provide accelerated credit for all the Basic Course classes. Upon entering the Advanced Course in the third year, all cadets are required to be fully contracted with the Army ROTC program, which obligates the cadet to obtain a commission and serve on active duty or in the Army National Guard or Army Reserve.

Advanced Course cadets are required to successfully complete the 37-day Advanced Camp Course at Fort Knox, Kentucky, between the third and fourth years of ROTC. This course evaluates how a cadet puts into practice the principles and theories he or she has acquired from on-campus instruction.

Pathways to Join and Army ROTC Scholarship Opportunities

Students join in one of three ways: as scholarship cadets, non-scholarship cadets, or Simultaneous Membership Program (SMP) cadets. Upon formal contracting, scholarship cadets are eligible to receive four-, three-, or two-year Army ROTC scholarships that pay 100% tuition and fees or a \$10,000/year

room and board reimbursement, \$1,200/year for books, and a monthly tax-free stipend of \$420/month for the 10-month academic year. Non-scholarship cadets are eligible to receive the monthly tax-free ROTC stipend.

The Simultaneous Membership Program (SMP) allows you to join Army ROTC and serve in the Tennessee Army National Guard or Army Reserve at the same time while you are a college student. It gives you an opportunity for additional training and experience. Cadets serve as officer trainees in the Army National Guard or Army Reserve while completing college. As an SMP cadet, you can earn National Guard/Army Reserve pay and benefits in addition to the monthly ROTC stipend.

Career Opportunities

Cadets who complete the Army ROTC program may pursue careers as officers on active duty, or in the National Guard or Army Reserve. Cadets selected for active duty will receive a starting annual salary with allowances in excess of \$50,000, plus free medical benefits, and have opportunities to travel to assignments throughout the world. ROTC graduates choosing service in the Army National Guard or Army Reserve receive more than \$4,900 per year for 12 weekend drills and annual training as a starting salary while pursuing their civilian careers. These professional experiences can enhance a graduate's marketability in any profession, civilian or military.

The Bottom Line

The Army ROTC program, while mentally and physically demanding, provides a unique opportunity for all MTSU undergraduate and graduate students to acquire leadership and management skills required of both military and civilian professionals. Members of the Blue Raider Battalion are among the finest students at MTSU.

For more information: Interested students should contact the Army ROTC Recruiting Operations Officer in Forrest Hall at 615-898-2470 or mtsu.edu/arotc1.

Athletics

Middle Tennessee State University is an NCAA institution that competes at the highest level of intercollegiate athletics. The University fields 17 teams in men's and women's sports. All teams joined a new home in 2013–14 when they began competition in Conference USA. Prior to gaining membership into C-USA, MTSU spent 13 years in the Sun Belt Conference, where the program won the All-Sports trophy nine times. The Blue Raiders also have finished in the top 100 of the Learfield Directors' Cup four times in the last seven years.

Football

Middle Tennessee plays at the highest level of collegiate football and offers some of the most exciting football in the region. Over the last 17 years, Middle Tennessee has played in 10 bowl games, been bowl-eligible 12 times, won a conference championship, and picked up the program's first-ever win over a Top 25 ranked team by defeating Miami, FL on the road in 2022. The Blue Raiders regularly play some of the nation's best teams at Floyd Stadium (Virginia in 2007, Maryland in 2008, Mississippi State in 2009, Minnesota in 2010, Georgia Tech in 2011, BYU in 2014, Vanderbilt in 2015 and 2017, Duke in 2019, and Colorado State in 2023). The Blue Raiders are the defending Bahamas Bowl champions.

Men's Basketball

The men's basketball program is led by fifth-year head coach Nick McDevitt. The Blue Raiders have a highly successful program that has earned at least a share of the conference regular season title seven times in the last 13 years. In 2017, MTSU also won C-USA regular season while bringing home tournament titles in 2016 and 2017. MT shocked the world in 2016 by upsetting No. 2 ranked Michigan State in the first round, then in 2017 the Raiders opened the NCAA Tournament with an upset of Minnesota.

Women's Basketball

The women's basketball team is led by the program's all-time winningest coach, Rick Insell. Insell has led the Blue Raiders to 10 NCAA Tournament appearances in 15 years. The highly successful program won seven of the last nine Sun Belt titles, then captured the Conference USA regular season and tournament titles in 2013–14, 2015–16, and again in 2020–21. The program, which won its 900th game in 2018—making it one of the winningest in NCAA history—hosted No. 4 Tennessee in 2013 as a crowd of 11,227 enjoyed the near-upset by the Blue Raiders. The women's team owns recent wins against No. 8 Georgia, No. 8 LSU, No. 6 Kentucky, and No. 18 Louisville.

Baseball

The Blue Raider baseball program, led by first-year coach Jerry Meyers, plays in one of the finest facilities in the nation and has made regular appearances in the NCAA Tournament. MTSU won the 2009 Sun Belt Conference regular season and tournament titles and hosted the SBC Tournament in 2010. In 2014, the Raiders picked up a series win over 10th-ranked Rice and advanced to the semifinals of the C-USA Tournament.

Admission to all regular season **home games** is free to students upon presentation of a valid MTSU student identification card (Blue ID). Ticket information for non-students may be obtained from the MTSU Ticket Office, 615-898-2103, 1-888-YES-MTSU, or GoBlueRaiders.com.

Student Attendance

Attendance by the student body at Blue Raider sporting events is critical, especially for football games. Students are encouraged to join Blue Zoo, the official student section of MTSU. Please be aware of all game-day promotions by logging onto GoBlueRaiders.com or following along on the department's social media platforms. In the past 15 years, the Athletic Department has given away white parking passes, book fees, tuition, cars, motorcycles, and much more. Make your plans to join in all the fun this season.

Catch all the scores, schedules, and late-breaking news, and listen to the games on one of the top websites in collegiate sports, GoBlueRaiders.com!

For more information: MT Athletics, 615-898-2450.

Attendance

Expectations for attendance in enrolled courses, and the consequences and responsibilities should absences occur, are outlined in **MTSU Policy 311 Class Attendance**.

Class attendance is expected with specific requirements and/or expectations established by each course instructor and clearly stated in the course syllabus. The course instructor has the sole prerogative to excuse or refuse to excuse

student absences except that students shall not be penalized for absences related to their participation in University-sanctioned activities or in situations where the University's policy on inclement weather is applicable. See **Policy 725 Inclement Weather**. In all cases, the student has the responsibility to present excuses and make arrangements to make up any work missed. Non-attendance in class does not relieve a student of the responsibility for work covered or assigned in their absence.

The University considers participation in military duties as an excused absence. Notice of absence for service must be provided by the student/ service member or an appropriate officer of the armed forces to the director of the Charlie and Hazel Daniels Veterans and Military Family Center (Daniels Center) as soon as it is known that military orders are forthcoming for service. Absence for military duties for an extended period of time will be considered on a case-by-case basis by the director. The director, in consultation with the student and the student's academic advisor, will make a determination about the approach that will best serve the academic and financial interests of the student. In instances where it is determined that the absence for military duty will likely preclude the ability of the student to be successful, the recommended grade to be issued is "W" (withdrawal). In cases when a student is called up toward the end of the semester, the director will consult with the relevant faculty members to determine whether a grade of "I" (incomplete) might be appropriate.

Excessive absences of students who are veterans of the armed services, and who receive benefits by virtue of their service, should be reported to the Daniels Center by the students' academic advisors.

Bicycles

In order to reduce campus traffic and conserve energy, many students choose to use bicycles as an alternative means of transportation. As with all movable property, students should take precautionary measures to guard against theft. All bicycles are required to be registered with Parking and Transportation Services. This is a free service, and you must provide the serial number in order to register any bicycle.

For further information or clarification, refer to Traffic and Parking Regulations.

For more information: Parking Services, 615-898-2850

BlueID Office

See Technology Resources on Campus; MTSU BlueID Card.

Blue Print

Blue Print is your on-campus print, copy, and-more store. Our retail shop is located in the Student Union Building and offers a wide range of services from large-format posters, to spiral-bound presentation booklets, to class projects of all shapes and sizes, as well as simple color and black-white prints/copies. Got a project, come see us!

For more information: mtsu.edu/blueprint, Blueprint@mtsu.edu
615-898-2100

Bookstore

The MTSU Phillips Bookstore is on the first floor of the Student Union Building. Hours of operation are:

- 8 a.m.–5 p.m. Monday–Thursday
- 8 a.m.–4 p.m. Friday
- 10 a.m.–2 p.m. Saturday
- Hours may vary during summer and winter breaks. Please check the MTSU Phillips' Bookstore website, mtsu.bncollege.com for updated hours and promos.
- Bookstore hours are extended during the first week of each semester.

Services available through the bookstore include:

- Large selection of used/new textbooks
- Textbook rental
- Digital textbooks
- Textbook price match program with Amazon and local competitors
- Textbook buyback offered every day (with the exception of the first two weeks of any new semester)
- Large selection of MTSU apparel and gift items
- Selection of faculty-authored books
- Bartleby Homework Solutions (your online tutor solutions tool)
- Follow us on Instagram @officialmtsuphillipsbookstore
- Order your Textbooks and supplies online at mtsu.bncollege.com

For more information: Phillips Bookstore, 615-898-2700, mtsu.bncollege.com

Campus Ministry Organizations

In meeting the needs of the MTSU student body, a wide range of denominational and nondenominational religious organizations are represented on campus. Each organization sponsors a variety of worship and social activities for any student who wishes to participate. Several of the groups have off-campus student centers within easy walking distance.

For more information: Student Organizations and Service, 615-898-5812

Campus Organizations

MTSU has more than 200 campus organizations in which students may seek membership. The diverse list includes honor societies, religious organizations, professional societies, departmental societies, fraternities, sororities, and special interest groups. Students may select membership in an established organization, or they may create one to meet their specific needs.

As a member of a student organization, a student can expect countless leadership opportunities. Here are a few experiences you could encounter:

- Managing executive teams
- Serving on or chairing committees
- Managing budgets
- Working and networking with alumni
- Educating and developing members and new members

Joining a student organization at a minimum is a great way to connect with students who share similar interests. This is one of the easiest ways to meet people within your academic field of study.

For more information: Student Organizations and Service,
mtsu.edu/myMT, 615-898-5812

Campus Recreation: Health, Wellness, and Recreation Center

Whether you've never stepped into a gym or you're training for a triathlon (or find yourself somewhere in the middle), we're here to help you get where you want to be. There's no one-size-fits-all game plan, so you will find activities ranging from personal training to intramural sports. There really is something for everyone!

And the best part? It's FREE. Your basic Rec membership is included with your MTSU tuition or employment each semester. Come find your fit at the Rec! Download the free app to get notifications about what you care about and register for Rec classes and events. Search "MTSU Campus Rec" wherever you get apps.

What you'll find:

- New friends
- Expansive weight room
- Cardio machine room
- Basketball courts
- Racquetball courts
- Indoor track
- Outdoor equipment rentals
- Indoor and outdoor pools
- Group fitness studios
- Rock-climbing wall
- Table tennis
- Job opportunities

Admittance

The Recreation Center is for the use of MTSU students and other authorized members of the University community (faculty, staff, spouses, dependents, and invited guests). Members download our app, which can be used with their password credentials to pull up a barcode that can be scanned at each turnstile for entrance into the facility.

Membership information is available through the Campus Recreation website (mtsu.edu/camprec) or through the office.

Aquatic Recreation

Campus Recreation's indoor and outdoor pools provide year-round access to various water-based activities: open swim, specialty programs, certification trainings, and community reservations. The indoor pool includes a water slide, diving board, accessible ramp, multiple ladders, and step entrance.

Access to Campus Rec and both pools is included with your tuition! Whether you are a triathlete or a swimming novice, come jump in with Campus Rec's aquatics program!

Lifeguarding

We take great pride in training our team to be American Red Cross-certified lifeguards. If you have been a lifeguard or want to train to become ARC-certified, get more info and submit an application at mtsu.edu/camprec/aquatics.

Certification Courses

We offer multiple American Red Cross Lifeguarding and Water Safety Instructor courses throughout the year, including options for CPR/AED training. Courses are blended learning—a combination of classroom, pool, and online teaching. MTSU students can attend at a discounted rate. Additional available courses are noted online at mtsu.edu/camprec/aquatics.

Learn-to-Swim Program

Our Learn-to-Swim program is unique compared to other learn-to-swim programs. The program is designed for children over 6 months up to adults. Students progress through the levels at their own paces, mastering the skills in one level before advancing to the next. See mtsu.edu/camprec/aquatics/lessons for full level descriptions. Group-based and private lessons are available.

Fitness Classes

Aerobic water-based classes are invigorating, yet relaxing. Whether it's metabolic conditioning with short, high-intensity training that you're looking for or more moderate-to-vigorous intensity, we offer something just for you!

For more information: Campus Recreation, 615-898-2104,
mtsu.edu/camprec/aquatics

Middle Tennessee Outdoor Pursuits (MTOp)

At the Rec, we have an equipment rental shop, rock-climbing wall, challenge course, and bike shop to help you enjoy the world. MTOp also offers camping, hiking, climbing, caving, kayaking, and backpacking. Day, weekend, and weeklong trips and clinics are scheduled throughout each semester, and day trips range from \$5–\$20 each, making the experiences very affordable! Fee includes guides, gear, and transportation.

No matter if you are a beginner or experienced leader, our whole goal is to get you outside.

For more information: blake.osborn@mtsu.edu, 615-898-2104,
mtsu.edu/camprec/outdoors, [instagram.com/mt_mtop](https://www.instagram.com/mt_mtop)

Fitness

We offer a variety of programs and services relating to fitness & wellness whether you walk in with an interest, want to discover something new, or are just starting out. Most programs are free or reduced cost for students!

Group Fitness Classes

We have class formats from Yoga to Cycle, Dance Fit to Raider Fit, all free for students! Classes are scheduled throughout the day Monday-Friday, and we provide equipment. All experience levels and abilities are welcome in the classes.

Training Programs and Services

We offer Equipment Orientations to student for free so you can learn about all the equipment in the facility, how to structure a workout, and all that we

offer. Our My Fit program provides you with a 4-week personalized workout plan, education about overall health and wellness, and support from a trainer throughout the program. Personal Training packages are great for those who feel more comfortable working 1:1 with a certified Personal Trainer.

MT Nutrition Team

The MT Nutrition Team is made up of senior-level students in the MTSU Dietetics program. We work together to develop programs, services, and events that provide nutrition education across campus. The Nutrition Team provides cooking demonstrations, support to Fitness programs, and is available for group presentations.

Special Events & Programs

We have many events and programs throughout the year including Freshman Fit, the Strongest Raider Competitions, Yoga Clinics, educational programs to train you to be a Personal Trainer or Group Fitness instructor, and more!

Contacts and Information:

Website (for more information): <https://www.mtsu.edu/campusrec/fitness/>

Rec Portal (for registration): <https://recportal.mtsu.edu/>

Contact: fitness@mtsu.edu or 615-904-8473

Competitive Sports

Intramurals

Intramural Sports is a great way to get involved on campus! Sign up to play against other MTSU students in any of our dozens of different sports. From basketball and bubble ball to softball and wallyball and everything in between, Intramural Sports has something for everyone! You can sign up as a team or as an individual. Thousands of students of all skill levels participate throughout the year. Each sport is divided into gender-specific leagues such as Men's, Women's, and Co-Rec, and the championship shirts are a hot commodity on campus! Check the website or @MTSUCampusLife on Instagram for a full list of options.

Intramural Sports is also a great place to work on campus. We are always hiring students who display great attitude and effort. It is a flexible, fun job where you can grow and learn in a safe environment.

Sport Clubs

Sports Clubs bridge the competition gap between varsity athletics and Intramural Sports. Wanna play in something that takes a little more dedication and is more competitive than Intramural Sports but is not as time consuming or intense as varsity athletics? Then this might be the option for you! MTSU Sports Clubs host and travel to other schools for games and compete on a variety of different levels. Some clubs are completely recreational and instructional and some are very competitive.

Check the website for a list of active clubs and how you can get involved. If you don't see a club on the website, feel free to reach out to our staff and we can help you start one!

For more information:

Intramural Contact: mt.intramurals@gmail.com, 615-898-5068

Club Contact: mt.sportsclubs@gmail.com, 615-898-5068

Staff Contact: daniel.payne@mtsu.edu, 615-898-2104

Website: mtsu.edu/camprec/intramural, mtsu.edu/camprec/clubs

Instagram: @MTSUCampusLife

Work Here—Student Employment

Come have fun while you work!

We seek to hire students of high character who desire not only a job, but also a place to learn, lead, and grow. Students tell us year after year that they enjoy working with fun people, building their resumes, and having flexible schedules while working at the Rec.

Apply on our website any time during the year.

Opportunities available:

- Facility and office staff
- Lifeguards
- Water safety instructors
- Intramural officials
- Group fitness instructors
- Outdoor rock wall and equipment rental staff, and trip coordinators
- Summer sports camp counselors
- Marketing
- Personal trainers

For more information: 615-898-2104

mtsu.edu/camprec/employment.php

Memberships

Your basic Rec membership is included with your MTSU tuition or employment each semester. Semester-based memberships are available for student families, employee families, alumni and families and part-time and adjunct employees and their families. If you are interested in a membership, please fill out the membership application and bring it to the Campus Recreation office.

Car Registration

University-owned parking lots are for use by students, faculty, staff, and guests only. For this reason, each person operating a car on campus must register with the Parking and Transportation Services office. A parking permit, required to be displayed in the vehicle, will be issued. The permit may be transferred from one car to another, thus eliminating the need for multiple permits. The registered holder of the permit is responsible, however, for the payment of any citations issued to a vehicle bearing his/her permit. To prevent inconvenient assessment of charges, lost or stolen permits must be reported. A fee is charged for replacement permits.

Parking permits are issued at the Parking and Transportation Services office located at 205 City View Drive. For more information or clarification, refer to *Traffic and Parking Regulations*.

For more information: Parking and Transportation Services, 615-898-2850
(See also Parking; Tickets, Traffic.)

Car Trouble

University Police are equipped to jump-start automobiles at most times on campus. Individuals receiving assistance are required to sign appropriate release forms.

University Police are also equipped to assist in gaining entry to most vehicles on campus whose owners have locked their keys inside. This service is available

at all times, provided certain conditions are met, and the owner is present. In the event of other mechanical problems, officers will notify a wrecker service upon request to remove vehicles to the service station of the owner's choice. The vehicle owner is responsible for paying the wrecker service fee.

For more information: Police Dispatch, University Police, 615-898-2424

Career Development Center

The Career Development Center is a comprehensive center serving all departments and colleges of MTSU. Our mission is to empower all students with the tools and strategies to discover and engage in meaningful work and a purposeful life. We inspire and educate students to become lifelong managers of their careers. We seek to enhance the university culture by building a diverse, inclusive, and equitable community of support, connecting all students to resources, people, and experiences for a successful transition from college.

Handshake

Handshake is our career management platform where employers post jobs and internships. On campus jobs are also posted on this site as well as professional development events and career fairs.

Career Advising

Our career advisors are available to meet one-on-one to discuss career planning and exploration in detail. Advisors work with students on major exploration career decision-making, job and internship searches, networking, and graduate school applications. To set a meeting with a career advisor, log in at mtsu.campus.eab.com.

Document Drop Program

Receive feedback on resumes, cover letters, and personal statements within two business days through our Document Drop Program. Documents may be emailed to pca@mtsu.edu.

Career Fairs

We host and collaborate on a variety of career events throughout the academic year to help connect students to industry partners and alumni.

Career Closet

We provide a fully stocked career closet to help students meet professional dress expectations for a job or internship interview or another professional event they may attend.

Online Resources

- BigInterview—a virtual interview program where students can learn about and practice their interview skills.
- Document guides and samples—Guides for writing resumes, cover letters, and personal statements are available for download along with Word doc sample files. Check out our website for guides and template files to download: mtsu.edu/career/resource-resumewriting.php.

- Career assessments—The Strong Interest Inventory and the Myers-Briggs Type Indicator are available online for use in career decision-making after meeting with a career advisor. Contact us for a career advising appointment: mtsu.edu/campus/eab.com.

Visit Us

Find info online anytime at: mtsu.edu/career or in person at KUC 328. If you have any questions, need assistance, or want to make an appointment, call 615-898-2500.

Center for Innovation in Media

The Center for Innovation in Media houses Middle Tennessee State University's student media and WMOT 89.5, a professional National Public Radio and Americana radio station. The center is located in the College of Media and Entertainment building.

Student media are open to all MTSU undergraduate and graduate students. MTSU student media include *Sidelines*, a daily digital news source; WMOT 88.3 student-run radio; MT IMAGINE animation studio; and Match Records, a student-run record label.

To get involved in MTSU student media, contact Val Hoepfner, director of the Center for Innovation in Media, at 615-898-2337 or val.hoepfner@mtsu.edu.

Center for Popular Music

The Center for Popular Music maintains an extensive research archive of materials relating to popular music. The collection includes approximately 250,000 sound recordings, 120,000 pieces of sheet music, 23,000 books, 30,000 photographs, and nearly 200 current periodical subscriptions, as well as manuscripts and various other rare research materials dating from colonial times to the present. These resources are available for students doing coursework or individual research projects. Materials do not circulate. A photocopy machine is available for researchers' use; provisions of federal copyright law and center policy may exclude some materials from being copied.

In addition, the center offers various programs throughout the year, including speakers, workshops, film screenings, and musical performances, and operates a Grammy-winning record label, Spring Fed Records.

The center's reading room is in the Bragg Media and Entertainment Building, Room 140, and is open 8:30 a.m.–4 p.m., Monday–Friday.

For more information: Bragg 140, 615-898-2449,
mtsu.edu/popmusic

Change of Major/Program

Undergraduate

Many students make the decision to change their majors/programs during their undergraduate careers. A change in academic program or declaration of double majors or dual degrees should be carefully considered and thoroughly investigated. Students considering a change in major must consult their current advisors or meet

with the college advisor in their new areas of interest. Students may explore possible major career fields at the Career Development office, KUC 328.

To request a change of major, students schedule appointments with the appropriate college advisors. Advisors submit completed Change of Major forms to the Records Office for eligible students. Requests will be processed for the current term. After that, PipelineMT will show the new major, as well as the new assigned advisor, and the student will be able to run an up-to-date degree audit.

For more information: College advisor in the college of your choice
Undergraduate Catalog
MT One Stop, 615-898-2111

Cheerleading

Get in the Blue Raider Spirit! The MTSU Cheerleading program is dedicated to providing support for MTSU athletic programs.

Candidates must be full-time students and in good standing with the University. The cheerleading program includes the small coed cheerleading team and mascot. Participants are selected at tryouts in May, and scholarships are available. All members must be enrolled in 12 hours minimum and maintain a GPA of 2.0.

For more information: Head cheerleading coach Dante Tennant
cheer@mtsu.edu
Campus Recreation Center, 615-494-8907
mtsu.edu/mtcheer
Instagram: MTSUcheer

Child Care

The **Ann Campbell Early (ACE) Learning Center**, located on MTSU's campus, is an inclusive early childhood program providing care to children 12 months to kindergarten age for our community. Children with and without developmental delays learn and play together across three classrooms in a developmentally appropriate learning environment. Full-time care is provided that focuses on encouraging developmental learning outcomes identified by families and aligned with Tennessee's Early Learning Standards. The center is open year-round, 7:30 a.m.–5 p.m., Monday–Friday. Many MTSU students volunteer and work in our classrooms to meet MTSU course or academic scholarship requirements, creating supportive environments with low adult-to-child ratios.

For more information: ACE Learning Center, 615-898-2458
mtsu.edu/acelearningcenter

The **Child Development Center** gives students who wish to be early childhood teachers the opportunity to work with children in a lab school environment. We offer an Infant/Toddler Program for children ages 1–3 and a Preschool Program for children 3–5 years old.

We are a half-day program providing care for children of MTSU students, MTSU employees, and members of the community. A discount is offered to MTSU students. We work on a first-come/first-served basis in filling spots. We are open 8:45–11:45 a.m. and 1–4 p.m. for preschool children and 9–11:30 a.m. and 1:15–3:45 p.m. for the infant/toddler classes.

We are located in the 820 Fairview Building, Suites 113–120. The school is open Monday–Thursday and follows the MTSU fall and spring semester calendars.

For more information: mtsu.edu/cdc

Class Cancellations Due to Weather

See **Inclement Weather**.

Classification of Students and Class Load

Undergraduate

Students may be classified as sophomores after earning at least 30 semester hours.

Students may be classified as juniors after earning at least 60 hours.

Students may be classified as seniors after earning at least 90 hours.

A student's class load is determined by the number of credit hours taken per term according to the following:

Undergraduate

Full time, 12 hours or more; three-quarter time, 9–11 hours;

half time, 6–8 hours; and less than half time, 5 hours or less

Undergraduates may not register for more than 18 semester hours. Any exception **must be approved** by the academic advisor and dean of the college of the student's major or the Undeclared Advising Center (for undeclared majors) **before registration**.

College Level Exam Program (CLEP)

Take a CLEP test and earn college credit without having to take the class. CLEP gives students the opportunity to receive college credit for knowledge acquired through independent study, prior coursework (i.e., high school classes, internships, etc.) Testing Services has a list of options for study material. Tests are administered almost daily by appointment only.

- One 2-hour test = one 3-credit-hour class
- No classroom time
- Satisfy selected General Education requirements
- Save time (possibly graduate early or on time); and save money.

For more information: Testing Services (Testing@mtsu.edu), KUC 107, 615-898-2863 or visit clep.collegeboard.org

Community Standards and Expectations, Statement of

Middle Tennessee State University is committed to developing and nurturing a community devoted to learning, growth, and service. Each person who joins or affiliates with the community does so freely and accepts and practices the following core values and expectations:

1. **Honesty and Integrity.** The notions of personal and academic honesty and integrity are central to the existence of the MTSU community. All members of the community will strive to achieve and maintain the highest standards of academic achievement in the classroom and personal and social responsibility on and off campus.

2. **Respect for Diversity.** The MTSU community is composed of individuals representing different races, ethnicities, sexual orientations, cultures, and ways of thinking. We respect individual differences and unique perspectives and acknowledge our commonalities.
3. **Engagement in the Community.** All members of the community are encouraged to participate in educationally purposeful activities that support and enhance the MTSU experience. Active involvement and personal investment in the classroom and throughout the community are hallmarks of an engaged citizen.
4. **Commitment to Nonviolence.** MTSU is committed to the principles of nonviolence and peaceful conflict resolution. Community members will freely express their ideas and resolve differences using reason and persuasion.

Confirmation Number

Students whose registration bills show they do not owe money because their fees will be paid in full by financial aid, loans, TELS (HOPE Lottery Scholarship), prepaid tuition programs, vocational or veteran's rehabilitation, or other credits **must confirm registration on PipelineMT**. Each student will be given a **CONFIRMATION NUMBER** upon successful confirmation of registration. *Students must write down and keep their CONFIRMATION NUMBERS as proof that they have completed the confirmation process. See mtsu.edu/tuition for instructions.*

Students must either pay, get a financial aid deferment, or confirm their registrations and get CONFIRMATION NUMBERS by the fee payment deadline or they will lose their classes.

If students pay registration fees in full or on the installment payment plan by cash, personal checks, 529 Plan checks, or credit cards, they **do not** need to confirm. Payment is their confirmation, and a confirmation number is not needed. NOTE: Partial payments made without enrolling in a payment plan will not confirm registration.

For more information: See Registration Confirmation.

Counseling Services

MTSU Counseling Services offers students a safe place to be heard, valued, and accepted. Students can walk in or call to schedule a same-day screen appointment with a licensed staff counselor. Our center offers short-term counseling—enrolled students whose presenting issue fits a short-term model of care (about six sessions) may be offered in-house services. When students have longer-term needs, staff counselors will assist students in successfully connecting with community providers.

The Counseling Center is available to all students during a crisis, even if they have already been referred to community resources. If a student is feeling suicidal and does not think they can keep themselves safe, they can come to our office for immediate assistance. We also offer groups and "Let's Talk," which is drop-in, informal, individual counseling from 2–4 p.m. every weekday in the Student Union, Room 216. Students can utilize this service to speak with a counselor for 30 minutes.

For more information: mtsu.edu/counseling

Hours: M–F, 8 a.m. – 4:30 p.m.

Location: KUC 326S

Phone: 615-898-2670

Credit Cards/Check Cards/e-Checks

Students may make payments with Visa, MasterCard, Discover, or American Express credit cards or debit cards on PipelineMT or at the Business Office cashier windows. Options are available on PipelineMT to pay registration fees or to pay current term charges. Business Office holds for past-due balances will be removed the next working day after payment is made.

NOTE: MTSU is unable to accept credit cards for delinquent debt.

Students may also make payments by an electronic check (eCheck) via PipelineMT. The routing number and checking account number is required. DO NOT use a debit card number under the “Electronic Check” option.

How to pay by e-check or credit card on PipelineMT:

- Click on **PipelineMT** at mtsu.edu.
- Log in to **PipelineMT**, click on **Billing & Payment**.
- Select **Pay Registration, Balance, or Installment**.

The bill payment system will be available through this link. Students may sign up to authorize parents to see bills, to set up an installment plan, and to make payments with credit cards or electronic checks in the bill payment system.

Check online at mtsu.edu/tuition for specific fee payment instructions.

For more information: mtsu.edu/tuition

Critical Notification System

Campus safety alerts, as well as critical information pertinent to a specific student, can be received on cell phones via MTSU’s Critical Notification System. Critical information includes, but may not be limited to, notification of an imminent purge of a student’s courses due to the student’s failure to complete the registration confirmation step. Campus safety alerts may range from security breaches to cancellation of classes due to severe weather. Campus email addresses are loaded into the Critical Notification System, and users have the option to provide other contact information. An email/PipelineMT username is required for access to this service.

CUSTOMS

See **Orientation**.

Debts

An important part of every student’s educational experience is learning to manage money and to responsibly discharge financial obligations incurred. With this in mind, MTSU expects you to promptly pay all University bills and accounts when due.

Failure to meet financial obligations will result in your not being allowed to preregister or register or to receive transcripts, grade reports, or diplomas. Any refunds or reimbursements will be offset by any balance due to the University.

For more information: mtsu.edu/tuition

DegreeWorks

DegreeWorks is the official University degree audit system. The degree evaluation provides real-time, up-to-date degree requirements by displaying both met and unmet requirements based on the students' current curriculum. In conjunction with advising, using DegreeWorks is a helpful way to track progress toward graduation. Students may use the **What-if** feature if considering changes to their current curriculum to review requirements. DegreeWorks may be accessed by logging into **PipelineMT**, selecting the **Registration & Student Records** menu, then clicking the DegreeWorks icon.

Note: In all instances, meeting the requirements for graduation is the responsibility of the student.

For more information: Your college advisor or graduation analyst
Basic and Applied Sciences, DSB 120
Behavioral and Health Sciences, ACB 140
Business, BAS N233
Education, COE 307
Liberal Arts, Peck Hall 134
Media and Entertainment, BRAGG 230
University College, Miller Education Center 2100

Disability and Access Center

Students with disabilities who have questions regarding potential assistance such as classroom accommodations are encouraged to contact the Disability and Access Center. The Disability and Access Center is located on the first floor of Keathley University Center in Suite 107.

For more information: KUC 107, 615-898-2783, dacemail@mtsu.edu, or mtsu.edu/dac

Discrimination and Harassment

Harassment and discrimination in all forms are prohibited at Middle Tennessee State University as outlined under Title VI and Title VII of the *Civil Rights Act of 1964*, as amended; the *Age Discrimination in Employment Act of 1967*, as amended; *Executive Order 11246*, as amended; the *Vietnam Era Veteran's Readjustment Act of 1974*, as amended; Title IX of the *Civil Rights Act of 1972*, as amended; Section 504 of the *Rehabilitation Act of 1973*, as amended; the *Americans With Disabilities Act of 1990*, as amended; and other related federal and state laws.

These laws and MTSU policy prohibit harassment and discrimination in all educational programs or activities that receive or benefit from federal financial assistance, e.g., in recruiting and admissions, financial aid, athletics, textbooks and curriculum, housing facilities, career counseling, insurance and health care, single-sex groups and programs, extracurricular activities, and employment.

MTSU Policy 26 prohibits discrimination or harassment on the basis of race, color, religion, creed, ethnic or national origin, disability, age (as applicable), status as a covered veteran, genetic information, and any other category protected by federal or state civil rights laws that apply to MTSU.

MTSU Policy 27 prohibits discrimination or harassment on the basis of sex, including pregnancy, sexual orientation, and gender identity/expression, which includes sexual harassment and sexual misconduct (dating violence, domestic violence, sexual assault, and stalking). MTSU Policy 29 addresses changes made to the Title IX process in 2020.

These policies and the procedures for resolution can be found at mtsu.edu/policies and mtsu.edu/iec. Copies also can be obtained from departmental offices on campus.

Additional information can be obtained from:

Christy Sigler, Assistant to the President for Institutional Equity and

Compliance and Title IX Coordinator, CAB 116, 615-898-2185

Dr. Debra Sells, Vice President for Student Affairs, KUC 212, 615-899-2440

Education Abroad

The Office of Education Abroad (OEA) assists MTSU students in fulfilling their academic goals while participating in an education abroad program and supports the University's mission to serve as an emerging center for international study, understanding, and exchange. Students can choose from a wide array of program options in over 65 countries to earn credit toward their MTSU degrees. Most students choose to participate in short-term MTSU Signature faculty-led programs, which are typically two to four weeks in length and work well for those who have not traveled abroad previously and are seeking more guidance and support. However, students also can choose to participate in semester or yearlong programs at partner universities abroad, as well as internship or service learning programs.

All MTSU students wanting to receive academic credit for an international experience need to work with the Office of Education Abroad and meet the deadlines and predeparture requirements. Details regarding deadlines, application cycles, scholarship opportunities, and the steps to studying abroad can be found on the OEA website. The application process to participate in an education abroad program is lengthy, so meeting with OEA during the first year at MTSU is advised.

Interested students should visit the Office of Education Abroad during the walk-in advising schedule to participate in a session with an OEA advisor. Students are encouraged to search for opportunities on the website and become familiar with the various program types before their advising session. The OEA advisor will guide students through the process of program research, course options, scholarships, budgeting, and application procedures.

For more information: Office of Education Abroad,
Jones Hall 153, 615-898-5179,
mtsu.edu/abroad
Email: educationabroad@mtsu.edu
Office hours: 8 a.m.–4:30 p.m., Monday–Friday
Walk-in advising schedule: 2–4 p.m.,
Tuesdays and Thursdays

Email and Usernames

Students are provided with an MTSU email account that generally contains their initials, followed by random numbers and letters, and ending in [@mtmail.mtsu.edu](mailto:mtmail.mtsu.edu). (For example, a student named Marion Robert Morrison's address would be HYPERLINK "mailto: Mrm3d@mtmail.mtsu.edu" Mrm3d@mtmail.mtsu.edu.) New students should go to mtsu.edu/getstarted and follow the directions to claim their MTSU login ID. The username provided there will be used for email, D2L (Desire2Learn), registration of personal devices, and login to Wi-Fi networks, lab computers, and most other University portals. Communications from MTSU departments will be directed to your MTMail account. (Faculty may also communicate with you via your D2L email.) It is your responsibility to regularly check your MTSU email account for official correspondence.

Employment, Student

See Career Development Center.

Emergency Notification

See Critical Notification System.

EXL Scholars Program (Experiential Learning)

MTSU believes in the value of applied knowledge—merging classroom knowledge with real-world work environments. Through EXL, students, staff, faculty, and local businesses and organizations can find valuable ways to interact and encourage diversity and collaboration throughout MTSU and the community.

Students may take EXL-designated classes as part of the coursework in their majors, minors, and general education. The EXL program provides opportunities for students to participate in several types of courses: applied experience activities, internships, service learning, study abroad, cooperative education, and undergraduate research.

Students who want the EXL designation on their transcripts must take a minimum of 16 hours of EXL coursework and complete an external applied learning project, an MTSU service learning project, and EXL 4000 (development of an e-portfolio). EXL program graduates will wear special cords at commencement and will be recognized by the president.

The EXL program allows students to gain experience in their fields of study that should enhance their careers and/or provide opportunities for graduate school. When registering for classes, look for sections with the (EXL) designation in the course title or use Advanced Search and choose Experiential Learning under Attribute Type.

For more information: mtsu.edu/exl

Fee Adjustments

Tuition, program service fees, materials and course fees, and out-of-state tuition will be adjusted as follows:

1. A full (100%) refund or reduction of fees will be provided for courses canceled by the University.
2. A full (100%) refund or reduction of these fees will be provided to students who preregister and withdraw from all classes **before the first day of class**. Students who preregister and drop classes before the first day of class will be credited at 100%. See the current Registration Guide for adjustments in fees and schedule adjustment dates.
3. A full (100%) refund of these fees will be provided in case of a student's death.
4. Tuition, registration fees, materials and course fees, and residence hall rent will be adjusted at the rates of 75% or 25% to students who drop or officially withdraw from the University before the respective dates specified in the Registration Guide published each semester. The calculation of tuition and fee adjustments for a complete withdrawal from the University is based on the percentage charge of **all** courses dropped for the term. There will only be an adjustment in fees if the new calculated charge is less than the original charge. Not all withdrawals will result in a refund or reduction in fees. The calculation of tuition and fee adjustments for dropped courses is based on the charge for currently enrolled hours plus a percentage charge of all courses dropped. There will only be a reduction in fees if the new calculated charge is less than the original charge. Not all dropped courses will result in a refund or reduction in fees.

The University fee adjustment policy is based entirely upon the official date of the withdrawal or drop.

Refunds due to fee adjustments will be processed beginning approximately two weeks after the end of each fee adjustment period. It takes several weeks to process all the refunds. The University will offset against proposed refunds any amount owed by the student to the University.

Drop/Withdrawal from Class. Students who drop or withdraw from classes will have a balance due under the Installment Payment Plan. Fees are adjusted based on the drop or withdrawal date. **The fee adjustment percentage is NOT applied to the amount of payment, but rather as a percentage adjustment of total fees. A refund would be issued to the student only if the newly adjusted amount of fees is less than the amount that has been paid by the student.** Withdrawal from classes does not negate the student's responsibility to pay the balance of fees after the semester has begun.

Dropping and Adding. There are instances when MTSU will allow students to drop and add a class without being charged for the dropped course. Depending on the student's circumstances, some or all of the following conditions must be satisfied to evenly exchange one class for another.

1. The student must exchange the courses on the same day.
2. The number of credit hours of the courses must be the same; e.g., a 3-credit-hour dropped course for a 4-credit-hour added course will result in an additional charge for the 1-hour difference; a 4-credit-hour dropped course for a 3-credit-hour added course will result in a fee adjustment for 1 credit hour at the corresponding fee adjustment percentage.
3. A student must be exchanging courses within the same part-of-term.

For more information: mtsu.edu/tuition

Financial Aid

The University offers financial assistance to eligible students through funding received from federal, state, institutional, foundation, and external sources. Generally, to be considered for financial aid, students must complete the Free Application for Federal Student Aid (FAFSA) each year at fafsa.gov. The FAFSA is available beginning Oct. 1 of each year, and the FAFSA school code for MTSU is 003510.

Only courses required for degree completion can be used to determine your eligibility for federal aid (e.g., grants, work-study, and loans), state aid (e.g., Tennessee Student Assistance Award and the Lottery Scholarships), and MTSU Guaranteed Scholarships. For these sources of aid to pay for a course in your major, minor, or other degree requirement, it must be part of your Course Program of Study (CPoS) or be necessary to help you earn the total hours required for your degree.

Maintaining Eligibility for Financial Aid

To remain eligible for federal and state funding, you must maintain satisfactory academic progress as measured for financial aid purposes. For details, refer to the policy posted in the Financial Aid Section of the MT One Stop website at mtsu.edu/one-stop. A simple rule is that you must pass at least 67% of the courses you attempt, maintain an “overall combined” GPA of 2.0, and in most programs you may be able to receive aid up to 180 attempted credit hours as long as it is mathematically possible to graduate within this timeframe limit.

To remain eligible for Tennessee Education Lottery Scholarships:

- For eligibility requirements, visit the Tennessee Student Assistance Corporation (TSAC) website at collegefortn.org/tennessee-financial-aid.
- To keep your Tennessee Education Lottery Scholarship (TELS) eligibility, you must have at least a 2.75 cumulative TELS GPA after 24 and 48 attempted credit hours. You must have earned a 3.0 cumulative TELS GPA after 72 attempted credit hours AND subsequent 96 attempted credit-hour benchmarks, OR meet the provisional requirements with a Lottery cumulative GPA between 2.75 and 2.99 cumulative GPA with at least a 3.0 semester GPA.
- Each semester, if you start as full time, you must remain full time. If you are part time, you cannot drop below 6 credit hours. All provisional Lottery students must be full time in the fall and spring semesters. Changes of enrollment status after the census date (typically, 14 days after school starts in fall and spring; summer varies) may result in the loss of Lottery Scholarships. Students receiving a TELS award should contact MT One Stop before dropping or withdrawing to determine the impact on future TELS eligibility.
- Students must maintain continuous enrollment each fall and each spring semester. Enrollment during the summer term is not required.

Termination Criteria for Tennessee Education Lottery Scholarships

Students may receive the Hope Scholarship until the first of the following terminating events:

- a bachelor's degree is earned OR
- five years have passed since the date of initial enrollment

Stop Attending—Lose Your Financial Aid!

- Financial aid awards are adjusted based on student enrollment through the census date of each semester. (Refer to registration guides to obtain actual

census date of each semester.) Also, financial aid awards may be adjusted if students never attend classes for which they enrolled. In such cases, MTSU may be required to refund money to a federal/state program, resulting in a balance owed to MTSU by the student.

- The Financial Aid and Scholarship Office is required to perform a federal return calculation if a federal financial aid recipient withdraws from all CPoS-eligible coursework. For the purpose of these calculations, the Financial Aid and Scholarship Office must consider both official withdrawals that result in a W grade and unofficial withdrawals that result in an FA grade.

Students may owe a balance to MTSU resulting from this calculation. Contact MT One Stop before dropping classes or withdrawing from all classes.

Planning Ahead for Summer 2024

MT One Stop will post guidance regarding the summer financial aid process during the spring semester. Financial aid eligibility will be based on the 2023–24 FAFSA.

- The Federal Pell Grant may be awarded year-round to eligible students. This means eligible students, who receive full-time Pell Grant awards for fall and spring semesters, may receive Pell Grant funds for summer semester (eligible students must be enrolled in a minimum of 6 credit hours for the summer).
- The Federal Direct Subsidized/Unsubsidized Stafford Loan Program has an annual limit that students can borrow based on grade level and dependency status. If students borrow their full annual limit during fall and spring semesters, they will not be eligible to borrow during summer semesters. Students who have not borrowed their annual limit during the fall and spring semesters must submit an online Summer Loan Request Sheet and be minimally enrolled in 6 CPoS-eligible credit hours.
- Lottery Scholarship funds may be awarded to eligible students during summer. Eligibility will be determined by the Financial Aid and Scholarship Office after spring grades are posted. Eligible students must be enrolled in at least 6 CPoS-eligible credit hours.

Financial Aid Confirmation

See Registration Confirmation.

Financial Aid Refunds/Direct Deposit

Students receiving financial aid and expecting to receive a refund should:

- Verify all financial aid eligibility requirements are satisfied
- Be sure they have paid or confirmed
- Check to be sure they have no holds
- Verify financial aid is posted to the account

All students who expect to receive a financial aid refund must be set up on direct deposit via their PipelineMT accounts. Entry of bank information must be completed at least seven days before the first day of class. By meeting this deadline and satisfying the above criteria, students can expect refunds to be processed and potentially available for use in their personal bank accounts the first week of each semester. For detailed instructions on how to set up direct deposit, go to mtsu.edu/tuition and click on the **direct deposit** link. Students should verify with their banks the correct routing number and complete account

number to use for ACH transactions before entering. DO NOT use your debit card number. The account will remain set up for refunds for the remainder of the student's time at MTSU. **If the account changes or is closed, students should correct that information via PipelineMT to avoid delays in receiving refunds.**

NOTE: Attendance through the 60% point of the term is required to earn all federal and state aid. If you stop attending or withdraw before this point, be prepared to return the refund and pay for any tuition, fees, room and board that are no longer covered by financial aid.

Firearms/Explosive Devices

MTSU Policy 705 Weapons on Campus prohibits the possession of weapons on University property by students. Despite laws which provide for permits allowing individuals to carry concealed handguns, it is the policy of MTSU, pursuant to T.C.A. § 39-17-1309, to prohibit the possession by students of all weapons, including firearms, switchblade knives, brass knuckles, etc., on property owned, operated by, or under the control of MTSU.

The Student Disciplinary Rules MTSU Policy 540 prohibits the possession or use of firearms or other dangerous weapons and items that simulate firearms or dangerous weapons. This includes, but is not limited to, firearms, explosives, fireworks, inflammables, dangerous chemical mixtures, tasers, ASP batons, tactical or telescoping batons, brass knuckles, whips, BB guns, pellet guns, propelled missiles, stun guns, replica/toy guns, cap guns, paintball guns, water guns, Super Soakers, toy knives, slingshots, and or ammunition (which includes, but is not limited to, bullets, paintballs, pellets, and BBs).

Additionally, possession of firearms (or other statutorily defined weapons) on campus is a violation of T.C.A. § 39-17-1309 and constitutes a felony punishable by a maximum sentence of six years and a fine not to exceed \$3,000. The only exceptions to a general prohibition of possession are those specifically noted by law.

For more information: Office of Student Conduct
615-898-2750, KUC 208
University Police, 615-898-2424

Food Service

MT Dining operates 19 restaurants across the MTSU campus including all-you-care-to-eat restaurants, food courts, coffee houses, P.O.D.s (Provisions On Demand), and more.

MT Dining provides two dining halls that offer all-you-care-to-eat meals, **McCallie Dining Hall** in Keathley University Center and the **Farmers Market**, located on the first floor of the Student Union. These restaurants offer exhibition-style options, healthy choices as well as vegan and vegetarian-friendly offerings, home-cooked meals, a grill, pizza bar, salad, and deli and dessert stations in a fun atmosphere where students can hang out and meet new friends. These restaurants also hold special events each month with themed menus.

MT Dining also offers your favorite national brands throughout campus. The **Middle at Corlew Hall** is home to many of your favorite restaurants including Chick-fil-A, Pizza Hut Express, Subway, and more. At **James E. Walker Library**, there is a full-service Starbucks! MTSU **Student Union Food Court** is home to Steak 'n Shake, Panda Express, Dunkin' Donuts, Bento Sushi, and Local

Restaurant Row. Raider Zone Grill is a great new restaurant on the bottom floor of the **James Union Building**, where you can grab a quick breakfast, lunch, or dinner combo!

MT Dining also offers convenience retailing with six P.O.D. locations: the Buy & Fly in the Business and Aerospace Building, P.O.D. Express in the Bragg Media and Entertainment Building, the P.O.D. Express in Peck Hall, the P.O.D. at The Middle at Corlew Hall, the P.O.D. at the MTSU Student Union, and the P.O.D. at Raider Zone Grill. A P.O.D. is a grab-and-go store that is also a great stop for snacks, drinks, coffee, personal care items, or other items you might need between classes.

For updates about great deals and specials at MT Dining locations, be sure to follow MT Dining on Facebook (facebook.com/mtsudining), on Twitter (@[mtdining](https://twitter.com/mtdining)), Instagram (@[mtdining](https://instagram.com/mtdining)), and TikTok (@[mt_dining](https://tiktok.com/@mt_dining)) to receive special deals and promotions.

Meal Plans

MT Dining offers a variety of meal plans that fit the lifestyle of a campus resident or a commuter student. Meal plans include all-you-care-to-eat meals that can be used at the dining halls, FlexBucks that can be used at all MT Dining locations, and Meal Equivalency that can be used at participating locations (see mtsucampusdish.com for participating restaurants under the “Meal Equivalency Fact Sheet”). **Meals, FlexBucks, and Meal Equivalency** can be accessed with your BlueID and can be used at MT Dining locations. Meal plans are available for purchase online at mtsucampusdish.com or at the **MT Dining office in KUC 202**. For meal plans to be billed to tuition, students need to sign up by early August or January. All freshman residents living in University housing are automatically signed up for a meal plan and will be billed for their meal plan on their tuition statement.

FlexBucks

FlexBucks may be added to any meal plan or purchased separately from a meal plan. The minimum amount of FlexBucks that can be added to an account for billing is \$50. FlexBucks purchased in the fall semester and remaining at the end of fall semester will roll over to the spring semester. However, FlexBucks purchased in the spring semester and remaining at the end of spring semester will not roll over to summer term or the next fall semester.

All FlexBucks purchased in fall and spring will expire on the last day of the spring semester.

FlexBucks may be used at any official MT Dining Services location, which will be identified by in-store signage, and on mtsucampusdish.com.

Meal Equivalency

All meal plans can be redeemed for unlimited all-you-care-to-eat meal swipes in the Farmers Market or McCallie Dining Hall. In retail locations participating in Meal Equivalency, you will receive a \$7 credit toward total purchase for breakfast, lunch, and dinner, or a \$5 credit toward total purchase for late night. The Meal Equivalency option is a once-per-meal-period option that must be exercised as the first swipe of the meal period. After Meal Equivalency is used for a meal period, the meal swipe is deactivated until the start of the next meal period. Meal period times are 7–10:30 a.m. for breakfast, 10:30 a.m.–4 p.m. for lunch, 4–10 p.m. for dinner, and 10 p.m.–1:00 a.m. for late night. After the \$7 credit is applied toward the total purchase price using the Meal Equivalency option, any remaining transaction balance must be paid using

FlexBucks, RaiderFunds, cash, or credit. Please see mtsu.campusdish.com for locations participating in Meal Equivalency.

Meal Plan Terms and Conditions

MEAL PLANS ARE A TWO-SEMESTER AGREEMENT. All students who purchase a meal plan for the fall semester and pay for it with cash, check, or credit card will automatically have their spring semester meal plan billed to their student account in December for payment.

UPGRADE/DOWNGRADE POLICY: All meal plans purchased for the fall semester are a two-semester contract. Upgrades: Meal plans may be upgraded from the fall to spring semester by visiting KUC Room 202 or calling the MT Dining office. Downgrades: As meal plans are a two-semester contract, a conditional request to downgrade must be received and approved by Dining Services. Downgrade requests are not guaranteed. There is a limit of ONE request for a one-level downgrade per meal plan holder, per academic year. PLEASE CONTACT THE MT DINING OFFICE FOR DOWNGRADE DEADLINES.

CANCELLATION POLICY: No cancellations or refunds will be granted on any meal plans unless the student withdraws from school. Withdrawal refunds will be issued based upon the MTSU academic fee adjustment schedule, which can be found on the MTSU Bursar's Office website. **Any students withdrawing from school must provide a dated copy of the withdrawal documents to MT Dining in KUC Room 202 before any refunds will be granted.**

MTSU ID: Your MTSU ID, which serves as your dining card, is required for all transactions and is limited to your use only—NO EXCEPTIONS.

NON-TRANSFER POLICY: All meal plans are non-transferable to others. Meal plan participants may bring in guests by using the FlexBucks portion of their accounts.

Terms and conditions are subject to change. Please visit our website or office to obtain the most recent Meal Plan contract and terms.

For more information: 615-898-2675

mtsu.campusdish.com

Fraternities

See Fraternity and Sorority Life.

Fraternity and Sorority Life

As an undergraduate at MTSU, joining a fraternity or sorority is one of the best decisions you can make. Fraternity and sorority membership offers one of the most dynamic and memorable experiences available to you as a college student that will continue for a lifetime. Our fraternity and sorority community represents a diverse population of students. By joining a fraternity or sorority, you will make lifelong, deep, and authentic relationships (called brotherhood and sisterhood). Members are extremely active on campus and hold key positions in numerous organizations.

MTSU Fraternity and Sorority Life has 24 chapters—10 sororities and 14 fraternities. As of this past academic year, we have over 900 members within the community, and we are growing! Check out mtsu.edu/fsl for more information about our community and how to join.

Fraternities and sororities have made significant contributions to both the University and local community through their community service programs

and philanthropic endeavors. Each year, our chapters raise thousands of dollars in philanthropic funds and perform thousands of hours of hands-on community service work. Joining a fraternity or sorority will help prepare you for your future aspirations by providing you with networking opportunities and additional academic support. Last year, the All FSL GPA was a 3.09 and remains above the All Student GPA. We live by the following five values: Leadership, Friendship, Service, Scholarship, and Responsibility.

Leadership

The fraternity and sorority community offers countless leadership opportunities. Below is just a sample of the leadership experiences you could encounter:

- Managing executive teams
- Serving on or chairing committees
- Managing budgets

Friendship

By joining a fraternity or sorority you will make lifelong friendships and make countless memories created through brother or sister relationships. You will also participate in social events such as homecoming, families weekend, intramurals, mixers, and formals. Expect to build relationships with the following groups in addition to your fellow members:

- Chapter alumni (networking!)
- Headquarters staff/officers
- Campus faculty/staff

Service

Philanthropy is a fundamental tenet of fraternity and sorority life. The following are some ways fraternities and sororities give back:

- Participating in service activities benefiting Murfreesboro and surrounding communities
- Organizing special events that raise money for local and national charities

Scholarship

Fraternities and sororities strive to make academics a priority by implementing scholarship programs within their organizations that may include:

- Academic advising
- Tutoring programs
- Academic success workshops

Responsibility

Through participation in chapter programming, members will deepen their understanding and everyday practice of the organization's values:

- Lead by example
- Empower others
- Act with integrity

For more information: Fraternity and Sorority Life, 615-898-5812
fsl@mtsu.edu

General Complaints and Grievances

Middle Tennessee State University wants to ensure all students have a positive educational experience, are treated fairly and courteously by University personnel, and are provided an outlet to address conditions and circumstances that concern them. Student complaints or problems with regard to MTSU services and programs should be directed in writing to the dean of students. A conference to discuss the complaint may be scheduled

if so desired by the student or the dean of students. When possible, every attempt will be made to resolve the student's concerns or a request for resolution and response will be directed to the appropriate department.

For more information: Sarah Sudak, KUC 212, 615-898-5342
Vice President for Student Affairs, KUC 212,
615-898-2440

General Education

At the core of Middle Tennessee State University's educational mission is the General Education curriculum. This curriculum is designed to provide students with a diverse and interdisciplinary knowledge base that complements and supports their college majors. With an emphasis on critical thinking, problem-solving, and effective communication, General Education provides a foundation for academic and professional success as well as informed civic engagement. The General Education experience equips students with the tools necessary to become lifelong learners capable of adapting their knowledge and skills to a dynamic and diverse world.

- Think independently and critically
- Analyze and evaluate beliefs and attitudes, data and ideas, issues and values
- Gather information through various methods of inquiry
- Integrate and synthesize new ideas and information
- Communicate verbally, quantitatively, and artistically in a variety of contexts and media
- Weigh opinions and make decisions based on rational, ethical, moral, and aesthetic considerations
- Integrate acquired knowledge and personal experience with historical, cultural, and contemporary perspectives in a changing and diverse society
- Recognize the significance of personal well-being and understand the roles, problems, and concerns of an engaged citizen

For more information: Dr. Susan Myers-Shirk,
PH 216, 615-898-5624
mtsu.edu/gen_ed

Grade Appeals

Occasionally students and faculty will disagree about the appropriateness of a course grade. MTSU provides a procedure for appealing a grade when the student alleges "unethical or unprofessional actions and/or inequities" on the instructor's part. Students wishing to file a grade appeal are required to follow the steps outlined in University Policy 313: <https://mtsu.edu/policies/academic-affairs-students/313.php> and collect the necessary paper or electronic documents.

Students should first attempt to resolve their concerns with the instructor since a miscommunication or lack of information may have led to a misunderstanding that can be easily clarified. If the concern is not resolved after this initial meeting, the student may appeal to the department chair within 10 business days following the meeting with the instructor. The department chair may not change the grade but will make a recommendation concerning the appeal within 10 business days and send it to the student and to the instructor. If the student is not satisfied with

the chair's recommendation, they may request a Grade Appeals Committee review. This request must be made within 15 business days after the student receives the chair's recommendation. The decision of the Grade Appeals Committee is final.

Concerned students should seek an explanation of the Grade Appeals process and assistance in filing a grade appeal from their faculty advisor, the Vice Provost for Faculty Affairs, or the dean of students.

For more information: Office of Academic Affairs,
CAB 111, 615-898-5941,
or your advisor

Grading Policy

A detailed description of MTSU's grading policy is available in the MTSU undergraduate and graduate catalogs under Academic Policies and Procedures.

For more information: Your instructor
Your advisor
MT One Stop, mtonestop@mtsu.edu

Graduation

Graduation ceremonies are held on campus following the fall, spring, and summer terms. Check the graduation website at mtsu.edu/graduation for specific days and times for ceremonies.

Undergraduate level. To apply for graduation, students should submit an Undergraduate Intent to Graduate Form and Upper-Division Form simultaneously to their graduation analyst during priority registration when two semesters are remaining until graduation. This allows time to check records and notify students so they will have two semesters to plan remaining courses. Consult the calendar in the current registration guide for the deadline date. The undergraduate form is available online at mtsu.edu/mtosforms. The upper-division forms are available from the appropriate college advisor.

All undergraduate students must complete the general requirements as prescribed by the University and the specific requirements set forth for the degree sought. A minimum of 120 hours and 2.0 overall GPA are required.

Graduate level. To apply for graduation, students are required to submit an online College of Graduate Studies Intent to Graduate form during the first two weeks of the semester they plan to graduate. The online Intent to Graduate Form is available at mtsu.edu/graduate/forms.php.

Applicable Catalog: Students may elect to meet the requirements of any one catalog published while they are in attendance at MTSU, provided graduation is within seven years of the first academic term covered by the catalog elected. Undergraduate students transferring from a TBR community college may elect to meet the requirements of any one catalog published while they are in attendance provided graduation is within seven years of the first academic term covered by the catalog elected.

Any specific questions you may have about graduation requirements should be directed to your advisor.

For more information: Undergraduate and Graduate Catalogs
Your advisor

Health Insurance

Students who pay the health fee qualify for services available at Student Health Services. However, this health fee is not insurance. All students are strongly encouraged to maintain health insurance coverage while in school. The MTSU health fee does not cover referrals, diagnostic testing, or prescriptions. If students do not have private insurance, it is recommended that they purchase a plan that will provide health care and hospitalization benefits in addition to the Student Health Center services. Health insurance encourages students to seek earlier intervention for their health issues and provides protection from a potentially overwhelming financial burden that might delay academic achievement goals. Students may purchase health insurance from private brokers, through the Health Insurance Marketplace at healthcare.gov, or through the Tennessee Board of Regents Student Health Insurance Exchange at TBRStudentHealthInsuranceExchange.com.

Health Promotion

Health Promotion provides students with health information and resources on a variety of topics. It also offers free one-on-one health coaching sessions and dietetic consultations to students. Health Promotion staff members are also available to facilitate programming in classroom settings, in residence halls, or during student organization meetings. After-hours times are available. A list of available presentations can be found at mtsu.edu/healthpro. Please contact Health Promotion at least two weeks before the requested date. Health Promotion also coordinates wellness activities such as Sexual Responsibility Week, National Nutrition Month, and the Great American Smokeout. Volunteer and intern opportunities are available for students wishing to assist in the planning of those events. Free, confidential HIV testing is also available. Health Promotion is located in the Health, Wellness, and Recreation Center next to Health Services.

For more information: Lisa Schrader, 615-494-8704

mtsu.edu/healthpro

Health Services and Campus Pharmacy

Location and Hours

Health Services and Campus Pharmacy are located in the Health, Wellness, and Recreation Center.

Fall and spring term hours:

8 a.m.–4:30 p.m. Mon.–Wed. (pharmacy drive-thru open until 5 p.m.)

9 a.m.–4:30 p.m. Thursday (pharmacy drive-thru open until 5 p.m.)

8 a.m.–4 p.m. Friday (pharmacy drive-thru open until 4:30 p.m.)

Summer and semester break hours:

8 a.m.–4 p.m. (pharmacy drive-thru open until 4:30 p.m.)

*Campus Pharmacy will be closed from noon–1 p.m.

Health Services

Health Services and Fees

Health Services is a primary care clinic that offers health care exclusively to MTSU students. Students must be enrolled at the time they seek services. There is no office visit fee to be seen by the Health Services medical staff for consultations or treatment of illnesses and injuries. Health Services charges minor fees for lab testing, X-rays, and other diagnostic tests. Health Services also offers physicals, nursing & FAA physicals, allergy injections, travel medicine consultations, women's health appointments, and healthy skin clinic visits. Visit the Health Services website (mtsu.edu/healthservices) for a list of current fees.

Appointments are highly recommended for Health Services. Visit mtsu.edu/healthservices or call 615-898-2988.

*Notes for class absences are not given by the Health Services staff. Each student is encouraged to know each professor's expectation for class attendance and respond accordingly.

Required Immunizations

Tennessee requires new **full-time** enrollees in higher education institutions with enrollments larger than 200 students to be up to date on immunizations. Full-time is defined as undergraduates enrolling in at least 12 semester hours, or equivalent, and graduate students enrolling in at least 9 semester hours, or equivalent.

Immunization Requirements & Recommendations

- MMR: All students born on or after Jan. 1, 1957, must provide proof of immunization with two doses of MMR vaccine at least 28 days apart or serology (titer) showing immunity to MMR.
- Varicella or Chickenpox: All students born on or after Jan. 1, 1980, must provide proof of immunization with two doses of Varicella vaccine at least 28 days apart, serology showing immunity to Varicella or documentation from a medical facility verifying a previous diagnosis with the illness
- Meningitis: New incoming students who are younger than 22 years of age and who will live in campus housing must have documentation of a dose of quadrivalent conjugate vaccine (MCV4 protects against strains: A, C, Y, W135) at greater than or equal to 16 years of age. Any student not living on campus who has not received a dose of quadrivalent conjugate vaccine within the past five years may choose to be vaccinated to reduce the risk of meningococcal disease.
 - COVID 19 Vaccine: Recommended but not required.
 - Meningitis B: Recommended but not required.
 - Hepatitis B: Recommended but not required.
 - Influenza (Flu) Vaccine: Recommended but not required.
 - Human Papillomavirus (HPV) Vaccine: Recommended but not required.
 - Primary Polio series: Recommended but not required.
 - Tetanus, Diphtheria, and Pertussis Vaccine (Tdap): Recommended but not required.

Note: A hold is automatically set to prevent a student's registration until the process is completed. Once completed, the hold is automatically removed and the student is clear to register. There is no need to contact Health Services to remove the hold since everything is automatic.

Directions for Submitting Your Immunizations—Registration Compliance

•Log into the student medical portal. (Can be accessed either through PipelineMT under the Health Services section or by visiting mtsu.edu/healthservices and clicking on the blue student portal button).

•Click on Medical Clearances on the left column.

•The Status column will show either Compliant or Not Compliant.

•Click the Update button if your status is Not Compliant and follow the directions.

•Please allow 48–72 hours for processing.

After Hours Nurse Advice Line

An after-hours nurse advice line is available at 615-898-2988. Experienced advice nurses can help determine the best course of action: immediate medical care, make an appointment the next day, or self-care. Students will be asked for their student ID number (M #) in order to use this service. Emergencies and other medical needs that may arise during times when the Health Services Center is not open should be directed to the appropriate community facility. An emergency room is available 24 hours a day at Ascension St. Thomas Rutherford Hospital, about 4 miles from the MTSU campus. Consult web listings for walk-in clinics available during the early evening hours and on weekends. Students should call to verify specific office hours.

Campus Pharmacy

Campus Pharmacy is a full-service pharmacy with a selection of cough and cold remedies, first-aid supplies, vitamins, and other health supplies.

Campus Pharmacy can fill prescriptions from both Health Services and outside physicians. Student ID card and all insurance cards (or photocopies of the front and back of cards), if applicable, are required at the time of pickup. Cash, checks, Visa, MasterCard, Discover, and American Express are accepted.

For more information: Call 615-494-8888 or visit mtsu.edu/pharmacy

Health Promotion

Health Promotion provides students with health information and resources on a variety of topics. It also offers free one-on-one health coaching sessions and dietetic consultations to students. Health Promotion staff members are also available to facilitate programming in classroom settings, in residence halls, or during student organization meetings. After-hours times are available. A list of available presentations can be found at mtsu.edu/healthpro. Health Promotion also coordinates wellness activities such as Sexual Responsibility Week, National Nutrition Month, and the Great American Smokeout. Volunteer and intern opportunities are available for students wishing to assist in the planning of those events. The Health Promotion office is located in the Health, Wellness, and Recreation Center next to Health Services.

Tobacco-Free Campus

Effective Jan. 1, 2012, MTSU became a tobacco-free campus. Tobacco use is not permitted in any MTSU-owned or leased property. This includes all grounds, vehicles, and buildings owned or leased by MTSU, including off-campus property. The policy applies to all forms of tobacco products including, but not limited to, cigarettes, pipes, cigars, chewing tobacco, and snuff, as well as smokeless electronic cigarettes and other similar devices. Tobacco use is allowed in private

vehicles on campus and may be allowed for preapproved academic, artistic, educational, or research activities.

The detailed MTSU tobacco policy, including issues of compliance, enforcement, and signage, is contained in the University's policies and procedures manual, Policy No. 1:01:03.

Hearing Clinic

See Speech-Language-Hearing Clinic.

Honors College

See University Honors College.

Hope Scholarship

See Financial Aid.

Housing and Residential Life

Housing and Residential Life at Middle Tennessee State University provides on-campus living accommodations for approximately 3,000 students. Residential living is a vital part of the MTSU experience, offering students exceptional opportunities to participate in academic enrichment and student leadership programs. Residents at MTSU become part of an exciting community based on both campus traditions and scholarly activities. Facilities such as study lounges and computer labs, programs such as hall governments and learning communities, and specially trained staff help students to make the most of these living-learning environments.

Housing options: Types of housing available range from private one-bedroom apartments to two-person private bedroom apartments in Womack Lane and four-person private bedroom apartments in Scarlett Commons to learning communities with more traditional buildings that feature two-person rooms and community-style baths.

Single rooms are available and limited within designated buildings. Private rooms may be available at traditional residence hall locations. Both single and private rooms are available on a limited basis at a higher rate over and above the regular room rate. For students with families, Womack Lane Apartments offer one-and two-bedroom apartments. Students interested in making an application for Family Housing should call 615-898-2971 to verify availability prior to making an application.

Amenities: Each complex is staffed with a combination of professionals and students trained to assist residents in making a successful transition to MTSU and in enhancing personal and community development. Resident assistants (RAs) are outstanding student leaders who live on residential floors and assist with creating programs and activities, provide peer counseling and referral, and help to enforce University policy. A tutoring center is located in Cummings Hall to assist residents living in the First-Year Experience halls. The tutors focus primarily on classes that students typically take their first year. Resident directors are MTSU students who have received additional training and are responsible for such programs as hall government, coordinating

front-desk operations, assisting with other administrative issues such as room changes, and providing emergency crisis intervention.

Area coordinators are professional staff with advanced degrees in such areas as education and counseling and who serve as general administrators of residential complexes and supervise all staff in the buildings. A member of the professional staff is available at all times, including evenings and weekends, to assist with problem resolution and crisis response.

Selected buildings within each residence hall complex offer 24-hour desks to assist students with general information, guest registration, equipment checkout, and maintenance requests. All residence hall rooms and apartments for single students are provided with closet space and basic furniture including beds, dressers, and desks. It is the resident's responsibility to be sure the room is in good condition at the time of checkout from the room. Students must provide their own bed linens, pillows, and personal effects. Regular cleaning service is not provided in student rooms; however, custodial service is provided in all public areas. Students may wish to bring a small trash can and a broom. Check the "What to Bring" section on the MTSU Housing website for a list of electrical equipment allowed in the residence hall.

On a monthly or bimonthly schedule, each building is treated for pest control. Individual rooms are treated only if a work order is submitted to the Housing Facilities office at 615-898-4116.

Application procedures: To apply for on-campus living, complete an MTSU Housing and Residential Life Application online at mtsu.edu/housing or download a paper application and return it with the required \$350 prepayment to MTSU Housing and Residential Life, MTSU Box 6, 1301 E. Main St., Murfreesboro, TN 37132. Housing self-assignment priorities are based on the date of completed application process; and the completed process may include proof of meningitis and/or vaccination guarantor forms (see application for specifics). The University is unable to guarantee housing for all students. A completed application, signed by the student, indicates acceptance of the terms and conditions outlined in the Housing License Agreement. **Please be aware that the agreement is for a full academic year, including both fall and spring semesters. A full refund of the prepayment is not available, unless the student is not accepted to MTSU; please see the license agreement for additional information.**

Fees for the semester must be paid before registration is complete. Students will find current and proposed rates for future terms online at mtsu.edu/housing; click on Rates. Payment of fees entitles the student to a space in housing but may not guarantee a specific space or hall. Final assignment approvals are made by Housing and Residential Life, and while every effort will be made to honor requests, the student agrees to accept the space assigned. Housing begins accepting applications from new students one academic year in advance of the student's arrival date. Current residents may receive assignment priority by ensuring that their application is submitted by the priority application deadline for reapplicants.

Roommate conflict resolution: In the event of a roommate conflict, students are encouraged to seek assistance from the resident assistant, resident director, or area coordinator. A roommate contract can be mediated between the students by the staff member in order to focus on correcting the problem. The primary goal is to teach students skills in effective confrontation, problem-solving, and compromise. If no compromise or other resolution is achieved, either student dissatisfied with continuing the

roommate assignment may choose to move to another room. If both parties are uncooperative and unable to achieve resolution, the area coordinator may direct that both residents move to separate rooms on separate floors or to separate buildings.

For more information: Housing and Residential Life, KUC 300, 615-898-2971
mtsu.edu/housing

Inclement Weather

Middle Tennessee State University is committed to the safety of its students, faculty, and staff and recognizes that many commuters must travel long distances to meet teaching, learning, and work commitments at the MTSU campus. If inclement or dangerous weather occurs or develops prior to and/or during the normal business day, MTSU will provide closure notifications to the campus community.

The determination of such conditions will be made by the provost and vice president for business and finance in consultation with University Police and Facilities Services, and will be based on definitions and announcements from the Tennessee Department of Transportation, state and local police agencies, and other public officials, using data provided by local and national weather services. While the conditions in specific locales may vary and local conditions may not apply uniformly to the entire region, MTSU will endeavor to meet its dual responsibilities of conducting classes and managing the safety of its students, faculty, and staff during hazardous weather conditions in the region.

When the provost and vice president for business and finance make the decision to close the campus or delay the start of classes, the regional media will be notified as soon as reasonably possible prior to the standard 8 a.m. reporting time for staff and before the start of the earliest scheduled class. The announcement will apply to all credit and noncredit classes for the period affected; that is, morning, afternoon, or evening, according to the specific scripts below. The MTSU website also will carry a message regarding the status of classes and opening of offices.

Offices at MTSU will be considered open unless the announcement specifically states that they will be closed.

If there are events (i.e., athletic events, concerts, speakers) scheduled during a time the campus has been closed due to inclement weather, MTSU's president or designee will make a determination on a case-by-case basis whether those events shall be canceled.

MTSU will make every effort to deliver clear and concise messages to the media using the following statements:

- A. Campus will open at [time will be indicated]. This statement applies to all but essential employees. All afternoon and evening classes will be held. Staff should report at the designated time.
- B. Campus will close at [time will be indicated]. All operations after the closing time will discontinue. All but essential staff will be authorized to leave at the time indicated.
- C. Campus is closed. Only essential staff should report.

All students, faculty, and staff are expected to familiarize themselves with the above statements and follow the instructions carefully; however, some circumstances may warrant the necessity for sharing information or instruction, in addition to these statements.

Please note that some media outlets release only minimal information and may use terminology different than MTSU. Most media operators use computer systems with limited memory and often remove critical weather information after a few hours. Please pay careful attention to the broadcast media and check different outlets if you have any questions about the weather situation at the MTSU campus.

Information Technology Help Desk

The Information Technology Help Desk is staffed seven days a week during the spring and fall semesters (except university holidays). Experienced personnel can answer hardware, software, password, and other computer questions. The IT Help Desk is in the Keathley University Center (KUC) Room 320. Contact the Help Desk at 615-898-5345 or email help@mtsu.edu.

The Help Desk schedule is:

Sunday: 2–9 p.m.

Monday–Thursday: 8 a.m.–9 p.m.

Friday: 8 a.m.–4:30 p.m.

Saturday: 10 a.m.–4 p.m.

The Help Desk operates on an adjusted schedule when classes are not in session.

Information Technology Resources Policy

MTSU information technology resources use is based on the principle of “good cyber-citizenship.”

Students must comply with university policies, procedures, standards, and all applicable laws and not use tech resources for profit or unauthorized not-for-profit purposes.

Violating this policy may result in suspending user accounts, revocation of computer privileges, discipline by the University, or even referral to appropriate law enforcement agencies.

IMPORTANT: You are responsible for reviewing ITD Policy 910, mtsu.edu/policies/information-technology/index.php, and being familiar with the latest information regarding the acceptable use of Information Technology resources.

Password management using Self-Service Password Reset

Self-Service Password Reset (SSPR) allows MTSU students to manage their password without the assistance of the ITD Help Desk. Details on using SSPR can be found at mtsu.edu/security/sspr-faq.php and mtsu.edu/security/sspr.php. Students can go to aka.ms/sspr to manage their password.

Installment Payment Plan

Students who want to use the Installment Payment Plan may sign up for the payment plan and pay the down payment online via PipelineMT. If a student is eligible, there will be an option in the bill payment system to request an Installment Payment Plan. Students must view the down payment amount online by selecting the option to view the payment plan installments. Students also may sign up for the plan and pay the down payment at the Business Office cashier windows.

Although all charges are due and payable in full at the beginning of each term, students in **good financial standing at MTSU** may defer payment of up to 75% of their registration, housing, and freshman meal plan fees for the fall and spring semesters. **The installment plan is not available for summer terms.**

To be eligible for the Installment Payment Plan, each participant must make a minimum down payment of 25% of the registration fees, residence hall rent, and freshman meal plan costs. **The balance due must be \$400 or more after all discounts, waivers, financial aid, and other credits are applied.** A student who fails to make timely payments in a previous term will be denied the right to participate in the Installment Payment Plan in future enrollment periods. Any student who makes payment with a check which is subsequently returned will be denied participation in the Installment Payment Plan in all future terms.

The amount deferred will be payable in three monthly installments. For the fall term, installment payments are due on or before **Sept. 30, Oct. 31, and Nov. 30**. For the spring term, installment payments are due on or before **Feb. 28, March 30, and April 30**. The University is not obligated to send reminder notices before the payment is due. Participants in this plan must apply all discounts, waivers, credits, and financial aid (including student loans) toward payment of registration fees before a deferment will be considered. Financial aid and other credits received after the initial payment will be applied to the remaining balance, and future amounts due will be recalculated. No refunds can be made until all fees are paid in full. **Students will not be withdrawn for failure to pay any installment.**

Each participant will be charged a **\$50 nonrefundable service fee** each term to defray administrative costs. This fee is payable along with the 25% down payment on or before the registration fee payment deadline. An additional **late payment charge of \$25** will be assessed for each installment not paid on or before the due date and each 30-day period past the second installment up to a maximum of \$100. Withdrawals from classes will not alter the remaining balance due except to the extent that any refund may be applied. Students who make payments with checks that are returned will be charged a \$30 return check service fee as well as any applicable late fees.

If a payment is not received in the Business Office by the scheduled payment due date, the University will withhold all services from the student—including grades, transcripts, and future registration—until the fees have been paid in full including any assessed late fees. Late payments also will prevent students from participating in the installment plan for future terms.

All existing rules and policies pertaining to returned checks, refunds, withdrawals, dropped classes, and collection costs are applicable to the Installment Payment Plan.

Payment of the minimum amount due on the Installment Payment Plan finalizes registration. The class schedule will not be dropped. **It is not necessary to also confirm on PipelineMT.** The Installment Payment Plan service fee, late fee, and minimum amount are effective for 2022–23 and are subject to change in future terms.

Additional fees for classes, housing, or meal plans added after your initial registration payment or confirmation **must be paid by the late registration fee payment deadline.**

For more information and detailed instructions on how to sign up for the installment plan, check online at mtsu.edu/tuition.

Integrated Studies

See University College.

Intercultural and Diversity Affairs

The mission of the MTSU Office of Intercultural and Diversity Affairs is to promote cultural awareness, understanding, and a sense of belonging for all students at MTSU. Additionally, the Office of Intercultural and Diversity Affairs helps the University in providing comfortable, supportive, and relevant environments, while also serving as an information, referral, and resource base for the provision of support services. Every semester the Intercultural and Diversity Affairs organizes a series of events, resources and training to the campus community to enhance the importance of Diversity, Equity and Inclusion on campus. Finally, the office creates opportunities in and out of the classroom that help students further their life goals and heighten and enhance their academic, social, psychological, cultural, moral, physical, and personal growth and development. Together, the MTSU Office of Intercultural and Diversity Affairs and the Division of Student Affairs, Enrollment, and Academic Services help produce community leaders who make substantive contributions to their communities.

For more information: Danielle Rochelle, STU 330, 615-898-5812

International Student Admission with F-1 and J-1 Visa Status

Undergraduate students who hold visas are admitted through the Office of International Affairs (located in **Jones Hall, Room 152**). International graduate students are admitted through International Graduate Admissions, also located in Jones Hall.

Students holding F-1 or J-1 visas must be enrolled full time for the spring and fall terms of each academic year. F-1 visas must enroll full time with nine credit hours on campus. Dropping to part-time enrollment violates immigration status and can lead to deportation. During the last semester before graduation and under special guidelines, students may enroll part-time with prior approval from the International Student and Scholars staff (ISSS). The student must ask his/her academic advisor to contact the ISSS staff with confirmation of part-time enrollment.

Students who hold F-1/J-1 visas are not allowed to automatically withdraw from school during a term. If it is necessary to withdraw, undergraduate students must meet with the ISSS staff, and graduate students must meet with the international graduate student advisor as well as the ISSS staff for discussion, after which time the withdrawal will be processed.

With authorization from the Office of International Affairs, visa-holding students may work on campus as student workers for a maximum of 20 hours per week during the fall and spring terms. Off-campus employment also must be approved by the Office of International Affairs and authorized by the United States Citizen and Immigration Services.

For more information: 615-904-8190

Internships

See Career Development Center.

James Union Building

See Student Unions.

June Anderson Center for Women and Nontraditional Students

The June Anderson Center for Women and Nontraditional Students provides student support services conducive to learning and personal development both for female students and for adult students who generally work full time, are married, have children, and have other adult responsibilities beyond their college experiences.

The center provides information and referrals regarding all aspects of academic and social life in person, by phone, via email, or through our website ([mtsu.edu/jac](https://www.mtsu.edu/jac)) that students can access 24 hours a day.

The center sponsors several student organizations and offers varied programs that function as a support system for women and nontraditional students. The center conducts learning opportunities to enhance self-esteem, intellectual growth, and leadership development; to discuss gender issues; and to appreciate diversity so that students may experience academic success, persist, and graduate.

The center also develops collaborations and partnerships within the University and with public and private sectors to serve the needs of all women and nontraditional students. Among these partnerships, the center facilitates an enrichment and professional development series, and other programs that promote awareness of domestic violence and sexual assault prevention. Additionally, the center hosts several scholarships on their website <https://www.mtsu.edu/jac/scholarships.php>, as well as assistance for parenting students both financially and through various resources https://www.mtsu.edu/jac/nontrad/Parenting_Resources.php.

The center celebrates National Women's History Month, Sexual Assault Awareness Month, and National Nontraditional Student Week. All center programs and services are available to both men and women. Efforts are made to ensure confidentiality, and volunteers are welcome to assist with the programs.

For more information: June Anderson Center for Women and Nontraditional Students, STU 330, 615-898-5812.

Keys

Room and apartment keys are the property of the University, and a student may not have duplicate keys made. Students who misplace their keys should contact their residence hall's front desk to be issued temporary keys. As a security precaution, students who lose their keys or are unable to produce their assigned keys at the time of checkout will have their locks changed and cores replaced and will be charged the appropriate fees. Residents are not permitted to share keys or loan them to other people.

Leadership Development

Leadership Development at MTSU promotes a comprehensive array of both classroom and cocurricular opportunities designed to enhance personal growth, leadership skills, and community involvement. Guided by the philosophy that leadership is best developed in a relational and reflective environment, Leadership Development works to fully develop the leadership potential present in every student.

For more information: Student Organizations and Service, 615-898-5812

Learning Labs

Tutorial labs are offered to students requesting assistance in the Mathematical Sciences and English departments.

For more information: Mathematical Sciences Department
English Department, Walker Library, 615-898-2573

Library, James E. Walker

James E. Walker Library is important to your success as a student. It offers a spacious environment for study and reflection, a broad range of information resources, and experienced staff to support general inquiry, course assignments, term papers, and research projects. For more information, please visit library.mtsu.edu.

Places

- Designated quiet zones on the third and fourth floors
- Study rooms and public lounges
- Practice presentation rooms
- Makerspace
- Podcasting studio and easy recording studio
- Areas with large tables, single cubicles, and comfy chairs
- Starbucks

Technology

- More than 400 computers (Mac and PC)
- Flatbed and 3D scanners
- Laptops and other equipment available for checkout
- Free printing, including in color
- Poster and 3D printing
- Software for multimedia projects
- Charging stations for phones and tablets

Help

- Reference desk for help starting your research
- Tech Services desk for help with library technology
- Makerspace desk for multimedia and other project help
- Librarians also available online through chat on the library website

University Services

- Margaret H. Ordoubadian University Writing Center
- Tutoring Spot

Living-Learning Communities at MTSU

Aerospace Learning Community

Freshman Aerospace majors are invited to join the Aerospace Learning Community in Cummings Hall. This program is designed to build camaraderie and provide a support network for new Aerospace majors. To support students academically, students living in the Aerospace Learning Community have the option to enroll in the same section of AERO 1010, Introduction to Aerospace. AERO 1010 is required of all Aerospace majors. Topics covered in the course include the history of aerospace; opportunities in the field; fundamentals of flight, navigation, and meteorology; and Federal Aviation Administration regulations. Upperclass Aerospace students are supported in Area 2, part of the Science Corridor of Innovation, where the community focus is on academic connections and issues common to students scheduling flight labs, and classes are nearby in the BAS or Science Building.

For more information: Housing and Residential Life, 615-898-2971

Chemistry and Biology Community (Chem/Bio)

Chem/Bio is a reserved and restricted community at home within Smith Hall. The Chem/Bio community exists to support 30 first-year students—restricted to majors in Chemistry, Biology, and Biochemistry. Assignment to this community is on a first-come, first-served basis.

Members of this community are encouraged to enroll together in common sections of general chemistry, biology, and math so they can study and learn together. Members may expect periodic interactions outside the classroom with faculty and senior students from the Chemistry and Biology departments. Community members are invited to participate in a variety of departmental activities. A central goal of this community is to build engagement and mutual academic support among students in closely related fields.

Students interested in assignment within this community may make their written request to housing@mtsu.edu.

For more information: Housing and Residential Life, 615-898-2971

Crime Busters

Crime Busters is a Forensic Science community at home in Smith Hall. Members of this community are encouraged to enroll together in common sections of Forensic Science courses to create a live-in study group. Members of this community may expect interactions outside the classroom with faculty and practicing forensic professionals attending specific program events. Community members are invited to participate in a variety of departmental activities. A central goal of this community is to foster a sense of unity and group spirit among Forensic Science majors and to help individuals become successful students as they pursue careers in the field. Students interested in assignment within this community may make their written request to housing@mtsu.edu.

For more information: Housing and Residential Life, 615-898-2971

Diverse World, Diverse Arts

The Diverse World, Diverse Arts Learning Community affords residents

the opportunity to live among a diverse community of students interested in the arts and in integrating the arts into all aspects of the academic experience. Community members will have the opportunity to redefine their living and learning environments through participation in a variety of mixed-media artistic expressions; by helping to design and participate in programming highlighting the arts in MTSU, Murfreesboro, and middle Tennessee communities; and by participating in community service activities. All students are invited to participate, but students in Dance, Theatre, Arts, and Music form the core of the community. This community is housed in Monohan Complex, which includes Reynolds and Schardt halls.

For more information: Housing and Residential Life, 615-898-2971

First-Year Experience

Corlew and Cummings halls are the home of MTSU's First-Year Experience program. Services and programs offered in these residence halls are geared toward first-year students (29 college credit hours or fewer) and are designed to enhance academic success at MTSU, including lower-division classes taught in Corlew and Cummings classrooms, trained tutors who provide services in the tutoring centers at Cummings Hall, and special workshops and programs designed to assist students with their transition to MTSU.

For more information: Housing and Residential Life, 615-898-2971

Food, Agricultural and Environmental Sciences (FAES) Community @ the Science Corridor

The FAES community is at home in Judd and Gracy halls, two of the five residence halls included in the Science Corridor of Innovation. This learning community is designed specifically for students majoring in Agribusiness, Animal Science, Fermentation Science, Plant and Soil Science, Geology, Physical Geography, or Environmental Science. Designed by science faculty, specifically for their students, this learning community helps participants become successful students and future professionals through an approach that emphasizes practical experiences, mentorship, academic achievement, and leadership development.

The FAES community provides opportunities to work directly with faculty experts at MTSU and beyond, recognizes opportunities to improve agricultural- and environmental-related issues, and supports development of leadership skills through directed leadership events sponsored by science faculty. FAES community experiences integrate soft-skills like communication, problem-solving, self-management, teamwork, and professionalism and encourages interaction with peers, faculty, staff, other community members, and industry representatives.

For more information: Housing and Residential Life, 615-898-2971

Give Me a Beat (Recording Industry)

Give Me a Beat is home to freshman Recording Industry majors living among a large concentration of students majoring in other areas within Media and Entertainment. This program is designed to build camaraderie and provide a support network for new RIM students. The home for the RIM learning community is Deere and Nicks halls. To support students academically, all students living in the Give Me a Beat learning community are encouraged to enroll in the same section of RIM 1020, American Media and Social Institutions. RIM 1020 is required of all Recording Industry majors. The course analyzes the content and context of the American mass media to understand how they affect individuals and society. Community members

also have the opportunity to take MATH 1710 together and have access to tutors. MATH 1710 grades factor heavily into the candidacy formula for the Recording Industry Department.

For more information: Housing and Residential Life, 615-898-2971

Global Learning Community

The Global Learning Community (GLC) offers a unique residential experience for students with an interest in global affairs and is especially ideal for international students, study abroad returnees, and/or those majoring in a field with an international component. The GLC accommodates residents by special application to House 7 on the Row and a limited number of spaces at Womack Lane. All accommodations are just a short walk from the Rec Center, MT One Stop, and Student Union. The GLC offers a community shared kitchen, living room, dining room, and group study room. Live-in Housing and Residential Life staff, as well as a Scholar in Residence, provide academic and social programming opportunities for community members with interaction among faculty and staff from various internationally related fields of study.

For more information: Housing and Residential Life, 615-898-2971
International Programs, 615-898-2282

Hacker Housing

Computer Science majors are invited to join Hacker Housing in the Lyon Complex/McHenry Hall. This program is designed to build camaraderie and provide a support network for Computer Science students who are motivated to explore computing careers and gain professional work experience before graduation. Participants will have access to peer mentors and opportunities to participate in various activities: summer project development, research experiences for undergraduates, and attending professional conferences. Lyon Complex is adjacent to the Kirksey Old Main Building, where the Computer Science and Mathematical Sciences departments are located.

Honors Living and Learning Center

The Lyon Complex on the west side of campus next door to the James Union Building is the home of MTSU's Honors Living and Learning Center. Students who live in the Honors Living and Learning community are encouraged to enroll in at least one Honors class (3 credit hours) each semester. Honors program participants living in the Lyon Complex, which includes Mary and McHenry halls, have access to special facilities designed to help them make the most of their on-campus experience, including use of a computer lab, on-site classroom, multiple study rooms, access to special Honors College programs and advising, interaction with their professors outside of class, participation in Honors College seminars, and fulfilling mandatory service hours.

For more information: Housing and Residential Life, 615-898-2971
University Honors, 615-898-2152

Music at Middle

All Music majors are encouraged to become part of this unique community open to Music majors from audition to graduation. Musicians of all kinds find a place to come together in the beautiful Monohan Complex. Living among students of similar interests, talents, and academic requirements, you will find support and camaraderie. Students will have

access to in-house practice rooms, as well as faculty mentors, and will have an opportunity to interact with visiting artists from a variety of disciplines. This community enables Music majors to integrate the academic, social, and artistic aspects of their lives. This community also offers the experience of having a School of Music faculty member living in the building through the Faculty-in-Residence program.

For more information: Housing and Residential Life, 615-898-2971

Nursing @ the Science Corridor

We have a learning community for Nursing majors located in Area 2, which includes Smith, Beasley, Sims, Judd and/or Gracy halls, and is a part of the Science Corridor of Innovation. This program is dedicated to the success of students planning careers in nursing. Living in the community allows interaction with other Nursing and science majors, as well as members of the School of Nursing faculty, in a meaningful and enriching way. There are a variety of fun, educational activities planned.

For more information: Housing and Residential Life, 615-898-2971

Pre-Professional Programs: Pre-Med, Pre-Pharmacy, Pre-Dental @ the Science Corridor

The Pre-Professional living-learning community supports students in their pursuit of pre-professional majors in the health sciences. Preparing students for admission to professional school is the special focus of this community. It is housed in Smith, Beasley, Sims, Judd, and/or Gracy halls, which are part of the Science Corridor of Innovation and where other learning communities for students in the sciences are located, in order to optimize the use of resources. We encourage interaction of students in these majors, and who also can reside in closer proximity to MTSU's new Science Building by participating in this living-learning community.

For more information: Housing and Residential Life, 615-898-2971

Raider Rec Village

Raider Rec Village is our newest partnership with Student Recreation. It is open to any incoming freshman who is interested in and excited about all the opportunities that Campus Recreation has to offer. Participants live together in Cummings Hall and can participate in in-house fitness classes, get involved in intramural sports, and have access to individualized health and wellness programs. This community exists to help students get involved in their first year and form good habits that will stay with them throughout college and beyond.

For more information: Campus Recreation, 615-904-8484

True Blue

This community allows residents to be fully immersed in and committed to what it means to be True Blue. Created in support of the True Blue Pledge, this community is based upon the four core values outlined in the pledge: honesty and integrity, respect for diversity, engagement in the community, and a commitment to reason, not violence. As members of the True Blue learning community, residents have the opportunity to live out the True Blue pledge on a daily basis with other individuals who are dedicated to being True Blue and fully understand its meaning. Members of this community have opportunities both on campus and within the surrounding community to develop leadership and civic skills, embrace diverse experiences and

people, and support the ongoing progress of our institution. This community of students resides in Deere and Nicks halls, which gives them a more independent residential experience in a beautiful setting.

For more information: Housing and Residential Life, 615-898-2971

Women in Science, Technology, Engineering, and Mathematics (WISTEM) @ the Science Corridor

The residential home for the WISTEM learning community is in Beasley Hall. This community is part of the Science Corridor of Innovation and is located next door to MTSU's Science Building. Residents have access to a 24/7 front desk, computer lab, community lounges, kitchens, and study rooms. Students in the WISTEM learning community interact with faculty and professional women in their fields of study and have the opportunity to mentor junior high and high school girls interested in the sciences. WISTEM community members engage in a variety of science-related educational, service, and social activities.

For more information: Housing and Residential Life, 615-898-2971

Lost and Found

Found items should be delivered immediately to the Information Desk in the Student Union Building. You may inquire about lost items by visiting or telephoning the Student Union Information Desk. Online lost-and-found claim forms may be submitted at mtsu.edu/mtunions.

For more information: Student Union Information Desk, 615-898-5121

Mediation and Dispute Resolution

Mediation is a form of conflict resolution used to assist students in resolving differences between parties using nontraditional processes. Mediation is a voluntary process using trained and neutral third-party mediators to assist individuals in developing their own solutions to conflict. Mediation is commonly used to resolve roommate disputes or relationship issues.

For more information: Office of Student Conduct,
615-898-2750, KUC 208
mtsu.edu/student-conduct/

MT Engage

MT Engage is focused on enhancing learning through academic engagement. In MT Engage-designated courses, students will participate in activities both within and beyond the classroom to promote learning across contexts. Students will learn to better connect what they are learning to experiences and other courses, adapt and apply learning to new situations, build on experiences to prepare for new challenges, and use effective communication to enhance assignments. Students also will develop an ePortfolio presentation that will showcase the knowledge, skills, and abilities gained while at MTSU.

Students meeting requirements in the MT Engage program also may be eligible for the program's scholarships, priority registration, and other awards.

For more information: mtsu.edu/mtengage

MT One Stop

MT One Stop is the comprehensive service center for Financial Aid, Scheduling, the Records Office, and the Student Food Pantry. The One Stop provides integrated services in financial aid, course registration, residency determination, transcripts, and official academic records. MT One Stop is located on the second floor of the Student Services and Admissions Center and is connected to the Student Union and parking garage by a sky bridge. Office hours are generally 8 a.m.–4:30 p.m. Monday–Friday.

For more information: mtsu.edu/one-stop
mtonestop@mtsu.edu

Nontraditional Students

See June Anderson Center for Women and Nontraditional Students.

Off-Campus Student Services

See June Anderson Center for Women and Nontraditional Students.

Online Catalogs

MTSU's undergraduate and graduate catalogs are online at catalog.mtsu.edu. Highlights include:

- **Catalog Search Features**—search by drop-down menu or by typing in a keyword
- **Majors A–Z**—listed alphabetically by major and concentration
- **Minors and Certificates A–Z**—listed alphabetically
- **Interdisciplinary Majors and Minors**—listed alphabetically
- **Academic Maps**—listed alphabetically by major and concentration; links to maps also appear on major program pages
- **General Information** (academic calendar, General Education, admissions and registration, expenses/tuition and financial aid, international affairs, undergraduate degree requirements, and academic policies and procedures)
- **My Portfolio**—store favorite courses, programs, and policies in one place for easy access
- **Print-Friendly Page**—print any page by clicking on the Print-Friendly Page icon
- **Mobile Version**—access the catalog from any smartphone or tablet
- **Help**—get help by clicking the **question mark** on each page

Online Degree Program

See University College.

Orientation (CUSTOMS)

Orientation sessions for new students who enroll in the fall are held during the summer. Students who enroll for spring have orientation in late November or early December. During the program, new students (and their parents or spouses, if they choose to participate) meet with University administrators, faculty, staff, and students. Academic advising and the opportunity for priority registration also are provided. Student orientation assistants (SOAs) assist in all aspects of the program, and students interested in applying for these positions should contact the Office of New Student and Family Programs.

For more information: Gina Poff, KUC 326, 615-898-2454

Parental Notification

Middle Tennessee State University recognizes that students, parents, and the University are in a partnership in which each has the responsibility of promoting a healthy and productive educational experience. The University disciplinary process exists to provide corrective action that is educational and developmental, to protect the campus community, and to maintain an environment conducive to learning. Violations of the MTSU alcohol and drug policy can detract from that learning environment. We believe parents can assist students in fulfilling their educational goals through the use of open dialogue.

The *Tennessee Code Annotated*, Title 49, Chapter 7, Part 1 legislation by the General Assembly (House Bill 4088, Senate Bill 4108) requires Middle Tennessee State University to notify the parents or guardians of students under the age of 21 when those students are found responsible for alcohol- and drug-related offenses.

In addition, the parent/guardian may be contacted in any instance in which the health or safety of the student has been threatened either through the student's own acts or the acts of others.

Parent and Family Association

The MTSU Parent and Family Association was formed in 1998 to serve as a support network for parents and families of MTSU students. The Parent and Family Association is a volunteer organization that provides opportunities for families to become involved in their student's educations. It also serves as an opportunity to ask questions and make suggestions. We have two membership options to choose from: either the \$60 lifetime membership or the \$30 annual membership. Benefits include a Welcome Kit, monthly eNewsletters during August–May each year, access to scholarship opportunities, and events such as Family Weekend. If you or your family is interested in more information, please contact the Office of New Student and Family Programs or visit our website, mtsu.edu/parents. Connect with other families by joining the Parent and Family Association Facebook group: Facebook.com/groups/MTSU.PFA

For more information: KUC 326, 615-898-2454
Email: parents@mtsu.edu

Parking and Transportation

MTSU seeks to encourage an awareness of rules regarding parking on campus and an attitude of cooperation by students. The University makes every reasonable effort to be sensitive to students' concerns and to offer suggestions to students to assist them in operating their vehicles in a manner that complies with established rules.

Students should thoroughly familiarize themselves with the current *Traffic and Parking Regulations*, with which all motorists on campus must comply. This information is provided at the time vehicles are registered and is also available at the Parking and Transportation Services and the SGA offices. The following suggestions/information are offered as a student service.

1. Students may park only in their designated color-coded area. Color-coded parking is enforced 7 a.m.–4:30 p.m. Monday–Friday. Residents and commuters have differently colored permits. Please contact Parking and Transportation Services at 615-898-2850 for further information.
2. Parking patterns at the beginning of each semester are not typical. During this time, more cars are on campus and new students are not as familiar with parking rules, resulting in a more harried and congested situation. As the semester progresses, however, students will “learn the system.”
3. Any vehicle you operate on campus for any period of time must display either a regular or a temporary permit. (See Parking Permits.) A typical scenario has a new student using a family car to move into the residence hall, intending to return the vehicle home after a week or so. If this occurs, it is necessary to obtain a temporary permit from the Parking and Transportation Services Office. A lack of awareness of the need to obtain a temporary permit will result in a number of traffic tickets for “no campus permit.”
4. Because of lack of space and the scenic beauty of the interior campus, a very limited number of parking spaces have been created surrounding the main classroom buildings. Therefore, students who live in residence halls are encouraged to leave cars parked in the vicinity of their residence halls rather than attempt to drive to class. Commuters should plan to arrive on campus early enough to allow sufficient time to get to class. A shuttle, the Raider Xpress, runs 7 a.m.–10 p.m. Monday–Thursday, and 7 a.m.–6 p.m. on Friday throughout the campus, from the perimeter to the center. Ample parking is always available in the Rutherford lot on Rutherford Boulevard across from Greek Row and the MTSU lot located at the intersection of Rutherford Boulevard and MTSU Boulevard.
5. Qualified students can apply for disabled parking permits at the Parking and Transportation Services Office. Temporary permits for those students only temporarily disabled also are obtained through Parking and Transportation Services.

For more information: Current Traffic and Parking Regulations
Parking and Transportation Services, 615-898-2850

Parking Permits

All motor vehicles operated on the campus of MTSU must be registered with the Parking and Transportation Services Office. Any vehicle parked on campus must have a current valid parking permit displayed in the vehicle.

Parking permits are issued only after all registration fees are paid. Permits are issued at the Parking and Transportation Services Office, located at 205 City

View Drive. Bring a photo ID and the license plate number of your vehicle to obtain a parking permit.

For more information or clarification, refer to the Traffic and Parking Regulations booklet or go to our website at mtsu.edu/parking.

Passport Services

The Passport Services office, Room 101 in Keathley University Center, accepts passport applications for both the passport book and card. The office is open 8:15 a.m.–2:30 p.m. weekdays. Appointments are required on Mondays, Tuesdays, Thursdays, and Fridays. Walk-up services are available on Wednesdays; no appointment is necessary, but you may have to wait in line. This office is an official acceptance site for the Passport Agency. Information on fees is available on the travel.state.gov website and on the Passport Services portion of the MTSU website.

For more information: Passport Services, 615-494-8829
mtsu.edu/passportservices/index.php

Pharmacy

See Health Services.

PipelineMT

PipelineMT is a self-service portal that provides access to many of MTSU's information resources. Students can schedule classes, pay fees with a credit card, access grades, and transcripts, process financial aid, determine account balances, and access other information. Please note that alerts about cyber-security threats, grant applications, important admissions deadlines, and more are posted regularly. Additional useful resources like LinkedIn Learning can be accessed via PipelineMT. Just check out the "Resources" link located on the left-hand menu.

To access PipelineMT, use the link on the MTSU homepage or directly at <https://pipeline.mtsu.edu>.

Students can find links for numerous services, including:

- Looking up courses
- Adding or dropping classes
- Paying fees
- Viewing final grades and GPAs
- Scheduling advising appointments
- Ordering unofficial transcripts
- Reviewing financial aid data
- Seeing graduation information

Placement

See Career Development Center.

Police

See University Police.

Post Office

A full-service Post Office is located on the first floor of Keathley University Center. Window service is available 8 a.m.–4 p.m. Monday–Friday. Students residing on campus will automatically receive mail service. Approximately a week before classes begin, you will be assigned your post office box. You may find your mailing address and post office box combination in PipelineMT, on the main page to your left. When a package or item too large for your box arrives, you will receive an email at your MTSU email address. Bring your student ID to the Post Office window to sign for your package. Packages are held for 30 days. Parcel lockers offer students a way to pick up packages after hours. . You will be sent a pin # via email for the parcel locker, or you can swipe your ID to access the locker. During the Academic Year KUC Is open till 10 pm. Students living off campus who wish to receive mail service will need to bring their student IDs and pay \$12 at the Post Office window. . Currently students who live off campus and pay for a box, cannot use our locker system. If unable to pick up your package at our customer window, email a friend the email you got for parcel pickup, and they can pick up on your behalf, using their ID and signing for it, just have them show the clerk the forwarded email. Students not paying for a mailbox will either have their mail forwarded (through PipelineMT, under the Student Tab, in the Registration link) or returned.

Your mail should be addressed:

Your full name

MTSU Box__

1301 E. Main St.

Murfreesboro, TN 37132-0001

For more information: Post Office, 615-898-2459

mtsu.edu/postoffice/index.php

Professional Development Program

See University College.

Raider Funds

A personal **Raider Funds** account, accessed through the student's Blue ID, is available to all students. **Raider Funds** is a declining balance, money management program that allows students a convenient and safe way to make campus purchases without cash, checks, or credit cards.

Raider Funds can be used to purchase meals and snacks at any of the food service locations on campus; to make purchases at Dwight's Mini Mart; to pay for purchases at Phillips Bookstore; to get items from many campus vending machines; to pay for services provided at the Student Health Services Center; or to pay any amount payable at the Business Office (e.g., parking tickets, fees).

Lost or stolen Raider Funds cards should be reported immediately to 615-898-5523. At night or on weekends, call University Police at 615-898-2424.

Your personal **Raider Funds** account can be activated by making a minimum deposit of \$10 online at mtsu.edu/tuition or at the Business Office cashier windows. Go to blueid.mtsu.edu/login/ldap.php to view your **RAIDERFUNDS** balance and transaction history. Cash withdrawals are not permitted.

For more information: mtsu.edu/tuition

Raider Patrol Escort

University Police will provide walking escorts 24 hours a day for anyone on campus. University Police utilize MTSU students as part of the Raider Patrol unit to handle requests for walking escorts from 6–11 p.m. Monday–Friday and 6–9 p.m. Saturday and Sunday. To request this service, simply call Public Safety at 2424 and tell the dispatcher where you are.

Remember to call University Police any time you feel you need assistance. Another service provided to students is Rave Guardian. The Rave Guardian Campus Safety app transforms mobile phones on campus into personal safety devices. More information is available on the University Police website.

For more information: University Police, 615-898-2424
mtsu.edu/police

Raider Xpress

Raider Xpress is a free shuttle service provided 7 a.m.– 10 p.m. Monday–Thursday and 7 a.m.–6 p.m. Friday. This service runs throughout campus, from the perimeter lots to the center. Locations of stops and routes are available in the *Traffic and Parking Regulations* handbook. Buses are accessible to individuals with disabilities. The service is intended to alleviate congestion in the campus core and make perimeter lots more useful.

For more information: Parking and Transportation Services, 615-898-2850

Recreation Center

See Campus Recreation.

Recycling

The University encourages all faculty, staff, students, and alumni to be good citizens through their support of the MTSU Recycling Program. Recycling has reduced waste and the costs associated with waste disposal, conserved resources for the next generation, and raised money to provide academic scholarships at MTSU. More than 18,500 TONS of paper products (mixed and white paper, newspaper, magazines, cardboard), along with many TONS collectively of plastics, aluminum, and maintenance metals have been diverted from the local landfill. The Recycling Program, which provides collection in buildings on and off campus, also recycles ink cartridges, batteries, pallets, e-waste, and numerous additional items. What the MTSU Recycling Program receives from marketing the commodities collected supports the program's student workers and vehicles, as well as creating numerous academic scholarships representing many academic departments since the program began. Since its inception in 1972 by the late Dr. Patrick Doyle, professor in the Biology Department, MTSU supports one of the oldest university recycling programs in Tennessee. In 2022, the program celebrated a 50th anniversary! MTSU Recycles!

For more information: Center for Energy Efficiency/Recycling Program
Haynes Turner Building, Room 127, 615-898-2822

Registration

For registration information, common forms, and the registration guide, go to mtsu.edu/registration or contact MT One Stop at mtonestop@mtsu.edu.

Registration Confirmation

To confirm a student will attend MTSU and validate his/her registration, it is necessary to access PipelineMT at mtsu.edu and do the following:

1. Log in to PipelineMT, click on Billing and Payment in the left menu.
2. To confirm, select the Confirm Registration icon to the right.
3. Select the term you are confirming. Your account balance summary and account details for the term will be displayed.
4. To confirm, click “Yes, I will attend . . .” Wait for a confirmation number, and write it down or print the page.
5. If you do not get a confirmation number, you have a balance due. You either need to pay or contact MT One Stop if you are receiving loans, grants, or scholarships that should cover your total bill.
6. To pay, select the Pay Registration, Balance, or Installment icon to the right. You will be directed to a secure website outside of PipelineMT.
7. Follow payment directions for either the full balance or the first installment.
8. **Please note: Reviewing the class schedule does not confirm registration;** students must select the **Confirm Enrollment/Registration Payment/Account Detail** option, and then select the **“Yes, I will attend during . . .”** option. Once this option is selected, **a confirmation number will be given if registration is confirmed.** When a confirmation number is assigned, the system will hold the student’s classes. **If the registration is not confirmed before the fee payment deadline, the class schedule will be deleted.** Financial aid refunds cannot be processed until confirmation is completed.
9. **Check the Registration Guide online at mtsu.edu/registration/registration-guide.php and mtsu.edu/tuition for detailed instructions, dates, and deadlines for each term.**
10. All students who register and decide not to attend MTSU should access PipelineMT before the final fee payment date for the term to drop all classes from their records. If students decide not to attend MTSU after confirming, they must withdraw from the University. See withdrawal procedure on page 88.

For more information: MT One Stop, SSAC 210
mtonestop@mtsu.edu
mtsu.edu/tuition

Release of Directory Information

The Family Education Rights and Privacy Act (FERPA) allows MTSU to release directory information concerning a student without his/her consent. Current directory information includes the student’s name, telephone listing, photograph, year and place of birth, major field of study, enrolled hours, student level (freshman, sophomore, etc.), participation in officially recognized activities and sports (if student is a member of an athletic team, weight and height), dates of attendance, degrees and dates conferred, awards and dates received, and the most recent previous educational agency or institution attended by the student.

A student may request that such directory information not be released to anyone other than those persons defined as school officials. To do so, a Request for Non-Release of Directory Information form, found at [mtsu.edu/mtosforms](https://www.mtsu.edu/mtosforms), must be signed and submitted at MT One Stop, mailed to the Registrar's Office or scanned and emailed to records@mtsu.edu. The request is valid until the student requests the institution to remove it. A student must notify the Registrar's Office in writing to resume the release of directory information.

For more information: MT One Stop, SSAC 210
mtonestop@mtsu.edu

Religious Organizations

See Campus Ministry Organizations.

Repeated Courses

Undergraduate

Students may repeat courses for the purpose of raising their grade point averages subject to the following:

1. No course should be attempted more than twice (i.e., repeated more than once) except upon the advice of the advisor. The first time a course is taken is the first attempt; it is not a repeat until taken again. If a student repeats a course more than once, the hours will be added to the total GPA hours and therefore will be included in figuring the overall grade point average.

For example:

first attempt of ENGL 1010:

F = 0 GPA hours, 0 hours earned

first repeat of ENGL 1010:

F = 3 GPA hours, 0 hours earned

second repeat of ENGL 1010:

C = 6 GPA hours, 3 hours earned

An example of a successful repeat:

first attempt of ENGL 1010:

F = 0 GPA hours, 0 hours earned

first repeat of ENGL 1010:

C = 3 quality hours, 3 hours earned

In other words, if a student **repeats** a course **once** and **improves** the grade, the effect on the overall hours taken is the same as if the course were successfully completed on the first attempt. However, if a student takes a course multiple times, each repeat increases the overall GPA hours; taking the same 3-semester-hour course five times, for example, is one attempt and four repeats and therefore is 12 GPA hours.

2. The last grade earned will stand even if the last grade received is an F and the student has previously received a grade higher than an F. The previous passing grade will not calculate in hours earned. All repeated courses remain on the student's transcript with repeat notation.
3. Veterans receiving educational assistance benefits may not repeat courses previously passed and receive veterans financial assistance for such, unless a minimum grade is required in the program.
4. Students may not repeat a course for credit in which they have previously

earned the grade of A or B or P without approval from the department that houses the course. The Undergraduate Request to Repeat Courses (UG) form can be accessed online at mtsu.edu/mtosforms.

5. Students may not repeat a course in which they have currently the grade of I (incomplete). Students must make arrangements with the instructor who assigned the incomplete to finish the course during the succeeding semester, excluding summer. The instructor will then submit a grade change form.
6. Students may use ENGL 2020 or ENGL 2130 or ENGL 2230 or ENGL 2330 or HUM 2610 interchangeably for purposes of repeating a course.
7. This repeat policy took effect in fall 1981. All courses attempted since then are subject to this policy. Courses attempted before fall 1981 are subject to the previous repeat policy.
8. Students who receive the Lottery Scholarship are subject to course repeat policies of the Tennessee Education Lottery Scholarship regulations and rules. Contact MT One Stop for specific rules.

For more information: MT One Stop, SSAC 210
mtonestop@mtsu.edu

Returned Checks

Returned checks are subject to a \$30 fine per check returned and may result in a late registration fee of \$100 and a \$25 late fee if the student is enrolled in the Installment Payment Plan. If returned checks used as payment of registration fees are not promptly repaid, the student will be deleted from the class rolls.

A student will not be permitted to pay registration fees by check if any previous check in payment of registration fees has been returned. This includes checks for installment plans that are subsequently returned. Students on a **Cash Only** status should be prepared to pay registration fees with cash, cashier's check, certified check, money order, or by authorized credit card or check card.

The privileges of cashing checks and making payments for fees and charges by personal check will be revoked for a period of one year from the date the last check is returned if (1) more than one check is returned within a 12-month period, or (2) if any check returned is not paid within 10 working days. Students coded **No More Checks** may use cash, cashier's check, money order, or an authorized check card or credit card to make purchases or pay on student accounts.

Any student who was previously coded **No More Checks** and has another check returned will have all check-writing privileges at the University permanently revoked.

Selective Service

All male U.S. citizens and noncitizens who take up residency in the United States of America, ages 18–25, must register with Selective Service before registering for classes at MTSU. This requirement does not apply to veterans and others exempt by federal law.

For more information: MT One Stop, mtonestop@mtsu.edu

Senior Exit Exams/Graduation Testing

Requirement (Undergraduate)

Undergraduate students are required, as a prerequisite to graduation, to take one or more tests designed to measure general education achievement and achievement in majors of study for the purpose of evaluating academic programs. Unless required by an individual program, no minimum score or level of achievement is required for graduation.

General Education Exam (Exit Exam 2):

All graduating seniors are required to complete a General Education exam in the semester they are graduating. Students need to schedule to take the test by visiting the website mtsu.edu/flextest. The exam is administered on the computers in KUC Room 107. Students will be notified about the exam via MTSU email.

Major Field Test (Exit Exam 1):

Major field testing is required of students in selected programs. Most major field tests are administered by the departments. Some major field tests (using national tests) are administered on the computers in KUC Room 107, and the students need to schedule to take the test by visiting the website mtsu.edu/flextest. Majors administered on computers in KUC 107 are: Accounting, Actuarial Science, Agribusiness, Animal/Horse Science, Biochemistry, Business Administration, Business Education, Chemistry, Computer Information Systems/Information Systems and Analytics, Computer Science, Economics (B.B.A. and B.S.), English, Entrepreneurship, Finance, History, International Relations, Management, Marketing, Mathematics, Physics, Plant and Soil Science, Political Science, Psychology, Social Work, and Sociology.

For more information, visit the website mtsu.edu/iepr. **For questions**, send email to iepr@mtsu.edu

Service Opportunities

MTSU offers a variety of ways for students to volunteer on campus and in the Rutherford County community. Students may choose to join a community service-based student organization and participate in group volunteer work or volunteer individually as their schedules permit. Campuswide volunteer opportunities include, but are not limited to, Monthly Service Projects, Alternative Break, Habitat for Humanity, and The Big Event.

For more information: Student Organizations and Service, 615-898-5812

Sexual Harassment

See Discrimination and Harassment.

Sexual Misconduct

Sexual misconduct is an umbrella term used to cover a broad spectrum of prohibited behaviors. Sexual misconduct includes sexual assault, dating violence/domestic violence, sexual exploitation, and stalking. By reaching out to every Blue Raider, we hope to end gender-based violence and increase students' confidence to speak up when they see unsafe conduct. Every student has the power to make MTSU a safer place.

Through the phone numbers listed below, reports of sexual misconduct can be made to the University Police (for offenses on campus), Murfreesboro Police Department (for off-campus offenses), the MTSU Title IX Coordinator, or MTSU Office of Student Conduct. Students are encouraged to visit mtsu.edu/titleix and mtsu.edu/judaff for additional information. Also see MTSU Policies 27 (mtsu.edu/policies/governance-and-compliance/027.php) and 29 (mtsu.edu/policies/governance-and-compliance/029.php).

Students may report confidentially and seek medical treatment from Health Services and counseling from the MTSU Counseling Center.

ANY sexual penetration without mutual consent is rape, and any sexual contact (e.g., groping, fondling) without consent is sexual assault. Mutual consent cannot be established with a partner who is: a minor; suffering from a mental condition that renders the person temporarily or permanently incapable of consent; temporarily incapable of controlling his/her conduct due to the influence of a narcotic or other substance; or is unconscious, asleep, or for any other reason physically or verbally unable to communicate an unwillingness to act.

Available resources include:

MTSU University Police, 615-898-2424

Murfreesboro Police, 615-898-1311 or 911

MTSU Title IX Coordinator in Institutional Equity and Compliance,
CAB 116, 615-898-2185

MTSU Counseling Center,(confidential), KUC 326S, 615-898-2670

MTSU Health Services (confidential), 615-898-2988

MTSU June Anderson Center for Women and Nontraditional Students,
Student Union 330, 615-898-5812

MTSU Office of Student Conduct, KUC 208, 615-898-2750

Domestic Violence Program and Sexual Assault Services Murfreesboro
(confidential), 615-896-7377

24-Hour Crisis Line: Sexual Assault, 615-494-9262

Domestic Violence, 615-896-2012

Asension Saint Thomas Rutherford Hospital, 615-396-4100

On-campus students may also contact the Department of Housing and Residential Life, specifically their resident assistants, hall director, or area coordinator, for immediate assistance.

Additionally, claims of sexual harassment or gender-based discrimination may be reported to the Office of Institutional Equity and Compliance, CAB 116, 615-898-2185.

Sirens and Loudspeakers

To ensure against unnecessary disturbances to classes or to resident students, the use of sirens, loudspeakers, and other sound-amplification equipment on campus must be authorized in advance by the assistant vice president for student affairs.

For more information: Danny Kelley, assistant vice president for student affairs
STU 330, 615-898-5812

Sororities

See Fraternity and Sorority Life.

Speech-Language-Hearing Clinic

The Middle Tennessee State University Speech-Language-Hearing Clinic is on the first floor of the Alumni Memorial Gym building. The clinic provides speech/language and hearing evaluations and therapy services to people in all age groups who have hearing, articulation, voice, stuttering, language, and/or other communicative disorders. Services are available to MTSU students at no charge.

For more information: Speech-Language-Hearing Clinic, 615-898-2661

Student Programming and Raider Entertainment (S.P.A.R.E.)

Students and staff in the Student Programming and Activities Office are committed to generating educational experiences outside the classroom. Through this office, we have created a student group called S.P.A.R.E. (Student Programming and Raider Entertainment), providing opportunities to become directly involved in the planning and production of special events on campus. Active involvement enhances valuable life skills such as problem-solving, process management, creative thinking, and the development of ethics and values.

Membership is open to any student. There are no prerequisites except a willingness to get involved! Students who apply to join our council have the opportunity to get experience in all aspects of event coordination, from choosing films for our theater and booking concerts to operating the Student Union Game Room and running traditional programs.

For more information: Student Programming and Activities
STU 340, 615-898-2551
mtsu.edu/spare
Social: [@mtsucampuslife](https://www.instagram.com/mtsucampuslife)

Student Right to Know

Information regarding graduation or completion rates of the student population or graduation or completion rates of student-athletes is available in the Office of Institutional Research.

For more information: Jones Hall, Room 233, 615-494-8803

Student Code of Conduct

The *Student Code of Conduct* online handbook establishes expectations and regulations governing individual behavior as well as the behavior of student organizations. The handbook provides detailed information about the student conduct process in place at MTSU and establishes prohibited behaviors at the institution. Every student enrolled in the University is required to abide by these rules. Handbooks are available online at mtsu.edu/policies/student-affairs/540.php.

For more information: Office of Student Conduct,
KUC 208, 615-898-2750

Student Printing

Student printing is available at all University labs and is a privilege for all active students. A very small portion of your MTSU Technology Access Fee goes toward your academic printing needs on campus. Because this portion is very limited, we ask that you be frugal and responsible when making printing decisions and not print unnecessarily and excessively. Printing should always be reserved for academic purposes only and not used for personal gain, i.e., advertising flyers, etc. Such non-academic printing should be performed at Blue Print in the Student Union Building. Printing levels are monitored. The vast majority of students (96.5%) are responsible printers. Students are notified through the print management system if excessive printing levels are reached.

Student Support Services

The Student Support Services (SSS) program is funded by a federal TRIO grant from the U.S. Department of Education. TRIO SSS provides opportunities for participating students to enhance their academic success while motivating them toward the successful completion of their college degrees. To participate and receive assistance, students must complete a program application and be enrolled at MTSU full time. Participants must be first-generation and/or income eligible per federal guidelines. Services offered include: tutoring in general education areas; academic and career advising; assistance with course selection; applying for graduate school; personal and academic success workshops; sponsored cultural events; and information about and assistance with applying for federal financial aid. All services are offered free to participating students.

For more information: TRIO Student Support Services
KUC 308, 615-898-5443
mtsu.edu/ssupport/

Student Unions

MT Unions promotes a sense of community, by bringing the University together to connect. We encourage the University's mission by hosting a vast array of educational, social, and cultural programs and services. Often considered the "living room" of campus, MT Unions strives to create a safe and collaborating environment for students, friends, alumni, and guests. The department manages three facilities on campus: James Union Building, Keathley University Center, and the Student Union.

The **James Union Building (JUB)** comprises classrooms, departmental offices, and event spaces. Faculty Senate offices are located on the first floor. The Tennessee Ballroom and the Hazelwood Dining Room on the second floor are frequently reserved by student organizations, University departments, and external groups for their events. Production Services, Women's and Gender Studies, MT Engage, and the Department of Philosophy have offices on the third floor.

The **Student Union Building**, which opened in fall 2012, focuses on the needs of MTSU's student community. The 250,000-square-foot facility houses a food court, the Farmers Market, game room, ATMs, and Phillips Bookstore. The mezzanine level has conference rooms, seminar rooms, ballrooms, and a movie theater. Seminar rooms and offices for Student Programming and Activities,

the Center for Student Involvement, and the Student Government Association are on the third floor. There are also numerous lounges and TV viewing areas throughout the building.

Keathley University Center (KUC) is a student-oriented building housing the McCallie Dining Hall, a mini-mart, Post Office, ATM machines, and various administrative offices. Located on the first floor are the Post Office, the Testing Center, and offices for Veterans Affairs, Veteran Success, the Charlie and Hazel Daniels Veterans and Military Family Center, and the Disability and Access Center. Offices for the Vice President of Student Affairs, Student Conduct, and Aramark are housed on the second floor, along with the McCallie Dining Hall, Dwight's Mini-Mart, lounge space, and KUC Theater. The second-floor lobby and the green space outside of the KUC (called the Knoll) are sometimes reserved by departments and student groups for information tables. Offices for Housing, TRIO, New Student and Family Programming, and Counseling and Career Services are located on the third floor.

For more information: Student Unions, 615-898-5121

Study Abroad and Exchanges

See Education Abroad.

Technology Resources on Campus

ITD enhances student learning by facilitating access to services and resources regardless of physical location or time of day. ITD manages and supports information technology resources on campus (mtsu.edu/itd). ITD administers the campus network, enterprise academic and administrative computing solutions, instructional technology, and oversees the campus website, ID system, printing, classroom technology, and provides technical support via the Information Technology Helpdesk.

Wi-Fi Access: The campus Wi-Fi network has been upgraded to BLUEWIFI in academic and administrative facilities and HOUSINGBLUEWIFI in residential buildings. Step-by-step instructions for accessing these networks can be found at mtsu.edu/itd/wireless.php.

Applications: All students have access to various apps at <https://login.microsoftonline.com/>. These include Office 365 apps like Outlook, Word, Excel, PowerPoint, Teams, and the video-tutorial library LinkedIn Learning. Also, students have cloud storage through OneDrive, which allows you to upload files as large as 250 gigabytes and store up to 5 terabytes.

Microsoft Teams: All students are licensed for Microsoft Teams, the chat-based workspace in Microsoft 365 that makes it easy to have conversations, host meetings, share files and collaborate on documents, and get work done with teams across the organization. Teams let you work in a natural, conversational way—with everything you need in one place—available anytime, on any device. Log into Microsoft Teams and other Office 365 apps such as Word, Excel, and PowerPoint using your MTSU email address and password at <https://login.microsoftonline.com/>.

Microsoft Office 365: As a student, you can get Microsoft Office 365 at no charge. MTSU's agreement with Microsoft permits you to install the Office apps on up to 5 Macs or PCs. This includes Word, Excel, PowerPoint, OneNote, Outlook, and Teams.

The Office 365 licenses will remain active as long as you are an enrolled student. Go to [office.com](#), log in with your MTSU login ID, and click on the “Install Apps” button to download the Microsoft Office installer.

BlueID Card. The MTSU BlueID card gives students, faculty, and staff access to campus services and privileges. Students use their BlueID to receive health services; attend campus events; gain entry into the dorms, campus computer labs, and residence hall computer labs; and print and copy. It also serves as a meal ticket and library card.

A BlueID can become a debit card for use across campus if a student deposits money into a Raider Funds account. Raider Funds can be used to purchase items at Phillips Bookstore, pay registration fees, or purchase meals at any food service locations on campus.

The BlueID office is in SSAC 112, but we now offer BlueID Online as your one-stop destination for digital ID card management. Visit mtsu.edu/BlueID for details. Upload your ID photo and receive your card in the mail or pick it up at SSAC 112. Manage your BlueID account by logging in and:

- Get current balances for Raider Funds, MT Dining (FlexBucks), and meal plans
- View card transaction history
- Disable your card, if it is lost
- Enable low balance alerts via email or text for Raider Funds and Flex Dollars.
- Obtain a Virtual BlueID for your mobile device.

Computer Labs. Computer access and printing/copying services are offered through the University’s main computer labs, those in residential halls, and many departments. For a complete list and schedules, visit, mtsu.edu/itd/labs.php

University labs are:

- Adaptive Technology Center (ATC): Walker Library Room 174.
615-904-8550.
mtsu.edu/dac/atc.php
- University Computer Lab
BAS: Business and Aerospace Building, Room S137. 615-898-5515.
mtsu.edu/businesslab/
- University Computer Lab
KOM: Kirksey Old Main, Rooms 350/351/360. 615-898-2397.
mtsu.edu/csc/
- University Computer Lab
James E. Walker Library: 615-898-2772.
library.mtsu.edu/technology/
library.mtsu.edu/technology/computers

D2L (Desire2Learn): Your instructors may choose to use MTSU’s online learning environments to support coursework. These web pages may be used to provide course materials, allow you to communicate with your instructor and classmates, complete assignments, and check grades. It also offers a link to Zoom. Access D2L from the PipelineMT homepage or directly at elearn.mtsu.edu/d2l/home.

Printing: Printing is available in all the University’s main computer labs and many other departmental or residential labs. You need a current MTSU BlueID to use computers or print in University labs. Please be frugal and responsible when making printing .

Theatre and Dance

The MTSU Theatre and Dance Department proudly presents four major theater productions each year, plus fall and spring dance concerts. Regardless of major, all students may audition or participate in design/technical areas. Student admission is FREE with presentation of a valid MTSU ID. All tickets are sold at the door.

For more information: Department of Theatre and Dance, BDA 205, 615-898-2640, or mtsu.edu/programs/theatre/

Dance

MTSU Dance Theatre produces two major dance concerts and other public performances annually. All students may audition for major dance productions. Other dance opportunities within classes and productions include working with guest choreographers and master teachers in ballet, modern dance, and jazz.

For more information: Jade Treadwell, MC G040, 615-898-5023 or Jade.Treadwell@mtsu.edu

Theatre Club

Each semester Alpha Psi Omega, the national honorary dramatic fraternity, sponsors plays, performance opportunities, and other theater-related activities. Membership is achieved through work in the theater.

For more information: Department of Theatre and Dance, BDA 205, 615-898-2640, or mtsu.edu/programs/theatre

Theft

MTSU encourages all students, faculty, and staff to take positive steps to prevent the likelihood of theft of personal or institutional property.

Doors to offices and residence hall rooms should be locked if not occupied. Similarly, automobiles should be secured to prevent easy access. Expensive car stereos, cell phones, laptops, tablets, personal music players, GPS devices, and other items should not be left in unsecured cars or cars that are unattended. Bicycles should be locked to the racks provided near residence halls and academic buildings.

Valuable jewelry, keepsakes, and other irreplaceable items should be left at home. Money, billfolds, and purses should be kept in secure areas when not in use. All personal property should be engraved with the owner's name and identifying number (not a Social Security number or date of birth), when possible. Operation ID is a program offered by University Police to assist students with engraving and/or recording serial numbers of valuable items.

Students should be careful to put their names and other identifying marks in their textbooks. Textbooks and backpacks should not be left unattended, especially in the campus dining facilities and Walker Library. Do not place valuables in unsecured lockers or leave items unattended when utilizing the Recreation Center.

All instances of theft should be reported to University Police immediately.

For more information: Office of Student Conduct,
KUC 208, 615-898-2750
University Police, 615-898-2424

Tickets, Athletic and Other Events

The Athletic Ticket Office is open 8 a.m.–4:30 p.m. Monday–Friday and is located at Gate 1A of the football stadium.

Up-to-date information about tickets for athletic events, concerts, and other University-sponsored events can be found by visiting GoBlueRaiders.com/tickets.

Starting with the fall 2022-23 sport seasons, all student tickets will be mobile delivery and accessed via a smart phone. MTSU students will be provided directions on how to login to their athletics “Account Manager” account using their MTSU student email address and claim their complimentary ticket to each football, M/W basketball and baseball games. This information will be sent via email weekly starting in mid-August. Our software is powered by Ticketmaster.

Once logged into their “Account Manager” account, students will also have the ability to purchase discounted “Student Guest Tickets”, which can then be transferred to friends and family to attend the game.

All student and student guest tickets for athletic events are strictly for seating in the Student Section. Seats within the designated Student Section are general admission.

Many University-sponsored events are free to students. Others have reduced ticket prices. For more information concerning athletic events, concerts, or other events, please call 615-898-5261.

For more information: Blue Raider Ticket Office, 615-898-5261

goblueraiders.com/tickets

BlueZooTix.com

Tickets, Traffic

Students at MTSU are subject to the rules and regulations regarding traffic and parking. Violations of these rules may result in a ticket, which will require payment of a fine. Booting and towing of vehicles is done for many reasons. These reasons are listed in Section 5 of *Traffic and Parking Regulations*.

In order to avoid substantial financial penalties, students should be thoroughly familiar with the parking rules and regulations.

A student may complete an application to appeal ticket(s) by going to the SGA website at mtsu.edu/sga. The appeal will be heard by a student board, which will decide whether or not the ticket(s) will be voided.

The MTSU parking permit must be properly attached to the FRONT windshield in the extreme lower corner on the driver’s side OR hung from the rearview mirror of the vehicle being operated, with the decal number facing the outside of the car and clearly visible. In those cases where compliance with the above is not feasible, **the permit must be clearly visible through the front windshield when viewed from outside** or the registrant must consult with Parking and Transportation Services for proper placement of the permit. The responsibility of transferring and properly displaying the hang tag rests with the individual to whom the permit was originally issued. If for some reason the hang tag is not transferred to the vehicle being parked on campus, the individual originally purchasing the hang tag will be required to obtain a temporary one-day permit. If an individual with a current permit receives a citation for a missing or improperly displayed hanging tag, the citation will be canceled only if it is taken to the Parking and Transportation Services Office within seven class days of issuance and the violator can show the current permit at that

time. (Vehicle must not be registered to another student or employee and must be parked in a designated parking area according to the permit color for the citation to be cancelled). No more than three such citations will be canceled per semester. (Note: In the event that a vehicle receives more than one No Campus Permit ticket during a calendar day, those tickets will be reviewed as one offense.) Class days are Monday–Friday, excepting official University holidays for faculty, staff, and/or students. (See Parking and Parking Permits.)

Tickets are paid at the Bursar's Office.

For more information: Student Government Association, KUC 208,
615-898-2464
Parking and Transportation Services, 615-898-2850

Tobacco-Free Campus

Effective Jan. 1, 2012, MTSU became a tobacco-free campus. Tobacco use is not permitted in any MTSU-owned or leased property. This includes all grounds, vehicles, and buildings owned or leased by MTSU, including off-campus property. The policy applies to all forms of tobacco products including, but not limited to, cigarettes, pipes, cigars, chewing tobacco, and snuff, as well as smokeless electronic cigarettes and other similar devices. Tobacco use is allowed in private vehicles on campus and may be allowed for preapproved academic, artistic, educational, or research activities.

The detailed MTSU tobacco policy, including issues of compliance, enforcement, and signage, is contained in the University's policies and procedures manual, Policy No. 1:01:03.

Transcripts

Official eTranscripts (PDF) or paper transcripts may be ordered 24/7 using Parchment. Ordering instructions are available at mtsu.edu/transcripts.

Official paper transcripts can be requested at no charge in person and picked up immediately at MT One Stop. A government- or MTSU-issued photo ID and a completed transcript request form are required. Any transcript issued to a student will be stamped "issued to student."

Transcripts can't be released until all debts or obligations owed to the institution have been satisfied, such as tuition and fees, parking tickets, and library fines.

Unofficial transcripts can be accessed online using PipelineMT. Select Registration & Student Records on the left menu, then click Transcript View in the Academic Records box.

For more information: MT One Stop, SSAC 210, 615-898-2111
mtsu.edu/transcripts

Tutoring Services

See page 16.

Undeclared Advising Center

See University College.

Undeclared Majors

See University College Advising Center.

Undergraduate Degrees, General Requirements for

Detailed descriptions of MTSU's undergraduate degree requirements are available in the MTSU Online Undergraduate Catalog.

For more information: Your advisor or graduate analyst
Basic and Applied Sciences, DSB 120
Behavioral and Health Sciences, ACB 140
Business, BAS N233
Education, COE 307
Liberal Arts, Peck Hall 134
Media and Entertainment, BRAGG 230
University College, Miller Education Center 2100

University Awards

The University recognizes annually four students for exemplary character and achievements in scholarship, leadership, and service. These awards are the President's Award, the Provost's Award, the LaLance Achievement Award, and the Community Service Award. Recipients are honored in the spring. Awards also are offered in student organizations, Student Government Association, and Fraternity and Sorority Life, among others.

For more information: Danny Kelley, Assistant Vice President
for Student Affairs
STU 330, 615-898-5812

University Center, Keathley

See Student Unions.

University College

The University College at Middle Tennessee State University manages the adult degree completion programs, distance learning programs for credit and professional development, the summer school program, off-campus programs, dual enrollment, corporate partnerships, and numerous other special programs and initiatives to serve students and the community while meeting the goals of the University's Academic Master Plan. These programs serve diverse populations, enhance the quality of life and economic development, and allow participants to reach their educational objectives and cultural and social goals, helping them compete economically.

In 2007, the University College introduced the **Adult Degree Completion Program (ADCP)**, designed to enable working adults to complete a bachelor's degree while maintaining regular work and family commitments. Some students have earned college credit through an assessment of prior learning, often gained

through some work and professional development. This program is the largest in the state of Tennessee and is gaining national recognition for its success.

ADCP regularly schedules academic courses at several off-campus locations in Middle Tennessee, and also offers online courses for academic credit. ADCP offers a Bachelor of Science in Integrated Studies, with optional concentration in Applied Leadership; a Bachelor of Science in Professional Studies with a concentration in Health Administration, Information Technology, Organizational Leadership, or International Organizational Leadership; and a Master of Professional Studies degree with concentrations offered in Strategic Leadership, Human Resources Leadership, Training and Development, Operations Research, and Leadership in Nutrition.

MTSU Online is the unit that helps facilitate the development of completely online degree programs and certificates. MTSU Online supports faculty as they develop courses and teach online. MTSU Online also supports online students with help in advising, tutoring, and orienting students to the online environment. MTSU currently offers the following online degree programs:

Undergraduate

- Business Administration (B.B.A.)
- Commerce (B.S.)*
- Communication (B.A. and B.S.)
- Criminal Justice Administration (B.S.)*
- English (B.A. and B.S.)
- Information Systems (B.B.A.)
- Integrated Studies (B.S.)*
- Management and Leadership (B.B.A.)
- Political Science (B.A. and B.S.)
- Professional Studies (B.S.)*
- Psychology (B.S.)
- Recording Industry (B.S.)
- Sociology (B.A. and B.S.)

Graduate

- Accounting (M.Acc.)
- Aeronautical Science (M.S.)
- Business Administration (M.B.A.)
- Criminal Justice Administration (M.C.J.)
- Curriculum and Instruction (Ed.S. and M.Ed.)
- Digital Teaching and Learning Certificate
- Finance (M.S.)
- Library Science (M.L.S.)
- Literacy (M.Ed.)
- Management (M.S.)
- Music (M.M.)
- Nursing (M.S.N.)
- Professional Studies (M.P.S.)
- * Psychiatric Mental Health
- Nurse Practitioner (PMHNP) Certificate
- *Prior Learning Assessment is available for eligible students.

Some programs may not offer all concentrations online. Additional information about each may be found at mtsu.edu/online/online-programs.php.

The **University Studies** division of the University College is committed to serving a broad spectrum of students ranging from entering freshmen to graduate studies enrollees. The department provides flexible online and on-site programmatic formats tailored to the unique needs of its students. Academic

programs offered include the Bachelor of Science in Integrated Studies (an interdisciplinary degree program); the Bachelor of Science in Professional Studies (a degree to prepare students for management positions in information technology, health care administration, or business communications); and the Master of Professional Studies (an interdisciplinary graduate degree program designed for working professionals). Working with entering students new to the college experience and with transfer students new to MTSU, the department offers seminar courses designed to enhance transition to the University while equipping students with skills to optimize opportunities for degree attainment. Additionally, the department works with entering students to determine their ideal academic placement and to provide matching academic support. The overarching mission of the University Studies Department is to provide a firm and stable foundation enabling students to confidently and persistently work toward achieving their goals.

Serving students who are undecided or non-traditional, or are pursuing a variety of University College majors, the **University College Advising Center** is dedicated to helping students develop focus and make logical and thoughtful decisions regarding their academic programs and majors. Counseling, testing, and intense partnerships between the advisor and student are designed to result in increased satisfaction in choice of majors and careers while saving time and resources for the student.

The Graduate MT program targets former MTSU students who have earned 90 hours or more and have left the University while in good academic and judicial standing without completing all degree requirements, assisting them with completing their undergraduate degrees.

Dual Enrollment works with high school students offering MTSU courses at high school campuses. These courses count for both high school and college credit.

The MTSU **Professional Development (PD)** program provides continuing education services through a department designed specifically to address the lifelong learning needs of its students. By offering hundreds of online noncredit courses in conjunction with specialized professional development programs, the Professional Development program strives to meet the continuing learning needs of middle Tennessee. The PD program has evolved over time, but its mission remains constant—to provide educational opportunities to nontraditional students.

For a complete listing of all programs, please visit advanceyourskills.com.
For more information: University College 615-494-7714

University Computer Labs

See Technology Resources on Campus.

University Honors College

Incoming freshmen with a high school grade point average of 3.5 (or higher) and a composite ACT score of 25 (or higher) are eligible to participate in the Honors College. Incoming freshman, transfer, or current MTSU students with a minimum of 12 hours of college credit and with a 3.25 overall GPA may also enroll in Honors classes.

Honors classes emphasize excellence and enrichment, combining the best features of a small college with the scope and resources of a larger university. The

University Honors College offers opportunities for personal growth and promotes excellence among its students and faculty. Benefits include small class sizes, outstanding faculty selected from the leading scholars in the University, specially designed courses (including General Education and departmental classes), unique seminars, fellowship opportunities, and priority registration. Students who complete 29 hours of prescribed Honors coursework, including a thesis, can graduate from the University Honors College.

For more information: University Honors College, HONR 205,
615-898-2152

University Police

MTSU's University Police Department is recognized by the state of Tennessee as an independent police agency and is empowered to perform all law enforcement duties as authorized by law. The mission of University Police is to provide excellent, professional law enforcement services to the campus community.

Officers are on duty 24 hours a day, seven days a week for the safety and benefit of the students, staff, faculty, and visitors. In addition, University Police provide and participate in several crime-prevention programs such as Operation ID (engraving of personal property), student patrol escort services, RAD (Rape Aggression Defense System), personal safety classes for women, Crime Stoppers, and Residence Hall Adopt-a-Cop.

You should request assistance from University Police whenever the need arises. The department is located at 1412 E. Main St.

For more information: University Police, 615-898-2424

mtsu.edu/police

University Studies

Students younger than 21 with ACT scores lower than 19 in the subject areas of reading or mathematics or lower than 18 in writing will be placed in prescribed courses. Prescribed courses, while providing elective or general education course credit, also provide additional academic support to maximize chances for timely and successful degree attainment. The University offers the opportunity to challenge this placement through assessment tests made available through the University Studies Department. To assist in an optimal advising experience, students choosing to challenge their placement must exercise this option prior to registering for classes. Students 21 or older may submit valid ACT scores; complete assessment tests in reading, writing, and mathematics; or be automatically placed in appropriate prescribed courses without testing.

Class enrollment in prescribed courses is low, giving instructors the opportunity to provide more individual assistance as needed. Tutoring assistance is also available. Students must enroll in indicated prescribed courses during their first semester at MTSU and must continue taking the courses until the entire sequence is completed. Once enrolled, students must remain enrolled unless they receive special permission to drop from the chair of University Studies. Students may consult the **Undergraduate Catalog** for more information.

For more information: Dr. Matthew Duncan, KOM 103A, 615-898-2568
See also University College.

Upper-Division Form

The Upper-Division Form is a degree plan that outlines all requirements for graduation in a student's major and minor areas of study. This form should be completed in consultation with the student's college or major advisor. Upon approval of the advisor, the Upper-Division Form should be submitted to the graduation analyst for the college of the major during priority registration when two semesters are remaining for graduation.

Intent to Graduate Form: The Intent to Graduate Form reports the semester the student plans to complete his/her degree. This form should be submitted simultaneously with the Upper-Division Form during priority registration when two semesters are remaining for graduation.

For more information: Your college advisor or graduation analyst
Basic and Applied Sciences, DSB 120
Behavioral and Health Sciences, ACB 140
Business, BAS N233
Education, COE 307
Liberal Arts, Peck Hall 134
Media and Entertainment, BRAGG 230
University College, Miller Education Center 2100

Veterans and Military Family Center, Charlie and Hazel Daniels

Certification of Benefits

First time GI Bill® recipients and new transfer Veterans should contact the Daniels Veterans and Military Family Center in Keathley University Center (KUC), Room 124, 165-898-2601 or 615-904-8347, to start the process for GI Bill benefits (Ch 33, 30, 35, 1606) or VR&E (CH31).

For returning Veterans, the GI Bill® certification process at MTSU is online. After registering for classes, go online to MTSU's **PipelineMT** and look for the **Veteran** tab. Complete the Statement of Understanding, Veterans Enrollment Certification, Benefits Deferment Form (if applicable), and confirm your enrollment for the upcoming term on the Veteran tab. You will need to do this EVERY semester you are using GI Bill® benefits. For returning VR&E students, please contact the Daniels Center, as there is a different process in place.

Class Attendance and Enrollment Status

Veteran educational benefits are based on the number of enrolled credit hours and attendance in enrolled courses. You must notify the Daniels Center immediately of any changes in registration or class attendance that may affect your status as a full- or part-time student. Go to KUC 124 or call 615-898-2601 or 615-898-5040. If you have questions regarding excused absences for military service, contact the Daniels Center.

When the Daniels Center is informed of a change in enrollment status, the change will be forwarded to the Department of Veterans Affairs (VA) and may result in reduced or terminated benefits as well as receipt of an overpayment

notice. **Dropping or not attending classes could result in a debt for tuition and fees, housing allowance, and book allowance.** Bottom line: The VA is paying for enrollment **and completion** of each course. **If you feel you are going to fail a course, make sure you continue to attend AND participate. Deferments (only GI Bill® [CH 33,30,35,1606] beneficiaries can receive a deferment; VR&E beneficiaries must contact the Daniels Center)**

Service members, Veterans, and dependents of Veterans who are beneficiaries of certain U.S. Department of Veterans Affairs education benefits or other governmentally funded educational assistance, subject to the conditions and guidelines set forth in Tennessee Code Annotated 49-7-104 as amended, may elect, upon formal application, to defer payment of required tuition and fees **until the final day of the term for which the deferment has been requested. If you are being charged out-of-state tuition charges, those cannot be included in this deferment.** For out-of-state residency questions, please contact our transition manager at 615-904-8146.

Application for the deferment must be made no later than 14 days after the beginning of the term, and the amount of the deferment shall not exceed the total monetary benefits to be received for the term. Students who have been granted deferments are expected to make timely payments on their outstanding tuition and fees once education benefits are being delivered, and eligibility for such deferment shall terminate if the student fails to abide by any applicable rule or regulation or to act in good faith in making timely payments. This notice is published pursuant to Public Chapter 279, Acts of 2003, effective July 1, 2003.

Deferments are not automatic; you must apply for a deferment each term that you will be receiving GI Bill® benefits. To apply, log into PipelineMT, select the Veteran tab, click on Benefits Deferment link, and complete the online form after registering for all courses (you must submit your Statement of Understanding and Enrollment Certification before submitting your Benefits Deferment).

If you utilize the deferment plan, a hold will be placed against your account, which will prevent adding/dropping courses until your account is paid in full. As long as you are making timely payments on your account, then you can contact the Business Office for a temporary release of your hold. You might need to utilize this option during priority registration for the next term if your account isn't fully paid by that time.

If you are using Federal Tuition Assistance or TN STRONG, please contact the Daniels Center for assistance.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at <https://www.benefits.va.gov/gibill>.

Withdrawal Procedure

Ceasing to attend classes without withdrawing will result in a grade of F or FA; therefore, **it is imperative** that you speak with your professor(s) immediately if you encounter personal or academic difficulties that disrupt class attendance. You should also consult with an enrollment coordinator in MT One Stop for guidance as early as possible to determine if withdrawing is in your best interest. Grades, financial aid, and housing may be affected by simply dropping out without officially withdrawing. Early intervention and action will reduce complications for all concerned.

Total withdrawal from the University means dropping all courses for that semester. Please refer to the registration guide for all deadlines associated with withdrawing. A student who preregisters for classes and decides not to attend MTSU for the term should access PipelineMT to withdraw from the classes selected during preregistration. Withdrawals should be processed **before the first day of class** to receive a 100% fee adjustment. Once classes begin, course withdrawals may be processed on PipelineMT and are subject to the fee adjustment deadlines listed in the registration guide.

For more information: MT One Stop Student Services and Admissions Center mtsu.edu/withdraw, withdraw@mtsu.edu

Women's Center, June Anderson

See June Anderson Center for Women and Nontraditional Students.



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we are your on-campus
printing source!

Conveniently located near Phillips Bookstore
in the Student Union

Visit mtsu.edu/order

Email orders to blue.print@mtsu.edu

Call our office at **615-898-2100**

University Police 2022 Annual Security Report

Refer to the **Annual Security Report** for information regarding campus security and personal safety, including topics such as crime prevention, fire safety, University Police law enforcement authority, crime reporting policies, disciplinary procedures, and other matters of importance related to security and safety on campus. The **Annual Security Report** contains information about crime statistics for the three previous calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or properties owned or controlled by MTSU; and, on public property within, or immediately adjacent to the campus. The **Annual Fire Safety Report** contains information on any fires that occurred in on-campus student housing facilities. These reports are prepared to help fulfill requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Higher Education Opportunity Act.

The 2022 Annual Security Report is now available on the MTSU website at <https://www.mtsu.edu/police/docs/2022AnnualSecurityReport.pdf>.

The 2022 Annual Fire Safety Report is now available on the MTSU website at www.mtsu.edu/ehs/life-safety/2022_FireSafetyReport.pdf.

Required by the Tennessee College and University Security Information Act, Tennessee Bureau of Investigation, and Tennessee Crime Information Center.

Do the Drill!

At MTSU, we take fire alarms very seriously.

We take “test” fire alarms seriously too.

Never assume that an alarm is “just a drill.”

*At MTSU, when a fire alarm sounds,
calmly but quickly vacate the building.*

Please. DO THE DRILL!

2021 Crime on Campus Report—MTSU

The Tennessee Bureau of Investigation is required to compile statistics on crimes that occur on the campuses of Tennessee’s colleges and universities. The full report may be found on the TBI website. Link to Current Report: mtsu.edu/police/docs/CrimeOnCampus2021TBI.pdf.

GROUP A OFFENSES	Offense	Rate per 1,000	Cleared	% Cleared
Homicide Offenses (Total)	0	0.0	0	0.0
Murder	0	0.0	0	0.0
Negligent Manslaughter	0	0.0	0	0.0
Negligent Vehicular Manslaughter	0	0.0	0	0.0
Kidnapping/Abduction	0	0.0	0	0.0
Sex Offenses (Forcible) (Total)	3	0.1	1	33.3
Forcible Rape	1	0.0	0	0.0
Forcible Sodomy	0	0.0	0	0.0
Sexual Assault W/Object	0	0.0	0	0.0
Forcible Fondling	2	0.1	1	50.0
Robbery	0	0.0	0	0.0
Assault Offenses (Total)	15	0.7	6	40.0
Aggravated Assault	3	0.1	3	100.0
Simple Assault	5	0.2	1	20.0
Intimidation	6	0.3	1	16.7
Stalking	1	0.0	1	100.0
Arson	0	0.0	0	0.0
Extortion/Blackmail	3	0.1	0	0.0
Burglary	0	0.0	0	0.0
Larceny/Theft Offenses (Total)	42	1.8	6	14.3
Theft - Pocket-picking	0	0.0	0	0.0
Theft - Purse Snatching	0	0.0	0	0.0
Theft - Shoplifting	0	0.0	0	0.0
Theft From Building	10	0.4	0	0.0
Theft From Coin Machine	0	0.0	0	0.0
Theft From Motor Vehicle	0	0.0	0	0.0
Theft of Motor Vehicle Parts	1	0.0	0	0.0
Theft - All Other Larceny	31	1.4	6	19.4
Motor Vehicle Theft	4	0.2	1	25.0
Counterfeiting/Forgery	0	0.0	0	0.0
Fraud Offenses (Total)	3	0.1	0	0.0
Fraud - Computer Hacking/Invasion	0	0.0	0	0.0
Fraud - Credit Card/ATM	1	0.0	0	0.0
Fraud - False Pretenses	1	0.0	0	0.0
Fraud - Identity Theft	0	0.0	0	0.0
Fraud - Impersonation	0	0.0	0	0.0
Fraud - Welfare	0	0.0	0	0.0
Fraud - Wire	1	0.0	0	0.0
Embezzlement	0	0.0	0	0.0
Stolen Property Offenses	0	0.0	0	0.0
Destruction/Damage/Vandalism	28	1.2	1	3.6
Drug/Narcotic Violations (Total)	99	4.3	76	76.8
Drug/Narcotic Violations	64	2.8	46	71.9
Drug/Narcotic Equipment Violations	35	1.5	30	85.7



2021 Crime on Campus Report—MTSU (continued)

Required by the Tennessee College and University Security Information Act, Tennessee Bureau of Investigation, and Tennessee Crime Information Center.

GROUP A OFFENSES	Offense	Rate per 1,000	Cleared	% Cleared
Sex Offenses (Nonforcible) (Total)	0	0.0	0	0.0
Incest	0	0.0	0	0.0
Statutory Rape	0	0.0	0	0.0
Pornography/Obscene Material	0	0.0	0	0.0
Gambling Offenses (Total)	0	0.0	0	0.0
Gambling - Betting/Wagering	0	0.0	0	0.0
Gambling - Operating/Promoting	0	0.0	0	0.0
Gambling - Equipment Violations	0	0.0	0	0.0
Gambling - Sports Tampering	0	0.0	0	0.0
Prostitution Offenses (Total)	0	0.0	0	0.0
Prostitution	0	0.0	0	0.0
Prostitution Assisting/Promoting	0	0.0	0	0.0
Purchasing Prostitution	0	0.0	0	0.0
Human Trafficking Offenses (Total)	0	0.0	0	0.0
Commercial Sex Acts	0	0.0	0	0.0
Involuntary Servitude	0	0.0	0	0.0
Bribery	0	0.0	0	0.0
Weapon Law Violations	3	0.1	2	66.7
Animal Cruelty	0	0.0	0	0.0
GROUP B OFFENSES	Offenses		Rate per 1,000	
Bad Checks	0		0.0	
Curfew/Vagrancy	0		0.0	
Disorderly Conduct	0		0.0	
DUI	9		0.4	
Drunkenness	6		0.3	
Family-Non Violent	0		0.0	
Liquor Law Violations	5		0.2	
Peeping Tom	0		0.0	
Trespass	3		0.1	
All Other Offenses	8		0.3	
2021 Fall Term Campus Population				
Undergraduate Enrollment				17,800
Graduate Enrollment				2,938
Staff Personnel				1,194
Faculty Personnel				979
Security Personnel				45
Total Campus Population				22,956



Legend of Lightning

In Greek mythology, the winged horse possessed superior cunning and speed. The thundering horse of the gods was entrusted to carry awesome lightning bolts and could only be harnessed by a noble being with a pure heart. Character, talent, and strength were required to mount and ride the fabled winged horse.

Today, this winged horse is a fitting symbol of a university that has earned its wings and excels in many academic arenas, including historic preservation, teacher training, aerospace, political science, horse science, and recording industry. But the winged horse is more than a symbol of physical accomplishment; it's also a symbol of character and the responsible wielding of power.

The challenge of all great universities and university athletic departments is to help student-athletes build character as well as strength. This winged horse, Lightning, is a symbol to Middle Tennessee students, athletes, and alumni of the soaring school spirit they experience at sporting events.

For its nobility and character, the winged horse was immortalized in the stars. Now, with breathtaking speed and thundering, unbridled power, Lightning strikes, forevermore, fear in the hearts of Blue Raider opponents and leads Middle Tennessee to victory!



Blue Raiders Nickname

In the early days of athletics at Middle Tennessee State University, the teams were known by several nicknames. Among these were Teachers, Normalites, and Pedagogues.

In 1934, it was decided that the school needed a specific nickname. During football season that year, the Murfreesboro *Daily News Journal* held a contest to name the team.

The late Charles Sarver, then a Middle Tennessee football player and later principal at White County High School in Sparta, Tennessee, won the \$5 prize for his entry of Blue Raiders. Sarver later indicated that he had “borrowed” the nickname of the Colgate Red Raiders, but substituted MTSU Blue for Colgate Red. Ever since, Middle Tennessee athletic teams have been known as the Blue Raiders.

For a time, the unofficial mascot for the Blue Raiders was a costumed, cartoon-like dog. A reasonable facsimile of a bluetick hound, the affable character was dubbed Ole Blue.

On January 17, 1998, the current mascot—Lightning—was born. Lightning was unveiled, along with a new logo, at a basketball game in Murphy Center. The introduction of Lightning gave a new identity to the nickname Blue Raiders.

Alma Mater

*We sing thy praises, faithful guide of youth,
Through all the ages affirmed and strong in truth.*

*Alma Mater, Middle Tennessee,
We proudly offer our hearts in loyalty.*

Founded 1911

Fight Song

*Blue Raiders ride on to victory,
never failing in the fight;
upholding honor and tradition
of a name that's held most high.*

*MTSU marching onward,
this will be our battle cry;
for the one true pride of the Blue
MTSU Raiders ride!*





I AM *true* **BLUE**

As a member of this diverse community,
I am a valuable contributor to its progress and success.
I am engaged in the life of this community.
I am a recipient and a giver.
I am a listener and a speaker.
I am honest in word and deed.
I am committed to reason, not violence.
I am a learner now and forever.
I am a BLUE RAIDER.
I AM TRUE BLUE

**MIDDLE
TENNESSEE**
STATE UNIVERSITY